Candidate’s Guide

General Election

November 4, 2014

Polls Open
7:00 a.m. - 8:00 p.m.

Jill LaVine
Registrar of Voters
July 2014

Dear Candidate,

This guide has been compiled to assist candidates in preparing for the November 4, 2014 General Election. It is intended to provide general information about the nomination and election of candidates and does not have the force of law, regulation or rule. It is distributed with the understanding that we are not rendering legal advice and therefore, the guide is not to be a substitute for legal counsel for any individual, organization or candidate. In case of conflict, the law, regulation or rule will apply.

In accordance with Elections Code §10418, “Whenever an election is held on the same day as a statewide election, the election may be consolidated with the statewide election.” The following jurisdictions in Sacramento County conduct their regularly scheduled election at the time of the statewide general election:

- Community College and School Districts
- Cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton and Rancho Cordova
- Sacramento Municipal Utility District
- Community Services Districts
- Florin Resource Conservation District
- Fire Protection Districts
- American River Flood Control District
- Irrigation Districts
- Recreation and Park Districts
- Water Districts

Voter Registration and Elections is open from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays. For further information, please contact my staff at (916) 875-6451.

Sincerely yours,

Karen Startup
Campaign Services Manager
COUNTY OF SACRAMENTO
VOTER REGISTRATION AND ELECTIONS

VISION
On behalf of the people of Sacramento County, we proudly conduct elections with accuracy, integrity and dignity.

MISSION
Our mission is to:
Provide the opportunity and the means for participation in the election process;
Be effective, efficient and responsive to customer needs through continuous improvement;
Achieve open communication through teamwork and a spirit of goodwill;
Support educational and training opportunities to produce quality work;
Ensure legal requirements are met and applied consistently;
Work together to pursue and achieve excellence.

VALUES
We demonstrate and support the following values:

- Integrity
- Responsibility
- Accuracy
- Efficiency
- Respect for All
- Ethical Conduct
- Commitment to Customer Service
COUNTY OF SACRAMENTO
VOTER REGISTRATION AND ELECTIONS

CONTACT TELEPHONE NUMBERS

For further information, please call the appropriate number listed below.

Candidate Filing (916) 875-6451
(916) 875-6228 fax

Campaign Disclosure (916) 875-6276

General Information (916) 875-6451 or 1-800-762-8019

Vote by Mail Voting (916) 875-6463
(916) 876-5597 fax

Sample Ballot Preparation (916) 875-6222

Precinct Officers/Polling Places (916) 875-6100
(916) 875-6594 fax

Mapping Information (916) 875-6070

Purchase of Walking Lists or
CD-ROMs of the Voter File, etc. (916) 875-6451

Obtaining Election Night Returns (916) 875-6451

California Relay Service (TTY) 1-800-735-2929

Fair Political Practices Commission (FPPC) (916) 322-5660 or 1-866-275-3772
www.fppc.ca.gov

Secretary of State (916) 653-6224
www.sos.ca.gov

Federal Elections Commission (FEC) 1-800-424-9530
www.fec.gov

Web Site Address:
www.elections.saccounty.net
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</table>
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# GENERAL ELECTION CALENDAR
## NOVEMBER 4, 2014

Consolidated Districts and Cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova and Sacramento Municipal Elections

<table>
<thead>
<tr>
<th>DATE</th>
<th>DAYS FROM ELECTION</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 27</td>
<td>E – 130</td>
<td><strong>NOTIFICATION TO SCHOOL GOVERNING BOARDS</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for County Superintendent of Schools to notify, in writing, the governing boards, when a consolidated election is required to be held. (EDC §5323)</td>
</tr>
<tr>
<td>July 2</td>
<td>E – 125</td>
<td><strong>TRANSMITTAL OF MAPS AND BOUNDARIES TO REGISTRAR OF VOTERS</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Certification required, and a statement indicating offices standing for election at the next general district election. (EC §§10522, 12262)</td>
</tr>
<tr>
<td>July 7</td>
<td>E – 123</td>
<td><strong>RESOLUTION AND ORDER OF SCHOOL ELECTION</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The governing board of the school district must deliver resolution and specifications of election order to the County Superintendent of Schools and Registrar of Voters at least 123 days prior to the date set for the election, designating date of election and purpose of election. (EDC §5322)</td>
</tr>
<tr>
<td>July 7</td>
<td>E – 120</td>
<td><strong>NOTICE OF SCHOOL DISTRICT ELECTION RESOLUTION (Specifications of Election Order)</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for County Superintendent of Schools to deliver to the Registrar of Voters a copy of the order of election and the formal notice of election designating date of election and purpose of election. Also, the tax rate statement if there is a bond measure. (EDC §§5324, 5325, Admin.)</td>
</tr>
<tr>
<td>July 7</td>
<td>E – 120 - 90</td>
<td><strong>PUBLICATION OF NOTICE OF ELECTION – ALSO PRESS RELEASE</strong></td>
</tr>
<tr>
<td>through</td>
<td></td>
<td>Registrar of Voters shall publish notice of election once. Notice to contain date of election, purpose of election, offices to which candidates may be nominated, qualifications for candidacy and where nomination papers may be obtained. (EC §§12112-12113, EDC §5363, GC §6061)</td>
</tr>
<tr>
<td>August 6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July 14</td>
<td>E – 113 - 88</td>
<td><strong>NOMINATION PERIOD</strong></td>
</tr>
<tr>
<td>through</td>
<td></td>
<td>For school and special districts, nomination papers are issued and filed with the Registrar of Voters during these dates. American River Flood Control District issues nomination papers; papers are filed with the Registrar of Voters. Nomination papers for city offices are issued by and filed with their respective city clerks. (EC §§10224, 10407, 10510)</td>
</tr>
<tr>
<td>August 8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Legal date falls on a holiday or weekend. County offices will be closed. The date listed will be the next working day.*
<table>
<thead>
<tr>
<th>DATE</th>
<th>DAYS FROM ELECTION</th>
<th>EVENT Description</th>
</tr>
</thead>
</table>
| July 31     | Fixed              | **SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT DUE**  
Period covered begins on the day after the closing day of the last statement filed, or January 1, 2014 (*if no previous statement has been filed*), through June 30, 2014. (GC §84200(a)) |
| August 8    | E – 88             | **CONSOLIDATION**  
Election may be consolidated up to this date if another election is held on the same day in the same territory or in part of the same territory. The resolution must be filed in its complete form with the Registrar of Voters by this day. (EC §§10401, 10403) |
| August 8    | E – 88             | **WITHDRAWAL OF CANDIDATE PROHIBITED**  
Candidate may not withdraw after 5:00 p.m. on the 88th day before the election. (EC §10510) American River Flood Control District candidates file a statement under oath that they will not withdraw before the November 4, 2014 General Election. (ARFC Act 320 §6) |
| August 9    | E – 87 - 78        | **10 DAY REVIEW PERIOD FOR CANDIDATE STATEMENT**                                                                                                                                                                      |
| August 10   |                    |                                                                                                                                                                                                                  |
| August 11   | E – 85             | **LAST DAY TO WITHDRAW CANDIDATE’S STATEMENT**  
(EC §13307(3))                                                                                                                                                                                                     |
| August 11   | E – 85 - 83        | **EXTENDED FILING PERIOD IF INCUMBENT DID NOT FILE**  
If nomination papers for an incumbent are not filed with the Registrar of Voters or applicable City Clerk, by 5:00 p.m. on August 8, 2014, any qualified person other than the incumbent shall have until 5:00 p.m. on August 13, 2014, to file the necessary documents for candidacy. (EC §§10225, 10516, 10604) |
| August 13   | E – 83             | **FILE PETITION TO HOLD ELECTION**  
Last day to file with the Registrar of Voters a petition signed by 10% of the voters or 50 of the district’s (or division’s, if applicable) voters (whichever is the smaller number), requesting that an election be held if nominees do not exceed offices to be filled. (EC §10515, EDC §5326)  
Deadline for filing judicial office petition forcing name of unopposed incumbent judge on the general election ballot, if the name has not appeared on the primary election ballot. (EC §8203) |
| August 14   | E – 82             | **RANDOMIZED ALPHABET DRAWING**  
The Secretary of State shall hold a public drawing to determine order of candidates’ names on ballot by randomly drawing each letter of the alphabet. Also, the Registrar of Voters shall hold a randomized alphabet drawing at 11:00 a.m. for candidates for legislative offices in districts situated in more than one county. (EC §§13111(i), 13112) |

*Legal date falls on a holiday or weekend. County offices will be closed. The date listed will be the next working day.*
<table>
<thead>
<tr>
<th>DATE</th>
<th>DAYS FROM ELECTION</th>
<th>EVENTS</th>
</tr>
</thead>
</table>
| September 8  | E – 57 - 14        | WRITE-IN PERIOD
First day Statement of Write-in candidacy is available for a write-in candidate. Must be filed by October 21, 2014, 5:00 p.m. (There are no write-in candidates allowed for voter-nominated contests in the General Election.) (EC §§8600, 8601, 8606) |
| October 6    | E – 29             | PRECINCT BOARD AND POLLING PLACES
Last day for Registrar of Voters to appoint precinct officers and designate polling places. (EC §12286) |
| October 6*   | Fixed              | CAMPAIGN DISCLOSURE STATEMENT FILING DEADLINE – FIRST PRE-ELECTION
FPPC 1st Pre-election Statement Due. First pre-election campaign disclosure statement covering the period of July 1, 2014 through September 30, 2014. (GC §84200.7) |
| October 6    | E – 29 - 7         | VOTE BY MAIL VOTERS – FIRST AND LAST DAY TO APPLY
Between these dates, applications may be received by the Registrar of Voters to have ballots mailed. Applications received prior to the 29th day will be kept and processed during this period. (EC §3001) |
| October 20   | E – 15             | REGISTRATION CLOSES
Last day to register to be eligible to vote at the November 4, 2014 General Election. (EC §§2102, 2107) |
| October 23   | E – 12             | CAMPAIGN DISCLOSURE STATEMENT FILING DEADLINE – SECOND PRE-ELECTION
FPPC 2nd Pre-election Statement Due. Second pre-election campaign disclosure statement covering the period of October 1, 2014 through October 18, 2014. (GC §84200.7) |
| October 24   | E – 11             | PROCESS VOTE BY MAIL VOTER BALLOTS
Registrar of Voters may commence processing Vote by Mail voter ballots on the 7th business day before the election, and release the count on Election Day after the polls are closed. (EC §15101) |
| November 4   | E                  | VOTE BY MAIL VOTER BALLOTS RETURNED
Last day for Vote by Mail voter ballots to be received by the Registrar of Voters or turned in at any polling place in the county. (EC §3017) |
| November 4   | E                  | ELECTION DAY
Polls open at 7:00 a.m. and close at 8:00 p.m. (EC §14212) |

*Legal date falls on a holiday or weekend. County offices will be closed. The date listed will be the next working day.*
<table>
<thead>
<tr>
<th>DATE</th>
<th>DAYS FROM ELECTION</th>
<th>EVENT DESCRIPTION</th>
<th>RAW_HTML</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6</td>
<td>E + 2</td>
<td>CANVASS ELECTION RETURNS  Registrar of Voters shall commence the canvass of precinct returns no later than the first Thursday following the election. (EC §15301)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>December 1</td>
<td>Monday before the first Friday in December</td>
<td>DECLARATION OF ELECTED CANDIDATES  On or before this day, the Registrar of Voters shall declare the elected candidates. The Registrar of Voters shall forward certificates of election to district secretaries for issuance. (EC §10551)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>December 2</td>
<td>E + 28</td>
<td>CERTIFIED STATEMENT OF RESULTS  On or before this date, the Registrar of Voters shall certify the election results to the Board of Supervisors. (EC §105372)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>December 5</td>
<td>First Friday in December</td>
<td>NEWLY ELECTED OFFICIALS TAKE OFFICE  Community College, School, Community Services, Resource Conservation, Fire, Flood Control, Irrigation, Recreation and Park and Water Districts. On this date, newly elected officials take office. Prior to taking office, each elected official shall take the official oath and execute any bond required by the principal act. (EC §10554, ED §5017, PRC §5784.3, WC §21101 and ARFC Act 320 §§3-6)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>December 9</td>
<td>E + 35</td>
<td>A STATEMENT OF THE RESULTS SHALL BE SENT TO THE SECRETARY OF STATE BY THE REGISTRAR OF VOTERS (EC §15375)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>December 31</td>
<td>Fixed</td>
<td>STATEMENT TO SECRETARY OF STATE  Not later than December 31, immediately following a general district election, the Registrar of Voters shall file with the Secretary of State a statement containing all the following for each election held within the county: (a) The list of offices to be filled. (b) The name of each candidate, including occupational designation, if any. (c) The name of each successful candidate. (d) The number of voters eligible to vote in the district and, if voting is by division, number of voters eligible to vote in each division. (e) The number of votes for each candidate. (f) The list of offices for which appointments have been made in lieu of election pursuant to EC §10515 together with names of the persons so appointed. (EC §10552)</td>
<td><strong>italic</strong></td>
</tr>
<tr>
<td>DATE</td>
<td>DAYS FROM ELECTION</td>
<td>EVENT</td>
<td></td>
</tr>
<tr>
<td>------------</td>
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<td>----------------------------------------------------------------------</td>
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</tr>
</tbody>
</table>
| Jan. 1, 2015 | Fixed             | NEWLY ELECTED SACRAMENTO MUNICIPAL UTILITY DISTRICT DIRECTORS TAKE OFFICE  
Newly elected SMUD directors shall take office on the first day of January next following the election.  (PUC §§11853, 11863)
| Feb. 2, 2015 | Fixed             | SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENT DUE  
FPPC Semi-Annual Statement Due. Period covered: July 1, 2014 through December 31, 2014 or January 1, 2014 through December 31, 2014 if no previous statement has been filed. Candidates for local offices being voted on in the General election will cover October 19, 2014 through December 31, 2014. (GC §84200) |
This page was left blank intentionally.
The following positions are scheduled for election on November 4, 2014. Other vacancies may occur through the resignation or death of an incumbent. You may contact the specific city clerk’s office, the district’s office or Voter Registration and Elections for further information.

General qualifications and code sections governing these elective positions are provided for your information. For specific information regarding salary, benefits, meetings, etc., contact the specific city clerk’s office or the district’s office.

The term of office for all positions is 4 years unless otherwise indicated.

If a proposal to form a unified school district is on the same ballot as the election of governing board members of that district, any candidate for a position on the existing governing board may file nomination papers for that position pursuant to EC §10603(a) and may, at the same election, also file nomination papers for a position on the governing board of the proposed unified school district. (EC §10603(d))

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>POSITIONS (GOVERNING BOARD MEMBERS)</th>
<th>QUALIFICATIONS</th>
</tr>
</thead>
</table>
| Placer County Board of Education - Area 1 | 2                                   | **BY TRUSTEE AREA:**
|                                  |                                      | Candidate shall be a registered voter of the trustee area within the district. |
|                                  |                                      | Any registered voter of the trustee area they are seeking to represent is eligible to be a member of the county board of education except: the county superintendent of schools, any member of his staff, or any employee of a school district. |

*(Education Code §1006(a))*
<table>
<thead>
<tr>
<th>COMMUNITY COLLEGE DISTRICTS</th>
<th>POSITIONS (GOVERNING BOARD MEMBER)</th>
<th>QUALIFICATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DISTRICT</strong></td>
<td><strong>POSITIONS</strong></td>
<td><strong>QUALIFICATIONS</strong></td>
</tr>
<tr>
<td>Los Rios</td>
<td>4</td>
<td>BY TRUSTEE AREA: Candidate shall be a registered voter of the trustee area within the district.</td>
</tr>
<tr>
<td>Trustee Areas 1, 2, 3, and 6</td>
<td>(area 3 is short term)</td>
<td><strong>Los Rios</strong>: Qualify and elected by area.</td>
</tr>
<tr>
<td>San Joaquin Delta</td>
<td>3</td>
<td><strong>San Joaquin Delta &amp; Sierra Joint</strong>: Qualify by area and are elected at large.</td>
</tr>
<tr>
<td>Trustee Areas 3, 4 and 7</td>
<td></td>
<td>An employee of a school or community college district may not be sworn into office as an elected or appointed member of that school district’s or community college district’s governing board unless and until he or she resigns as an employee.</td>
</tr>
<tr>
<td>(Areas 3 and 7 do not extend into Sacramento County)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sierra Joint</td>
<td>4</td>
<td>Sacramento County registered voters may not file for candidacy for Sierra Joint Community College District because these trustee areas do not extend into Sacramento County.</td>
</tr>
<tr>
<td>Trustee Areas 1, 2, 5 and 6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Areas 1, 2, 5 and 6 do not extend into Sacramento County)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DISTRICT</td>
<td>POSITIONS</td>
<td>QUALIFICATIONS</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-----------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Archoe Union</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Center Unified</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Dry Creek Joint</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Elk Grove Unified* Areas 2, 4, and 5</td>
<td>3</td>
<td>(Candidates qualify by area but are elected at large)</td>
</tr>
<tr>
<td>Elverta Joint</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Folsom Cordova Unified</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Galt Joint Union Elementary</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Galt Joint Union High</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Natomas Unified</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>River Delta Unified* Areas 1, 2, 3 and 5</td>
<td>4</td>
<td>(Candidates qualify by area but are elected at large)</td>
</tr>
<tr>
<td>(Area 1 does not extend into Sacramento County)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robla</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Roseville Joint Union High</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Sacramento City Unified* Areas 1, 2, 6, and 7</td>
<td>3</td>
<td>(Area 7 is short term)</td>
</tr>
<tr>
<td>(Candidates qualify and are elected by trustee area)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>San Juan Unified</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

**AT LARGE:**
Candidate shall be a registered voter of the district.

**BY TRUSTEE AREA**
Candidate shall be a registered voter of the trustee area within the district.

An employee of a school or community college district may not be sworn into office as an elected or appointed member of that school district’s or community college district’s governing board unless and until he or she resigns as an employee.
<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>POSITIONS</th>
<th>QUALIFICATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Citrus Heights</td>
<td>3 Councilmembers</td>
<td>Candidate shall be a registered voter of the applicable city at the time nomination papers are issued, be an elector at the time of assuming office and continue to be an elector and resident of the applicable city during the term of office.</td>
</tr>
<tr>
<td>City of Elk Grove</td>
<td>1 Mayor* 2 Councilmembers</td>
<td>Elected at large.</td>
</tr>
<tr>
<td>(GC §34882)</td>
<td>Districts 2 and 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*(Candidate shall reside in the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>district, in which election is</td>
<td></td>
</tr>
<tr>
<td></td>
<td>sought) *2 year term</td>
<td></td>
</tr>
<tr>
<td>City of Folsom</td>
<td>3 Councilmembers</td>
<td></td>
</tr>
<tr>
<td>City of Galt</td>
<td>3 Councilmembers</td>
<td></td>
</tr>
<tr>
<td>City of Isleton</td>
<td>City Clerk* Treasurer* 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Councilmembers *2 year term</td>
<td></td>
</tr>
<tr>
<td>City of Rancho Cordova</td>
<td>2 Councilmembers</td>
<td></td>
</tr>
<tr>
<td>City of Sacramento</td>
<td>1 Councilmember  District 8*</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*2 year term</td>
<td></td>
</tr>
</tbody>
</table>

**MUNICIPAL UTILITY DISTRICT**

|(Public Utilities Code §11850)|
|-------------------------------|--------------------------------|
| DISTRICT                      | POSITIONS (DIRECTORS)         | QUALIFICATIONS                                                                                                                                |
| Sacramento Municipal Utility District | 5 Wards 3, 4, 5, 6, and 7 (Area 5 is short term)| Candidate shall be a registered voter within the ward in the district. Elected by ward. |

**COMMUNITY SERVICES DISTRICTS**

|(Government Code §§61200)|
|----------------------------|--------------------------------|
| DISTRICT                   | POSITIONS (DIRECTORS)         | QUALIFICATIONS                                                                                                                                |
| Cosumnes                   | 2                              | Candidate shall be a registered voter residing within the boundaries of the district. Candidates qualify and are elected at large. |
| Rancho Murieta             | 3                              |                                                                                                                                                 |
| San Juan Water             | 3                              |                                                                                                                                                 |
| RESOURCE CONSERVATION DISTRICT  
<table>
<thead>
<tr>
<th>(Public Resources Code §§9352, 9357)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISTRICT</td>
</tr>
<tr>
<td>POSITIONS</td>
</tr>
<tr>
<td>DIRECTORS</td>
</tr>
<tr>
<td>QUALIFICATIONS</td>
</tr>
<tr>
<td>Florin</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>Directors shall be registered voters in the state. Directors shall (1) reside within the district and either own real property in the district or alternatively have served, pursuant to the district’s rules, for two years or more as an associate director providing advisory or other assistance to the board of directors, or (2) be a designated agent of a resident landowner within the district. (Members of the county boards of supervisors shall not be eligible to simultaneously hold office as a district director)</td>
</tr>
</tbody>
</table>

| FIRE PROTECTION DISTRICTS  
<table>
<thead>
<tr>
<th>(Health and Safety Code §13841)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISTRICT</td>
</tr>
<tr>
<td>POSITIONS</td>
</tr>
<tr>
<td>DIRECTORS</td>
</tr>
<tr>
<td>QUALIFICATIONS</td>
</tr>
<tr>
<td>Courtland</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>(one full term and one short term)</td>
</tr>
<tr>
<td>Candidate shall be a registered voter of the district. Candidates qualify and are elected at large except for Sacramento Metropolitan.</td>
</tr>
<tr>
<td>Delta</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>(one full term and one short term)</td>
</tr>
<tr>
<td>Herald</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>Pacific Fruitridge</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>River Delta</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Sacramento Metropolitan</td>
</tr>
<tr>
<td>Divisions 1, 3, 7, and 9</td>
</tr>
<tr>
<td>(Candidates qualify and are elected by division)</td>
</tr>
<tr>
<td>Walnut Grove</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>Wilton</td>
</tr>
<tr>
<td>2</td>
</tr>
</tbody>
</table>

| FLOOD CONTROL DISTRICT  
<table>
<thead>
<tr>
<th>(California Water Code, American River Flood Control District Act 320 §§3-6.4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISTRICT</td>
</tr>
<tr>
<td>POSITIONS</td>
</tr>
<tr>
<td>TRUSTEES</td>
</tr>
<tr>
<td>QUALIFICATIONS</td>
</tr>
<tr>
<td>American River</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>Candidate shall be a registered voter of the district and be a resident of the district for at least 1 year preceding his or her appointment or election.</td>
</tr>
</tbody>
</table>
### Irrigation Districts

<table>
<thead>
<tr>
<th>District</th>
<th>Positions</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carmichael Water</td>
<td>2</td>
<td>Candidate shall be a registered voter of the district and a resident of the division that he or she represents at the time of his or her nomination or appointment, and during his or her entire term. Candidates qualify by division but are elected at large.</td>
</tr>
<tr>
<td>Citrus Heights Water</td>
<td>3</td>
<td>Divisions 1, 2, and 3 (Division 1 short term)</td>
</tr>
<tr>
<td>Fair Oaks Water</td>
<td>3</td>
<td>Divisions 1, 2, and 3</td>
</tr>
<tr>
<td>Galt Irrigation</td>
<td>3</td>
<td>Divisions 1, 2, and 4</td>
</tr>
</tbody>
</table>

### Recreation and Park Districts

<table>
<thead>
<tr>
<th>District</th>
<th>Positions</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arcade Creek</td>
<td>2</td>
<td>Candidate shall be a registered voter of the district. Candidates qualify and are elected at large except for Southgate.</td>
</tr>
<tr>
<td>Arden Manor</td>
<td>4</td>
<td>(3 full terms and one short term)</td>
</tr>
<tr>
<td>Arden Park</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Cordova</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Fair Oaks</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Fulton-El Camino</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>North Highlands</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Orangevale</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Rio Linda-Elverta</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Southgate</td>
<td>4</td>
<td>Divisions 1, 2, 3, and 4 (Division 2 short term) (Candidate shall be a registered voter of the division and shall be elected by division)</td>
</tr>
</tbody>
</table>

### Water Districts (Resident)

<table>
<thead>
<tr>
<th>District</th>
<th>Positions</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Del Paso Manor</td>
<td>3</td>
<td>Candidate shall be a registered voter of the district. Candidates qualify and are elected at large except for Sacramento Suburban which is elected by division.</td>
</tr>
<tr>
<td>Florin County</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Rio Linda/Elverta</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Sacramento Suburban</td>
<td>3</td>
<td>Divisions 3, 4, and 5 (Qualify and elected by division)</td>
</tr>
</tbody>
</table>
CHECKLIST OF DOCUMENTS REQUIRED TO BE FILED

Listed below is an informal checklist indicating the various documents required to be filed for candidacy for the different offices. *It is the responsibility of the candidate to insure that he or she meets all filing requirement deadlines.* All candidates are urged to file the necessary documents as early as possible in order to avoid any last minute rush, confusion or misunderstandings. Additionally, it is recommended that the candidate file all documents involved with his or her candidacy personally. If someone else is delegated to obtain documents on behalf of a candidate, a letter with specific wording signed by the candidate will be required. (See page 78, question and answer No. 9)

THE DEADLINE FOR FILING DOCUMENTS IS 5:00 P.M. ON AUGUST 8, 2014

ALL CANDIDATES MUST FILE

- Media Sheet
- Code of Fair Campaign Practices (optional)
- Campaign Disclosure Statements – Please refer to the Campaign Disclosure segment of this guide for further information.
- Candidate Statement (optional)
- Declaration of Candidacy
- Ballot Designation Worksheet
- Statement of Economic Interests - Form 700

CITY OFFICES (Cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova, and Sacramento)

- Nomination petitions containing not less than 20 nor more than 30 signatures (except for Isleton, which requires not less than 5 nor more than 10 signatures)
- $25.00 Filing Fee

DIRECTOR, SACRAMENTO MUNICIPAL UTILITY DISTRICT

- Nomination petitions containing not less than 10 nor more than 20 signatures

DIRECTOR, FLORIN RESOURCE CONSERVATION DISTRICT

- Nomination petition containing signatures of at least 5 landowners of the district

TRUSTEE, AMERICAN RIVER FLOOD CONTROL DISTRICT

- Nomination petitions containing not less than 25 nor more than 40 signatures
- Statement that candidate will not withdraw before the November 4, 2014 General Election
NOMINATION PROCESS FOR
COMMUNITY COLLEGES • SCHOOL DISTRICTS
COMMUNITY SERVICES • FIRE PROTECTION • IRRIGATION
RECREATION AND PARK • WATER

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY SCHEDULE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 14 through August 8</td>
<td>NOMINATION PERIOD</td>
</tr>
<tr>
<td></td>
<td>On and after July 14, 2014, nomination papers will be available at the Registrar of Voters, 7000 65th Street, Suite A, Sacramento, between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td>DECLARATION OF CANDIDACY</td>
</tr>
<tr>
<td></td>
<td>Candidates for community college, school and special district offices file a “Declaration of Candidacy.”</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td>CANDIDATE’S STATEMENT</td>
</tr>
<tr>
<td></td>
<td>A candidate may also file with his or her nomination papers (declaration of candidacy) a candidate’s statement, not exceeding 200 words in length (unless otherwise indicated). Please see the applicable pages in this guide for further information and cost estimate.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td>FILING OF NOMINATION PAPERS</td>
</tr>
<tr>
<td></td>
<td>Nomination papers must be filed with the Registrar of Voters, 7000 65th Street, Suite A, Sacramento, not later than 5:00 p.m. on August 8, 2014.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td>WITHDRAWAL OF CANDIDATE</td>
</tr>
<tr>
<td></td>
<td>No candidate shall withdraw his or her nomination papers after 5:00 p.m. on August 8, 2014. (EC §10603(b))</td>
</tr>
<tr>
<td>August 13 5:00 p.m.</td>
<td>EXTENSION IF INCUMBENT DOES NOT FILE</td>
</tr>
<tr>
<td></td>
<td>If nomination papers for an incumbent are not filed by 5:00 p.m. on the 88th day (August 8, 2014) the filing period is extended until 5:00 p.m. on the 83rd day (August 13, 2014) for any qualified person, other than the incumbent to declare their candidacy for such office.</td>
</tr>
<tr>
<td>Refer to Filing Schedule</td>
<td>SUBMITTAL OF CAMPAIGN DISCLOSURE STATEMENTS</td>
</tr>
<tr>
<td></td>
<td>All candidates for public office are required to file campaign disclosure statements. Please refer to the Campaign Disclosure segment of this guide for further information.</td>
</tr>
<tr>
<td>December 5</td>
<td>TAKING OFFICE</td>
</tr>
<tr>
<td></td>
<td>Elected and appointed officials will take office on the first Friday in December, following the general district election. (EDC §5017) (EC §10554)</td>
</tr>
</tbody>
</table>
INSUFFICIENT OR NO NOMINEES
If only 1, no one, or an insufficient number of persons has or have declared candidacy for any elective office to be filled at the election, and if a petition signed by 10% of the voters or 50 voters of the district (division or trustee area, if applicable), whichever is the smaller number in the district (division or trustee area, if elected by trustee area or division), has not been presented to the Registrar of Voters by 5:00 p.m. on August 13, 2014, requesting that an election be held for the office(s), an election shall not be held. (EC §10515)

COMMUNITY COLLEGES AND SCHOOL DISTRICTS
If, pursuant to Education Code §5326, an election is not held, the qualified person nominated shall be seated at the organizational meeting of the board.

If there is no nominee for an office, the governing board of the district shall appoint a qualified person at a meeting held prior to the day fixed for the election. The person(s) so appointed shall be seated at the organizational meeting of the board as if elected at a district election. (EDC §5328)

COMMUNITY SERVICES, FIRE PROTECTION, IRRIGATION, RECREATION AND PARK AND WATER DISTRICTS
If there is no election for a position due to insufficient or no nominees, the Registrar of Voters shall submit a certificate of the facts to the supervising authority and request that the supervising authority at a regular or special meeting held prior to the Monday before the first Friday in December following the election, appoint to such office(s) the person(s), if any, who have filed declarations of candidacy.

If no person has filed a declaration of candidacy for any office, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for the office. (EC §10515(b))
NOMINATION PROCESS FOR COUNCILMEMBER,
CITIES OF

• CITRUS HEIGHTS
• FOLSOM
• ISLETON
• SACRAMENTO

• ELK GROVE
• GALT
• RANCHO CORDOVA

<table>
<thead>
<tr>
<th>DATE</th>
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</thead>
<tbody>
<tr>
<td><strong>July 14</strong></td>
<td><strong>CIRCULATION OF NOMINATION PAPERS</strong></td>
</tr>
</tbody>
</table>

On and after July 14, 2014, nomination papers for city offices will be available at the following City Clerks’ Offices:

**City of Citrus Heights**
Office of the City Clerk
6237 Fountain Square Drive, Citrus Heights
Monday through Friday
8:00 a.m. to 5:00 p.m.
Telephone Number: (916) 725-2448

**City of Elk Grove**
Office of the City Clerk
8401 Laguna Palms Way, Elk Grove
Monday through Friday
8:00 a.m. to 5:00 p.m.
Telephone Number: (916) 478-2286

**City of Folsom**
Office of the City Clerk
50 Natoma Street, Folsom
Monday through Friday
8:00 a.m. to 5:00 p.m.
Telephone Number: (916) 355-7270

**City of Galt**
Office of the City Clerk
380 Civic Drive, Galt
Monday through Thursday
8:00 a.m. to 12:00 p.m.
and 1:00 p.m. to 5:30 p.m.
Telephone Number: (209) 366-7130

**City of Isleton**
Office of the City Clerk
101 2nd Street, Isleton
Monday through Thursday
8:00 a.m. to 12:00 p.m.
and 1:00 p.m. to 5:00 p.m.
Telephone Number: (916) 777-7770

**City of Rancho Cordova**
Office of the City Clerk
2729 Prospect Park Drive, Rancho Cordova
Monday through Friday
8:00 a.m. to 5:00 p.m.
Telephone Number: (916) 851-8700

**City of Sacramento**
Office of the City Clerk
915 I Street, 1st Floor, Sacramento
Monday through Friday
8:00 a.m. to 5:00 p.m.
Telephone Number: (916) 808-7200
### NOMINATION PROCESS FOR CITIES (continued)

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY SCHEDULE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 14 through</td>
<td><strong>CIRCULATION OF NOMINATION PETITIONS</strong></td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td>Circulators may obtain signatures to the nomination petitions of any candidate not more than 113 nor less than 88 days prior to the election. Circulators of nomination petitions must be 18 years of age or older. A candidate may circulate his or her own nomination petitions, or he or she may appoint a circulator.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>SIGNATURES REQUIRED</strong></td>
</tr>
<tr>
<td></td>
<td>Nomination petitions for the cities of Citrus Heights, Elk Grove, Folsom, Galt, Rancho Cordova, and Sacramento candidates shall be signed by not less than 20 nor more than 30 registered voters. Candidates for the City of Isleton will need not less than 5 nor more than 10 signatures of registered voters as Isleton has less than 1,000 registered voters.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>DECLARATION OF CANDIDACY</strong></td>
</tr>
<tr>
<td></td>
<td>Each candidate, at least 88 days prior to the election, shall file a declaration of candidacy with the appropriate City Clerk.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>FILING FEE</strong></td>
</tr>
<tr>
<td></td>
<td>A filing fee of $25.00 is to be paid at the time nomination papers are filed. The filing fee shall not be refunded in the event the candidate fails to qualify.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>CANDIDATE’S STATEMENT</strong></td>
</tr>
<tr>
<td></td>
<td>A candidate may also file with his or her nomination papers, a candidate’s statement, not exceeding 200 words in length (<em>unless otherwise indicated</em>). Please see the applicable pages in this guide for further information and cost estimate.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>STATEMENT OF ECONOMIC INTERESTS</strong></td>
</tr>
<tr>
<td></td>
<td>Government Code §§87200-01 require that every candidate for election to a city office file a statement of economic interests disclosing his or her financial interests. The exception to this filing would be if the candidate has filed, within 60 days prior to the filing of his or her declaration of candidacy, a statement for the same jurisdiction.</td>
</tr>
<tr>
<td>August 13 5:00 p.m.</td>
<td><strong>FILING OF NOMINATION PAPERS</strong></td>
</tr>
<tr>
<td></td>
<td>All completed nomination papers must be filed with the appropriate City Clerk not later than 5:00 p.m. on August 8, 2014.</td>
</tr>
<tr>
<td>August 8 5:00 p.m.</td>
<td><strong>WITHDRAWAL OF CANDIDATE</strong></td>
</tr>
<tr>
<td></td>
<td>No candidate shall withdraw his or her nomination papers after 5:00 p.m. on August 8, 2014.</td>
</tr>
<tr>
<td>August 13 5:00 p.m.</td>
<td><strong>EXTENSION IF INCUMBENT DOES NOT FILE</strong></td>
</tr>
<tr>
<td></td>
<td>If nomination papers for an incumbent are not filed by 5:00 p.m. on the 88th day (<em>August 8, 2014</em>) before the election, any qualified person, other than the incumbent, has until 5:00 p.m. on the 83rd day (<em>August 13, 2014</em>) before the election to complete the filing for nomination.</td>
</tr>
</tbody>
</table>
DATE ACTIVITY SCHEDULE

Refer to SUBMITTAL OF CAMPAIGN DISCLOSURE STATEMENTS
Filing All candidates for public office are required to file campaign disclosure statements.
Schedule Candidates for city offices are to file their statements with the appropriate City Clerk.
Please refer to the Campaign Disclosure segment of this guide for further information.

PROCEDURE IF INSUFFICIENT OR NO NOMINEES
If there are insufficient or no nominees for an office or offices, the City Clerk shall submit a “Certificate of Facts” to the City Council advising that, at a regular or special meeting held prior to the election, the City Council may adopt one of the following courses of action:

1. Appoint to the office the person who has been nominated;
2. Appoint to the office any eligible elector if no one has been nominated; or
3. Hold the election if either no one or only one person has been nominated.

The city elections official shall publish a notice of the facts and the courses of action available. Within 5 days after publication, the City Council may make an appointment or direct that an election be held. Notwithstanding EC §10403, if, by the 75th day (August 21, 2014) before the municipal election, no person has been appointed to office pursuant to (1) and (2) above, the election shall be held. (EC 10229(a))

TAKING OFFICE

City of Citrus Heights
The terms of Councilmembers shall be 4 years and shall begin on the second Thursday in December following their election and qualification.

City of Elk Grove
The term of office is 4 years commencing with the certification of the election, typically the first regular council meeting in December following the election.

City of Folsom
The terms of Councilmembers shall be 4 years and shall begin on the second Monday in December following their election and qualification. (Folsom City Charter, Article II, §2.01.C)

City of Galt
The terms of Councilmembers shall be 4 years and shall begin on the first Tuesday in December.

City of Isleton
The term of Councilmembers shall be 4 years and City Clerk and Treasurer shall be 2 years and shall commence at the first meeting in December after the certification of the election.

City of Rancho Cordova
The terms of Councilmembers shall be 4 years and shall begin on the first Monday in December following their election and qualification.

City of Sacramento - District 8 Special Election
The person elected to fill a vacancy shall hold office for the unexpired term of the former incumbent. Members are sworn in on the fourth Tuesday following the first Monday in November.
DATE ACTIVITY SCHEDULE

July 14 NOMINATION PERIOD
through On and after July 14, 2014, nomination papers for the office of Director, Sacramento
August 18 Municipal Utility District, will be available at the Registrar of Voters, 7000 65th Street,
5:00 p.m Suite A, Sacramento, between the hours of 8:00 a.m. to 5:00 p.m., Monday through
Friday.

CIRCULATION OF NOMINATION PETITIONS
Circulators may obtain signatures not more than 113 nor less than 88 days prior to the
election. Each section of the petition shall bear the name of the county and only
qualified voters of that county shall sign that section. Circulators of nomination
petitions must be 18 years of age or older, and may obtain signatures only from
registered voters residing within that ward. A candidate may circulate his or her own
nomination petitions, or he or she may appoint a circulator.

SIGNATURES REQUIRED
Nomination petitions shall be signed by not less than 10 nor more than 20 registered
voters of the ward in the district.

DECLARATION OF CANDIDACY
Each candidate, at least 88 days prior to the election, shall file a sufficient candidate’s
declaration of candidacy with the Registrar of Voters.

CANDIDATE’S STATEMENT
A candidate may also file with his or her nomination petitions a candidate’s statement
not exceeding 200 words in length. Please see the applicable pages in this guide for
further information and cost estimate.

STATEMENT OF ECONOMIC INTERESTS
The SMUD Conflict of Interests Code requires that every candidate for election to office
file a statement of economic interests disclosing his or her financial interests.
A Statement of Economic Interests (Form 700) will be given to you at the time
nomination papers are issued. Please submit your completed statement to the Registrar
of Voters at the same time you file your nomination papers, declaration of candidacy and
optional candidate’s statement. The Registrar of Voters will immediately forward the
original statement to the Fair Political Practices Commission and a copy to SMUD.
Questions regarding completion of the statement of economic interests forms should be
directed to Arlen Orchard, General Counsel at (916) 732-5830. The exception to this
filing would be if the candidate has filed within 60 days prior to the filing of his or her
declaration of candidacy a statement for the same jurisdiction.
## NOMINATION PROCESS FOR SMUD (continued)

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY SCHEDULE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 14</td>
<td><strong>FILING OF NOMINATION PAPERS</strong></td>
</tr>
<tr>
<td>through</td>
<td>All completed nomination papers shall be filed with the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, not more than 113 nor less than 88 days before the date of the election, and shall be examined by the staff of the Registrar of Voters.</td>
</tr>
<tr>
<td>August 8</td>
<td><strong>WITHDRAWAL OF CANDIDATE</strong></td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>No candidate shall withdraw his or her nomination papers after 5:00 p.m. on August 8, 2014.</td>
</tr>
<tr>
<td>August 13</td>
<td><strong>EXTENSION IF INCUMBENT DOES NOT FILE</strong></td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>If nomination papers for an incumbent director are not filed by 5:00 p.m. on the 88th day (August 8, 2014) before the election, any qualified person, other than the incumbent, has until 5:00 p.m. on the 83rd day (August 13, 2014) before the election to complete the filing for nomination.</td>
</tr>
<tr>
<td>Refer to</td>
<td><strong>SUBMITTAL OF CAMPAIGN DISCLOSURE STATEMENTS</strong></td>
</tr>
<tr>
<td>Filing</td>
<td>All candidates for public office are required to file campaign disclosure statements.</td>
</tr>
<tr>
<td>Schedule</td>
<td>Please refer to the Campaign Disclosure segment of this guide for further information.</td>
</tr>
<tr>
<td>January 1,</td>
<td><strong>TAKING OFFICE</strong></td>
</tr>
<tr>
<td>2015</td>
<td>Elected officials shall take office on the first day of January following their election.</td>
</tr>
</tbody>
</table>

Reference: Public Utilities Code §§11821-11863
NOMINATION PROCESS
FOR DIRECTOR,
FLORIN RESOURCE CONSERVATION DISTRICT

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY SCHEDULE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 14</td>
<td>NOMINATION PERIOD</td>
</tr>
<tr>
<td>through</td>
<td>On and after July 14, 2014, nomination papers for the office of Director, Florin Resource Conservation District, will be available at the Registrar of Voters, 7000 65th Street, Suite A, Sacramento, between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.</td>
</tr>
<tr>
<td>August 8</td>
<td>CIRCULATION OF NOMINATION PETITIONS</td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>Circulators may obtain signatures to the nomination petitions of any candidate not more than 113 nor less than 88 days prior to the election. Circulators of nomination petitions must be 18 years of age or older, and may obtain signatures only from landowners of the Florin Resource Conservation District. A candidate may circulate his or her own nomination petitions, or he or she may appoint a circulator.</td>
</tr>
<tr>
<td></td>
<td>SIGNATURES REQUIRED</td>
</tr>
<tr>
<td></td>
<td>Nomination petitions shall be signed by not less than 5 landowners of the Florin Resource Conservation District.</td>
</tr>
<tr>
<td></td>
<td>DECLARATION OF CANDIDACY</td>
</tr>
<tr>
<td></td>
<td>Each candidate, at least 88 days prior to the election, shall file a declaration of candidacy with the Registrar of Voters.</td>
</tr>
<tr>
<td></td>
<td>CANDIDATE’S STATEMENT</td>
</tr>
<tr>
<td></td>
<td>A candidate may also file with his or her nomination papers, a candidate’s statement, not exceeding 200 words in length (unless otherwise indicated). Please see the applicable pages in this guide for further information and cost estimate.</td>
</tr>
<tr>
<td></td>
<td>FILING OF NOMINATION PAPERS</td>
</tr>
<tr>
<td></td>
<td>All completed nomination papers must be filed with the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, not more than 113 nor less than 88 days before the date of the election.</td>
</tr>
<tr>
<td></td>
<td>If there are less than 5 valid landowner signatures on the nomination petition, the Registrar of Voters shall notify the candidate of that fact, and shall accept additional valid landowner signatures at any time prior to the close of the period for circulating nomination petitions.</td>
</tr>
<tr>
<td>August 15</td>
<td>EXTENSION IF INCUMBENT DOES NOT FILE</td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>If nomination papers for an incumbent director are not filed by 5:00 p.m. on the 88th day (August 8, 2014) before the election, any qualified person, other than the incumbent, has until 5:00 p.m. on the 83rd day (August 13, 2014) before the election to complete the filing for nomination.</td>
</tr>
</tbody>
</table>
Refer to SUBMITTAL OF CAMPAIGN DISCLOSURE STATEMENTS
Filing All candidates for public office are required to file campaign disclosure statements.
Schedule Please refer to the Campaign Disclosure segment of this guide for further information.

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY SCHEDULE</th>
</tr>
</thead>
</table>
| November 28| **TAKING OFFICE**
The directors elected and qualified shall take office at noon on the last Friday in November following their election. |

**INSUFFICIENT OR NO NOMINEES**
If only 1, no one, or an insufficient number of persons has or have filed a declaration of candidacy for any elective office to be filled at the election, and if a petition signed by 10% of the voters or 50 voters of the district (or division, if applicable), whichever is the smaller number in the district (or division, if applicable), has not been presented to the Registrar of Voters by 5:00 p.m. on August 13, 2014, requesting that a general district election be held for the office(s), an election shall not be held.

If there is no election for a position due to insufficient or no nominees, the Registrar of Voters shall submit a certificate of the facts to the supervising authority and request that the supervising authority at a regular or special meeting held prior to the Monday before the first Friday in December following the election, appoint to such office(s) the person(s), if any, who have filed declarations of candidacy.

If no person has filed a declaration of candidacy for any office, the supervising authority shall appoint any person to the office who is qualified on the date when the election would have been held. The person appointed shall qualify and take office and serve exactly as if elected at a general district election for the office. (EC 10515(b))

**TIE VOTE PROCEDURE**
If a tie vote makes it impossible to determine which of 2 or more candidates has been elected, the Registrar of Voters shall notify the governing body of the district thereof, and the governing body shall forthwith notify the candidates who have received the tie votes to appear before it either personally or by a representative at a time and place designated by the governing body. The governing body shall, at that time and place, determine the tie by lot and the results thereof shall be declared by the governing body. The candidate so chosen shall qualify, take office and serve as though elected at the preceding general district election. (EC 10551(b))

Reference: Public Resources Code §§9314, 9352-9359
Elections Code §§10500-10556
**DATE** | **ACTIVITY SCHEDULE**
--- | ---
July 14 through August 8 5:00 p.m. | **NOMINATION PERIOD**
On and after July 14, 2014, nomination papers for the office of trustee, will be available at the American River Flood Control District Office, 165 Commerce Circle, Suite D, Sacramento. The papers are filed with and processed by the staff of the Registrar of Voters of Sacramento County.

**CIRCULATION OF NOMINATION PETITIONS**
Circulators may obtain signatures to the nomination petitions of any candidate not more than 113 nor less than 88 days prior to the election. Circulators of nomination petitions must be 18 years of age or older. A candidate may circulate his or her own nomination petitions, or he or she may appoint a circulator.

**SIGNATURES REQUIRED**
Nomination petitions shall be signed by not less than 25 nor more than 40 registered voters of the district.

**DECLARATION OF CANDIDACY**
Each candidate, at least 88 days prior to the election, shall file a declaration of candidacy with the Registrar of Voters.

**CANDIDATE’S STATEMENT**
A candidate may also file with his or her nomination petitions, a candidate’s statement, not exceeding 200 words in length (unless otherwise indicated). Please see the applicable pages in this guide for further information and cost estimate.

**FILING OF NOMINATION PAPERS**
All completed nomination papers must be filed with the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, not more than 113 nor less than 88 days before the date of the election.

If there are less than 25 valid signatures on the nomination petitions, the Registrar of Voters shall notify the candidate of that fact, and shall accept additional valid signatures at any time prior to the close of the period for circulating nomination petitions.

**WITHDRAWAL OF CANDIDATE**
Any candidate for the office of trustee of the American River Flood Control District must file, with his or her nomination petitions, a statement under oath setting forth his or her name, address, that he or she is a registered voter within the district and will not withdraw his or her name before the November 4, 2014 Election.
## Nomination Process for ARFCD

### August 13, 5:00 p.m. - Extension If Incumbent Does Not File

If nomination papers for an incumbent trustee are not filed by 5:00 p.m. on the 88th day (August 8, 2014) before the election, any qualified person, other than the incumbent, has until 5:00 p.m. on the 83rd day (August 13, 2014) before the election to complete the filing for nomination.

### November 28 - Taking Office

Elected officials and appointed officials shall take office at noon on the last Friday in November following the general election.

### Reference

Reference: California Water Code – American River Flood Control District Act 320 §§3-6 (EC §§10500-10556; excluding EC §10554)
INCOMPATIBILITY OF OFFICES

There is no single statute that defines “incompatibility of offices”. The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously if the offices have overlapping and conflicting public duties. The courts have defined this doctrine as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. However, instances of holding more than one office are considered incompatible.

The State of California Attorney General’s Office has issued many opinions on particular compatibility questions. Here are six examples of incompatible offices:

1. The offices of city councilman and school district board member where the city and the school district have territory in common;
2. fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. high school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. water district director and a city council member;
5. water district director and a school district trustee having territory in common; and
6. sheriff and county supervisor.

Elections Code §10603(c) states that no person shall file nomination papers for more than one school district office, including a county board of education office, at the same election. Elections Code §8003(b) states no person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election.

In addition, the Declaration of Candidacy for statewide offices signed by the candidate under penalty of perjury declares: “I meet the statutory and constitutional (if any) qualifications for this office (including but not limited to citizenship, residency, and party affiliation, if required). If nominated/elected I will accept the nomination/office and not withdraw.” EC §8040

The Declaration of Candidacy for nonpartisan offices signed by the candidate under penalty of perjury declares: “If elected, I will qualify and accept the office of _______ and serve to the best of my ability.” EC §10511.

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (916) 445-9555 or visit their website, www.caag.state.ca.us. For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission’s website at www.fppc.ca.gov, or phone toll free 1-866-275-3772.
NOMINATION PROCESS
FOR WRITE-IN CANDIDATES

DATE ACTIVITY SCHEDULE

September 8 through October 21

NOMINATION PERIOD
On and after September 8, 2014, any person who desires to be a write-in candidate and have his or her name, as written, on the ballot of an election counted for a particular office shall file not later than October 21, 2014, for the General Election.

CIRCULATION OF WRITE-IN NOMINATION PETITIONS
For offices requiring nomination petitions, signers of nomination petitions for a write-in candidate shall be voters in the district or political subdivision in which the candidate is to be voted on. No fee or charge shall be required of a write-in candidate, except in the case of a city office. City offices require a $25.00 filing fee. (EC §§8600-8605, 10228)

STATEMENT OF WRITE-IN CANDIDACY
Each write-in candidate, shall file by October 21, 2014 a candidate’s Statement of Write-In Candidacy with the Registrar of Voters.

A statement of write-in candidacy which shall contain:

• Candidate’s name
• Residence address
• Declaration stating that he or she is a write-in candidate
• Title of the office for which he or she is running
• Date of Election

SIGNATURES REQUIRED
The required number of signatures on the nomination papers, if any, for that office. See page 13 for more information on signature requirements

TALLYING OF WRITE-IN VOTES
Because of the complexities involved in tallying qualified write-in votes, including manually checking for over votes and hand counting, the counting of write-in votes will be included as part of the official canvass.

OTHER ITEMS OF INTEREST PERTAINING TO WRITE-IN CANDIDACY
The California Administrative Code, Title 2, Division 7, Article 7, §§20100-20105, specifies the requirements for the counting of write-in votes (e.g. misspelled or incomplete name, office not indicated, etc.). Rather than enumerating the requirements herein, a copy of the provisions will be provided upon request, to qualified write-in candidates.

The use of pressure-sensitive stickers, glued stamps, or any other device not provided for in the voting procedures for the voting systems approved by the Secretary of State to indicate the name of the write-in candidate are not valid, and a name indicated by these methods shall not be counted. (EC §15342(c))
This page was left blank intentionally.
Ballot Designation Worksheet

Pursuant to California Elections Code Section 13107.3 and Section 20711 of the California Code of Regulations, this entire form must be completed, or it will not be accepted and you will not be entitled to a ballot designation. DO NOT LEAVE ANY RESPONSE SPACES BLANK. If information requested is not applicable, please write N/A in the space provided. Otherwise the information MUST be provided. Upon filing, this worksheet will be a public record.

Candidate Information

Candidate Name:  
Office:  
Home Address:  E-Mail:  
Business Address:  
Mailing Address:  
Phone Number(s) Business:  Home/Mobile:  Fax:  

Attorney Information

Attorney Name (or other person authorized to act in your behalf):  
Address:  
Home Address:  E-Mail:  
Business Address:  
Mailing Address:  
Phone Number(s) Business:  Home/Mobile:  Fax:  

Proposed Ballot Designation:  
1st Alternative:  
2nd Alternative:  

You may select as your ballot designation:

(a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a “/”]
(b) The full title of the public office you currently occupy and to which you were elected
(c) “Appointed [full title of public office]” if you currently serve by appointment in an elective public office and are seeking election to a different office
(d) “Incumbent” if you were elected (or, if you are a Superior Court Judge, appointed) to your current public office and seek election to a new term
(e) “Appointed Incumbent” if you were appointed to your current elective public office (other than Superior Court Judge) and seek election to a new term

In the space provided on the next page or on an attachment sheet, describe why you believe you are entitled to use the proposed ballot designation. Attach any documents or exhibits that you believe support your proposed ballot designation. If using the title of an elective office, attach a copy of your certificate of election or appointment. These documents will not be returned to you. Do not submit originals.

If your proposed ballot designation includes the word “volunteer,” indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation “community volunteer” if you
volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use “community volunteer” together with another designation.

**Remember, it is your responsibility to justify your proposed ballot designation and to provide all requested details.** For your reference, attached are Elections Code Sections 13107 and 13107.3, and 2 California Code of Regulations (CCR) Section 20711. You may also wish to consult Elections Code Section 11307.5 ("community volunteer") and 2 CCR Sections 20712 - 20719 (found at [www.sos.ca.gov](http://www.sos.ca.gov)).

Justification for use of proposed ballot designation: 

________________________________________________________

________________________________________________________

Current or Most Recent Job Title: ______________________ Start/End Dates: ______________________

Employer Name or Business: ________________________________________________________________

Person(s) who can verify this information:

Name(s)__________________________________________________ Phone Number: ______________________

E-Mail: ______________________

Name(s)__________________________________________________ Phone Number: ______________________

E-Mail: ______________________

**Before signing below, answer the following questions.**

Does your proposed ballot designation:

- Use only a portion of the title of your current elected office? Yes☐ No☐
- Use only the word “Incumbent” for an elective office (other than Superior Court Judge) to which you were appointed? Yes☐ No☐
- Use more than three total words for your principal professions, vocations or occupations? Yes☐ No☐
- Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? Yes☐ No☐
- Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation or occupation? Yes☐ No☐
- Abbreviate the word “retired”? Yes☐ No☐
- Place the word “retired” after the words it modifies? Example: Accountant, retired Yes☐ No☐
- Use any word or prefix (except “retired”) such as "former" or "ex-" to refer to a former profession, vocation or occupation? Yes☐ No☐
- Use the word “retired” along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher Yes☐ No☐
- Use the name of a political party or political body? Yes☐ No☐
- Refer to a racial, religious, or ethnic group? Yes☐ No☐
- Refer to any activity prohibited by law? Yes☐ No☐

**If the answer to any of these questions is “Yes,” your proposed ballot designation is likely to be rejected.**

Candidate’s Signature ______________________ Date ______________________
For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

13107.

(a) With the exception of candidates for Justice of the State Supreme Court or Court of Appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

1. Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or to which he or she was appointed, in the case of a superior court judge.

2. The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or, in the case of a superior court judge, was appointed to that office.

3. No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

4. The phrase "appointed incumbent" if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) Neither the Secretary of State nor any other elections official shall accept a designation of which any of the following would be true:

1. It would mislead the voter.
2. It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
3. It abbreviates the word "retired" or places it following any word or words which it modifies.
4. It uses a word or prefix, such as "former" or "ex-,", which means a prior status. The only exception is the use of the word "retired."
5. It uses the name of any political party, whether or not it has qualified for the ballot.
6. It uses a word or words referring to a racial, religious, or ethnic group.
7. It refers to any activity prohibited by law.

(c) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

1. The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a).

2. In the event the candidate fails to provide a designation that complies with subdivision (a) within the three-day period specified in paragraph (1), no designation shall appear after the candidate's name.

(d) No designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (c) or as provided in subdivision (e). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(e) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days prior to the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
BALLOT DESIGNATION WORKSHEET (continued)

For your reference, Elections Code section 13107.3 is reproduced below:

13107.3.

(a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.

(b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.

(c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

For your reference, Elections Code section 13107.5 is reproduced below:

13107.5.

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

(1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.

(2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.

(3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

(b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

For your reference, 2 CCR 20711 is reproduced below:

20711. Ballot Designation Worksheet.

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code Section 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;
(2) A designation of the office for which the candidate is seeking election;
(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
(4) The proposed ballot designation submitted by the candidate;
(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code Section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code Section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office
he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code Section 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at Section 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code Section 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code Section 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.
The ballot designation is the word or words, which will appear on the ballot under the candidate’s name, designating the current principal profession, vocation or occupation of the candidate.

Elective offices for Sacramento County will use the ballot designation regulations from the Secretary of State. All candidates require a Ballot Designation Worksheet.

The following are the Secretary of State’s regulations for ballot designations. Keep in mind that Voter Registration and Elections reserves the right to change any ballot designation that does not conform to Secretary of State guidelines.

Note: Authority: Section 12172.5, Government Code
Reference: Section 13107, Elections Code

SECRETARY OF STATE BALLOT DESIGNATION REGULATIONS


(a) The regulatory purpose of this Chapter is to ensure the accurate designation of the candidate upon the ballot in order that an informed electorate may intelligently elect one of the candidates.

(b) The Secretary of State shall, at all times, apply and interpret the provisions of Elections Code Section 13107 and the regulations included in this Chapter in a manner consistent with the regulatory purpose of this Chapter.

(c) Candidates are not required to use a ballot designation pursuant to Elections Code Section 13107, subdivision (a), and may opt to leave the space for such a designation on the ballot blank. In order to notify the elections official as to whether he or she will use a ballot designation or will opt to leave the ballot designation space blank, the candidate must initial the appropriate box on the Declaration of Candidacy or otherwise so indicate on the Declaration of Candidacy.

(d) Pursuant to Elections Code §13107, subdivision (a), a candidate may submit a proposed ballot designation pursuant to any one of the four provisions specified in Elections Code Section 13107, subdivision (a), subparts (1) through (4), applicable to that candidate. The candidate shall be free to select from which of the applicable four subparts he or she is submitting his or her proposed ballot designation.

(e) The regulations set forth in this Chapter shall apply only to elections held for offices for which elections returns are certified by the Secretary of State of the State of California.
(f) Whenever, the word "should" is used in this Chapter, it is recommended, not mandatory.


HISTORY

1. New chapter 7 (sections 20710-20719) and section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).

20711. Ballot Designation Worksheet.

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code Section 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

   1. The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

   2. A designation of the office for which the candidate is seeking election;

   3. The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

   4. The proposed ballot designation submitted by the candidate;

   5. The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

   6. A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

      (A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code Section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code Section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code Section 13107, subdivision (a)(3), the candidate shall indicate:
   (i) The title of the position or positions which he or she claims supports the proposed ballot designation;
   (ii) The dates during which the candidate held such position;
   (iii) A description of the work he or she performs in the position;
   (iv) The name of the candidate's business or employer;
   (v) The name and telephone number of a person or persons who could verify such information; and
   (vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at Section 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code Section 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code Section 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).

2. Amendment of subsections (a), (c)(5), (c)(6)(A)-(C) and (c)(6)(D), new subsection (e) and amendment of Note filed 12-21-2009; operative 12-21-2009 pursuant to Government Code section 11343.4 (Register 2009, No. 52).
20712. Proposed Ballot Designations Submitted Pursuant to Elections Code Section 13107, Subdivision (a)(1).

Proposed ballot designations submitted pursuant to Elections Code Section 13107, subdivision (a)(1), shall be subject to the following provisions:

(a) In the case of candidates holding elective city, county, district, state, or federal office, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.

(b) In the case of judicial officers, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.

(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code Section 13107, subdivision (a)(1).

(d) Proposed ballot designations indicating a position of legislative leadership or leadership in another elected body, such as "Majority Leader of the California Senate," "Minority Leader of the California State Assembly," "Speaker of the California State Assembly," "President Pro Tempore of the California State Senate," "City of Orange Mayor Pro Tem," and the like, are not elective offices described in Elections Code Section 13107, subdivision (a)(1). Such ballot designations are improper, pursuant to Elections Code Section 13107, subdivision (a)(1). They may, however, subject to the three-word limit, be considered under the provisions of Section 13107(a)(3). Examples of acceptable ballot designations under this section include, but are not limited to, "Assembly Minority Leader," "California Assembly Speaker," and "Mayor Pro Tem."

(e) Proposed ballot designations indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices as specified in Elections Code Section 13107, subdivision (a)(1).


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).


20713. Proposed Ballot Designations Submitted Pursuant to Elections Code Section 13107, Subdivision (a)(2).

Proposed ballot designations submitted pursuant to Elections Code s 13107, subdivision (a)(2), shall be subject to the following provisions:

(a) A proposed ballot designation submitted pursuant to Elections Code Section 13107, subdivision (a)(2), is limited "incumbent," as that term is defined in Elections Code s 13107, subdivision (a)(2).
SOS BALLOT DESIGNATION REGULATIONS (continued)

(b) The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers, and must stand alone. A candidate qualified to use this designation pursuant to Elections Code Section 13107, subdivision (a)(2), shall be entitled to use the ballot designation "Incumbent."

(c) The word "incumbent" is strictly limited for use in ballot designations submitted pursuant to Elections Code Section 13107, subdivision (a)(2), and may not be used as an adjective in any other ballot designation.


HISTORY

1.New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).


Proposed ballot designations submitted pursuant to Elections Code Section 13107, subdivision (a)(3), shall be subject to the following provisions:

(a) The terms "profession," "vocation," or "occupation," as those terms are used in Elections Code Section 13107, subdivision (a)(3), are defined as follows:
   (1) "Profession" means a field of employment requiring special education or skill and requiring knowledge of a particular discipline. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accountancy, and journalism. Examples of an acceptable designation of a "profession," as defined in Elections Code Section 13107, subdivision (a)(3), include, but are not limited to, "attorney," "physician," "accountant," "architect," and "teacher."

   (2) "Vocation" means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. As defined, vocations may include, but are not limited to, religious ministry, child rearing, home making, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like. Examples of an acceptable designation of a "vocation," as defined in Elections Code Section 13107, subdivision (a)(3), include, but are not limited to, "minister," "priest," "mother," "father," "homemaker," "dependent care provider," "carpenter," "plumber," "electrician," and "cabinetmaker."

   (3) "Occupation" means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an "occupation," as defined in Elections Code Section 13107, subdivision (a)(3), include, but are not limited to, "rancher," "restaurateur," "retail salesperson," "manual laborer," "construction worker," "computer manufacturing executive," "military pilot," "secretary," and "police officer."
(b) "Principal," as that term is used in Elections Code Section 13107, subdivision (a)(3), means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. The term "principal" precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement which is only nominal, pro forma, or titular in character does not meet the requirements of the statute.

(1) If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her "principal" professions, vocations or occupations if (i) the candidate has maintained his or her license current as of the date he or she filed his or nomination documents by complying with all applicable requirements of the respective licensure, including the payment of all applicable license fees and (ii) the status of the candidate's license is active at the time he or she filed his or her nomination documents.

(2) A candidate who holds a professional, vocational or occupational license issued by the State of California may not claim such profession, vocation or occupation as one of his or her "principal" professions, vocations or occupations if (i) the candidate's licensure status is "inactive" at the time the candidate files his or her nomination document, or (ii) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.

(c) In order for a ballot designation submitted pursuant to Elections Code Section 13107, subdivision (a)(3), to be deemed acceptable by the Secretary of State, it must accurately state the candidate's principal professions, vocations or occupations, as those terms are defined in subdivisions (a) and (b) herein. Each proposed principal profession, vocation or occupation submitted by the candidate must be factually accurate, descriptive of the candidate's principal profession, vocation or occupation, must be neither confusing nor misleading, and must be in full and complete compliance with Elections Code Section 13107 and the regulations in this Chapter.

(d) If the candidate is engaged in a profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate's proposed ballot designation is entitled to consist of the candidate's current principal professions, vocations and occupations. In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of his or her principal professions, vocations or occupations, which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

(e) A candidate may engage in multiple principal professions, vocations or occupations. Accordingly, the candidate may designate multiple principal professions, vocations or occupations. If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following provisions:

(1) The proposed ballot designation must comply with the three-word limitation specified in Elections Code Section 13107, subdivision (a)(3), and as implemented pursuant to subdivision (f) herein.

(2) Each such proposed profession, vocation or occupation shall be separately considered by the Secretary of State and must independently qualify as a "principal" profession, vocation or occupation, as that term is defined pursuant to subdivision (b) herein.
(3) When multiple professions, vocations or occupations are proposed as a ballot designation, they shall be separated by a slash ("/"). An example of an acceptable designation would be "Legislator/Rancher/Physician."

(f) Pursuant to Elections Code Section 13107, subdivision (a)(3), the candidate's ballot designation shall be limited to not more than three (3) words. The following rules shall govern the application of the three-word limitation:

(1) The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.

(2) Punctuation shall be limited to the use of a comma (e.g., District Attorney, Los Angeles County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language, which was published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted.

(3) All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not "geographical names," as that term is used in Elections Code Section 13107, subdivision (a)(3). If the candidate desires, the geographical name may be used in the form of "City of . . .," "County of . . .," or "City and County of . . ." Examples of geographical names considered to be one word include Tehama County, Los Angeles County and County of Sacramento. Examples of designations containing a special district or political subdivision that are not geographical names include "Butte County Rural Fire District Captain," "Huntington Beach Unified School District President," and "South Bay Irrigation District Director."

(4) An acronym shall be counted as one word.

(g) A candidate who chooses to include the name of his or her elective office with another profession, vocation, or occupation may do so pursuant to Elections Code section 13107(a)(3), but that ballot designation shall be limited to no more than three words. Examples of acceptable designations under this section include "State Senator/Rancher," "California Assemblywoman/Attorney," "County Supervisor/Teacher," and "State Controller/Businessman." Examples of unacceptable designations under this section include "Assemblyman, 57th District/Educator," "California State Senator/Architect," "Placer County Supervisor/Business Owner," and "Member, Board of Equalization/Banker."


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).

2. Amendment of subsections (a)(1), (c) and (f)(2)-(3), new subsection (g) and amendment of Note filed 12-21-2009; operative 12-21-2009 pursuant to Government Code section 11343.4 (Register 2009, No. 52).
20714.5. "Community Volunteer."

(a) "Community Volunteer" means a person who engages in an activity or performs a service for or on behalf of, without profiting monetarily, one or more of the following:

   (1) A charitable, educational, or religious organization as defined by the United States Internal Revenue Code section 501(c)(3);

   (2) A governmental agency; or

   (3) An educational institution.

(b) The activity or service must constitute substantial involvement of the candidate's time and effort such that the activity or service is the sole, primary, main or leading professional, vocational or occupational endeavor of the candidate within the meaning of subdivisions (a) and (b) of section 20714 of this Chapter.

Note: Authority cited: Section 12172.5, Government Code; and Section 13107.5(b), Elections Code. Reference: Sections 13107 and 13107.5, Elections Code; and Section 501(c)(3), United State Internal Revenue Code.

HISTORY


(a) Pursuant to Elections Code Section 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the phrase "appointed incumbent" if the candidate holds an office, other than a judicial office, by virtue of appointment, and the candidate is a candidate for election to the same office. The candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed."

(b) Pursuant to Elections Code Section 13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the word "appointed" in conjunction with the elective office, if the candidate is a candidate for election to the same office or to some other office. The candidate may not use any words designating the office unmodified by the word "appointed."

(c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code Section 13107, subdivision (a)(4).


HISTORY

1.New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).
20716. Unacceptable Ballot Designations.

(a) The Secretary of State shall reject as unacceptable any proposed ballot designation which fails to comply with Elections Code Section 13107, subdivision (a); is prohibited pursuant to Elections Code Section 13107, subdivision (b); is misleading; or is otherwise improper pursuant to the regulations set forth in this Chapter.

(b) The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations pursuant to Elections Code Section 13107, subdivision (a)(3):

1. **Avocations:** An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation. Avocations may include, but are not limited to, hobbies, social activities, volunteer work (except as set forth in Section 20714.5 of this Chapter), and matters pursued as an amateur.

2. **Pro Forma Professions, Vocations and Occupations:** Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated, except as set forth in Section 20714.5 of this Chapter. Pro forma professions, vocations and occupations may include, but are not limited to, such pursuits as honorary peace officer, honorary chairperson, honorary professor, goodwill ambassador, official host or hostess and the like.

3. **Statuses:** A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time. Examples of a status include, but are not limited to, veteran, proponent, reformer, scholar, founder, philosopher, philanthropist, activist, patriot, taxpayer, concerned citizen, husband, wife, and the like.

(c) Pursuant to Elections Code Section 13107, subdivision (b)(1), the Secretary of State shall reject as unacceptable any proposed ballot designation which would mislead voters. In making this determination, the Secretary of State shall determine whether there is a substantial likelihood that a reasonably prudent voter would be misled as to the candidate's principal profession, vocation or occupation by the candidate's proposed ballot designation. The determination shall take into account the plain meaning of the words constituting the proposed ballot designation and the factual accuracy of the proposed ballot designation based upon supporting documents or other evidence submitted by the candidate in support of the proposed ballot designation, pursuant to Section 20711 and 20717 of this Chapter.

(d) A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, tradename, or the specific name of a business, partnership, corporation, company, foundation, or organization. Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Universal Widget Inventor," "Director, Smith Foundation," "UCLA Professor," and the like.

(e) Pursuant to Elections Code Section 13107, subdivision (b)(2), the Secretary of State shall reject as unacceptable any proposed ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character. Any laudatory or derogatory adjectives...

(f) Pursuant to Elections Code Section 13107, subdivision (b)(3), the Secretary of State shall reject as unacceptable any proposed ballot designation which abbreviates the word "retired" or places it following any word or words which it modifies. Examples of impermissible designations include "Ret. Army General," "Major USAF, Retired" and "City Attorney, Retired."

(g) Pursuant to Elections Code Section 13107, subdivision (b)(4), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or prefix to indicate a prior profession, vocation, occupation or elected, appointed or judicial office previously held by the candidate. Such impermissible words or prefixes include, but are not limited to, "Ex-," "former," "past," and "erstwhile." Examples of impermissible designations include "Former Congressman," "Ex-Senator," and "Former Educator."

(h) Subject to the provisions of Elections Code Section 13107, subdivision (b)(4), use of the word "retired" in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation.

(2) In evaluating a proposed ballot designation including the word "retired," the Secretary of State will consider the following factors in making a determination as to the propriety of the use of the term "retired":

(A) Prior to retiring from his or her principal profession, vocation or occupation, the candidate worked in such profession, vocation or occupation for more than 5 years;

(B) The candidate is collecting, or eligible to collect, retirement benefits or other type of vested pension;

(C) The candidate has reached at least the age of 55 years;

(D) The candidate voluntarily left his or her last professional, vocational or occupational position; and,

(E) The candidate's retirement benefits are providing him or her with a principal source of income.

(3) If a candidate is requesting a ballot designation that he or she is a retired public official, the candidate must have previously voluntarily retired from public office, not have been involuntarily removed from office, not have been recalled by voters, and not have surrendered the office to seek another office or failed to win reelection to the office. If such a candidate did not voluntarily retire from public office, he or she may not use the word "retired" in his or her ballot designation.

(4) A candidate may not use the word "retired" in his or her ballot designation if that candidate possesses another more recent, intervening principal profession, vocation, or occupation.
SOS BALLOT DESIGNATION REGULATIONS (continued)

(i) Pursuant to Elections Code Section 13107, subdivision (b)(5), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses the name of any political party, whether or not it has qualified for recognized ballot status.

(j) Pursuant to Elections Code Section 13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or words referring to a racial, religious, or ethnic group.

(1) The Secretary of State shall reject as unacceptable any ballot designation which expressly contains or implies any ethnic or racial slurs or ethnically or racially derogatory language.

(2) If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation (e.g., "Rabbi," "Pastor," "Minister," "Priest," "Bishop," "Deacon," "Monk," "Nun," "Imam," etc.)

(k) Pursuant to Elections Code Section 13107, subdivision (b)(7), the Secretary of State shall reject as unacceptable any proposed ballot designation which refers to any activity prohibited by law. Unlawful activity includes any activities, conduct, professions, vocations, or occupations prohibited by state or federal law.


HISTORY

1.New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).


20717. Requests for Supporting Documentation.

In addition to the Ballot Designation Worksheet required to be filed with the Secretary of State pursuant to Elections Code Section 13107.3 and Section 20711 of this Chapter, the Secretary of State may request that a candidate submit additional supporting documentation or other evidence to support the proposed ballot designation.

(a) Time is of the essence regarding all matters pertaining to the review of proposed ballot designations submitted by candidates for public office. Failure to promptly submit requested supporting materials will preclude consideration of such materials in and the rendering of a final decision on the candidate's proposed ballot designation.

(b) The Secretary of State will communicate, whenever possible, with the candidate in the most expeditious manner, including, but not limited to, telephone, facsimile transmission and electronic mail at the number or address provided by the candidate. When the candidate does not have reasonable access to a facsimile machine or electronic mail, the Secretary of State will transmit written communication to the candidate by means of overnight express delivery to the address provided by the candidate.
(c) The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with all provisions of Elections Code Section 13107 and this Chapter.


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).


(a) If a candidate's proposed ballot designation has been rejected, an official copy of the decision of the Secretary of State will be made in writing and transmitted directly to the candidate by registered or certified mail, return receipt requested, to the address provided by the candidate. The Secretary of State shall also provide a copy to the elections official in the candidate's county of residence and to the elections official of each county within the political subdivision. Copies may also be made available to all other candidates in the race.

(b) At the request of the candidate, the Secretary of State will transmit a copy of the decision of the Secretary of State regarding the candidate's proposed ballot designation by facsimile transmission or e-mail to the facsimile number or e-mail address listed on the candidate's Ballot Designation Worksheet.

(c) All written decision of the Secretary of State regarding ballot designations are public records and are available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, 1500 11th Street, Fifth Floor, Sacramento, California 95814.


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).


20719. Service of Legal Process Regarding Ballot Designations.

(a) In the event a candidate or other interested party files a petition for the issuance of an extraordinary writ with the court or other legal action pertaining to a candidate's ballot designation, the summons and any other legal process should be served upon the Chief Counsel to the Secretary of State, 1500 11th Street, Sixth Floor, Sacramento, California 95814. The Chief Counsel may designate a Deputy Secretary of State to accept service of process on behalf of the Secretary of State.
(b) Telephone notice pertaining to any ex parte applications filed with the court by any candidate or other interested party should be directed to the attention of the Chief Counsel to the Secretary of State at (916) 653-7244. Counsel for all parties to such ex parte matters are admonished that waivers of the Secretary of State's right to timely notice and the right to personally appear at the ex parte hearing will be granted in writing and only in limited instances.

(c) The Secretary of State shall provide a copy of any legal actions in subdivision (a) or (b) above to the elections official in the county of the candidate's residence and any other county in the district.

(d) The Secretary of State shall be named as a respondent in any legal action pertaining to a ballot designation for a candidate described in Elections Code Section 15375, except for a candidate for judge of the superior court.


HISTORY

1. New section filed 1-14-98; operative 1-14-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 3).

2. Amendment of subsection (a), new subsection (d), and amendment of Note filed 12-21-2009; operative 12-21-2009 pursuant to Government Code section 11343.4 (Register 2009, No. 52).

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PLACEMENT OF NAMES ON THE BALLOT

A randomized alphabet drawing for the General Election will be conducted by the Secretary of State’s office on (E-82) August 14, 2014, at 11:00 a.m. Elections Code §13111(i), further requires that the Registrar of Voters conduct an additional randomized alphabet drawing for State Senate and State Assembly offices when the district includes more than one county. In addition to the randomized alphabet, Elections Code §13111 provides for the rotation of the names of candidates for many offices by State Assembly district, and for other offices by Supervisorial district. The names of candidates for other offices are not rotated, but placed on the ballot on the basis of the randomized alphabet.

Rotation for Judge of the Superior Court and for countywide offices shall be by Assembly district, commencing with the Assembly district which has the lowest number. (EC §13111)
CANDIDATE’S STATEMENT

Each candidate for nonpartisan elective office and certain party nominated offices (Prop. 34) may prepare an optional candidate’s statement at their own expense. The candidate’s statement is designed to acquaint voters with a candidate’s qualifications for the office he or she is seeking. The candidate’s statement is incorporated into the Sample Ballot Booklet, and will be mailed to all registered voters eligible to vote for that particular candidate. The candidate statements are printed in English, Spanish, and Chinese.

Alert to Candidate: Some common English phrases do not have the same meaning when translated into Spanish or Chinese.

If a candidate is running for an office where the district extends into another county and wishes to have their candidate statement printed in that county, it is their responsibility to coordinate with that county for payment and publication of their candidate statement.

Time Period for Filing: The filing period for candidacy is July 14, 2014 through August 8, 2014.

ALL PAPERWORK (NOMINATION PAPERS) MUST BE FILED AT ONE TIME. THE CANDIDATE’S STATEMENT MUST BE FILED WITH THE DECLARATION OF CANDIDACY.

Where: Sacramento County Voter Registration and Elections
7000 65th Street, Suite A
Sacramento, CA 95823

Candidates for city offices file all documents, including the candidate’s statement, with the appropriate City Clerk.

Restrictions: Candidate statements are not to refer to opponents in any manner. If a candidate does make reference to anything other than his or her own qualifications, he or she could be subject to legal action. (See John F. Dean v Superior Court of Orange County, Court of Appeals, Fourth District, Division 3, California No. G023111)

Withdrawal: The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next business day after the close of the nomination period. Any request for withdrawal of a candidate’s statement must be in writing and signed by the candidate. A new statement cannot be filed to replace a withdrawn statement.

Permission: If you use someone else’s name in your statement, you must file with your statement, a letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.

Endorsements: If your statement contains endorsements, you must file the written authorization letter(s) from the person(s) or organization(s) giving you the endorsement at the time you file your statement. Letters must be signed and dated.
Confidentiality of Statements: Notwithstanding any other provisions of law, candidates’ statements filed pursuant to Elections Code §13307 shall remain confidential until the close of the nomination period for the office sought. (EC §13311)

Public Examination: After the close of the nomination period, anyone may examine and purchase copies of any candidate’s statement. During a 10-calendar-day period commencing the day after the close of the nomination period, any voter of the jurisdiction in which the election is being held or the county elections official may seek a writ of mandate or an injunction requiring any or all of the material in a candidate’s statement to be amended or deleted (EC §§13313-13314)

Cost: Because of the many unknown factors involved in printing, handling, mailing and the number of candidates’ filing statements, it is difficult to determine, prior to the election, the exact cost to each candidate who avails themselves of this service. The cost estimates provided are based upon historical data and a projection of statistics available approximately 6 months prior to the election. Sacramento County has a minimum $53.00 service fee for any checks returned.
PREPARATION OF THE CANDIDATE’S STATEMENT

Candidates must prepare their statements as follows:

All statements must be submitted on or attached to the candidate statement form provided. Sacramento County Elections encourages you to bring your printed candidate statement in electronic format (i.e. on CD-ROM) in case you need to make changes.

If the statement is prepared on a separate piece of paper, attach the paper to the candidate statement form provided. Be sure to adhere to the following:

- The top and bottom portions of the form must be completed in full.
- Check the box provided on the form indicating a supplemental page.
- Any supplemental page(s) must bear the signature of the candidate.
- Any supplemental page(s) must be numbered (for example “1 of 1” for a single page, or “1 of 2” and “2 of 2” for two pages).

Statements are to be:

- Typewritten
- In a block paragraph style
- Written in the first person (e.g., “I am running…” not “She is running…” or “Jane Doe is running…”) and shall be limited to a recitation of the candidate’s own personal background and qualifications. (EC 13307(a)(1))

FOLLOW THESE GUIDELINES

Statements must be in paragraph format. All paragraphs must be separated by a blank line. No more than 5 paragraphs per 200 word statement and no more than 6 paragraphs for 250 word (Prop. 34) statement.

Check statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Voter Registration and Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate’s responsibility.

Do not use:

- Bullets
- Stars
- Italics
- Tables
- Underlines
- Lists
- Boldface type
- Material requiring indentation
- Quotation Marks
- Multiple punctuation
- All capital letters

(This list is not all inclusive.)
The elections official bears no responsibility for the correct typesetting of statements that must be reformatted under these circumstances.

1. Count the words in your statement. The total count must not exceed 200 words (unless otherwise indicated). The guidelines below will help you in the counting of the words.

2. Do not include party affiliation, membership or activity in partisan political organizations.

3. Statements shall not in any way make reference to other candidates for or to another candidate’s qualifications, character or activities. (EC §13308)

4. Notwithstanding the aforementioned guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing.

The format of your statement may need to be changed by the Campaign Services Manager to accommodate printing requirements of the Sample Ballot Booklet.

**Guidelines for Counting the Number of Words**

Listed below are the guidelines specified in Elections Code §9 for counting the number of words submitted on any document (such as the candidate’s statement) whose content is limited by statute:

<table>
<thead>
<tr>
<th>Category</th>
<th>Example</th>
<th>Word Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acronyms</td>
<td>CSUS, C.S.U.S, USMC, U.S.M.C</td>
<td>One</td>
</tr>
<tr>
<td>Date</td>
<td>01/01/2010</td>
<td>One</td>
</tr>
<tr>
<td>Date</td>
<td>January 1, 2010</td>
<td>Two</td>
</tr>
<tr>
<td>email</td>
<td><a href="mailto:voterinfo@saccounty.net">voterinfo@saccounty.net</a></td>
<td>One</td>
</tr>
<tr>
<td>Geographical Name - Specific City, County, or State</td>
<td>County of Sacramento or City of Sacramento</td>
<td>One</td>
</tr>
<tr>
<td>Geographical Area - Not a specific City, County, or State</td>
<td>Oak Park or Florin West</td>
<td>Two</td>
</tr>
<tr>
<td>Hyphenated words (Published in U.S. dictionary within the past 10 years)</td>
<td>mother-in-law</td>
<td>One</td>
</tr>
<tr>
<td>Hyphenated words (Not published in U.S. dictionary within the past 10 years)</td>
<td>Taxpayer-advocate</td>
<td>Two</td>
</tr>
<tr>
<td>Internet address</td>
<td><a href="http://www.elections.saccounty.net">www.elections.saccounty.net</a></td>
<td>One</td>
</tr>
<tr>
<td>Numbers</td>
<td>1, 10, or 100</td>
<td>One</td>
</tr>
<tr>
<td>Numbers</td>
<td>One Hundred</td>
<td>Two</td>
</tr>
<tr>
<td>Numerical Computations</td>
<td>50%, 1/2, etc.</td>
<td>One</td>
</tr>
<tr>
<td>Telephone Numbers</td>
<td>(916) 875-6451</td>
<td>One</td>
</tr>
</tbody>
</table>
Challenge of Contents

Candidates’ statements are available for viewing after the deadline for filing has passed. There is then a 10-calender-day public examination period whereby the documents may be reviewed and copies purchased.

Also, during this 10-calendar-day public examination period, any voter of the affected jurisdiction or the county elections official, may take legal action to challenge the contents of any candidate’s statement pursuant to Elections Code §13313(b).

Elections Code §18351 provides that any candidate for a local nonpartisan office in an election who prepares a candidate’s statement and knowingly makes a false statement of a material fact with the intent to mislead the voters is punishable by a fine not to exceed $1,000.

Nonpartisan Runoff Candidates’ Statements – November 4, 2014 General Election
(Applicable to runoff candidates for Member, Board of Supervisors, countywide offices and Judge of the Superior Court.)

After certification of the June 3, 2014 Primary Election results, any nonpartisan runoff candidates required to appear on the November ballot will have been notified in writing and provided with a cost estimate for a candidate’s statement for the November General Election.

Those candidates who will appear on the ballot in a runoff election on November 4, 2014 may:

1. Utilize the same candidate’s statement as was printed for the June Primary Election; or

2. Submit a new candidate’s statement for inclusion in the November 4, 2014 Sample Official Ballot Pamphlet; or

3. Not utilize any statement for the runoff election.

Any such statement is required to be filed with the Registrar of Voters not later than 5:00 p.m. on August 8, 2014. Advance payment for estimated costs for inclusion of the candidate’s statement in the November 4, 2014 Sample Ballot Booklet will also be required by 5:00 p.m. on August 8, 2014 whether or not you are utilizing the same candidate’s statement or filing a new candidate’s statement.
CANDIDATE STATEMENT EXAMPLES

Fictitious examples of Statements of Qualifications, as they would appear in the Voter Information portion of the Sample Official Ballot Pamphlet.

Name: Joseph W. Candidate
Occupation: Businessman

Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be.

If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us.

I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Please support me.

Jcandidate@email.com or www.joe candidate.com

Name: Jane Campaigner
Age: 41
Occupation: Educator

Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be.

If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us.

I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Call me anytime at home (916 555-2004). Please support me.

Name: Fred Businessman
Age: 38
Occupation: Health Director

Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs. I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be.

If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us.

I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. You may find more information about my campaign at www.fredbusinessman.com

Name: Margaret "Peg" Voter
Age: 45
Occupation: Real Estate Agent/Mother

Education and Qualifications: I have lived here my entire life and I love this community. I would like to get more involved in our community affairs.

I believe that I am the best person for this position and I am willing to work very hard to make our lovely little community the best that it can possibly be.

If you elect me I promise that I will dedicate all of my spare time to fulfilling the requirements of this position and pushing forward the special projects that are in desperate need of my time and attention. I believe that by improving our community we can provide a safe and secure environment for our children and families to enjoy a quality of life that is no longer available in the big overgrown metropolis to the west of us.

I have years of experience in planning and organizing, and I am willing to use all of this experience and all of my training and education to do the best job that I can. I will make myself readily available to the public for all needs. Please support me.

Jcampaigner@email.com
The Elections Code specifies that candidates for nonpartisan elective office in any local agency, including any city, county, city and county or district, may prepare and submit (on a form provided by the Registrar of Voters) an optional candidate’s statement to be included in the Sample Ballot Booklet.

The estimates quoted below are based on a 200 word statement, (unless otherwise indicated). Costs may vary depending upon the number of ballot types in the district, the number of pages in the various sample ballots, and the number of registered voters who will be receiving the various ballot types. The actual costs may vary significantly from the estimated costs because of these variables. The candidate statements are printed in English, Spanish, and Chinese.

Sacramento County imposes a $53.00 service fee on checks returned by the bank as non-payable. Also, non-payable instruments cancel any official action or filing, and the non-payable instrument may be considered a lien.

**When prepayment is required at the district office for a candidate statement, the candidate shall bring their receipt at the time of filing their statement. The receipt will be photocopied and returned to the candidate.**

It is the responsibility of the candidate prior to filing for more than one district office at the same election to contact the legal counsel of said districts for any conflict of interests.

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE (200 word statement unless otherwise indicated)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Citrus Heights</td>
<td>$600.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Elk Grove</td>
<td>$1,000.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Folsom</td>
<td>$500.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Galt</td>
<td>$250.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Isleton</td>
<td>$150.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Rancho Cordova</td>
<td>$450.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>City of Sacramento</td>
<td>$400.00</td>
<td>Prepayment required at the City Clerk’s office</td>
</tr>
<tr>
<td>JURISDICTION</td>
<td>COST ESTIMATE</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-----------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Placer County Board of Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area 1*</td>
<td>$250.00</td>
<td>Candidate pays</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Area 1 extends into Placer County. Contact.</td>
</tr>
<tr>
<td>COMMUNITY COLLEGE DISTRICT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Los Rios</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area 1*</td>
<td>$1,200.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Area 2</td>
<td>$1,450.00</td>
<td></td>
</tr>
<tr>
<td>Area 3*</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>Area 6</td>
<td>$1,500.00</td>
<td></td>
</tr>
<tr>
<td>San Joaquin Delta</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area 3*</td>
<td></td>
<td>Candidate pays</td>
</tr>
<tr>
<td>Area 4*</td>
<td></td>
<td>*Area 3 is San Joaquin County only.</td>
</tr>
<tr>
<td>Area 7*</td>
<td></td>
<td>*Area 4 is shared by San Joaquin, Sacramento,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>and Solano Counties.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Area 7 is San Joaquin County only.</td>
</tr>
<tr>
<td>Sierra Joint</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area 1</td>
<td></td>
<td>Candidate pays</td>
</tr>
<tr>
<td>Area 2</td>
<td></td>
<td>*Area 1 is Placer County only.</td>
</tr>
<tr>
<td>Area 5</td>
<td></td>
<td>*Area 2 is shared by Placer and Nevada</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counties.</td>
</tr>
<tr>
<td>Area 6</td>
<td>$350.00</td>
<td>*Area 5 is shared by Placer and El Dorado</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Counties.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Area 6 is Nevada County only.</td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>SCHOOL DISTRICTS COST ESTIMATE (200 word statement unless otherwise indicated)</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arcohe Union</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Center Unified*</td>
<td>$250.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*This district extends into Placer County.</td>
</tr>
<tr>
<td>Dry Creek Joint*</td>
<td>$250.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*This district extends into Placer County.</td>
</tr>
<tr>
<td>Elk Grove Unified</td>
<td>$1,750.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Elverta Joint*</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*This district extends into Placer County.</td>
</tr>
<tr>
<td>Folsom Cordova Unified</td>
<td>$800.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Galt Joint Union Elementary*</td>
<td>$250.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*This district extends into San Joaquin County.</td>
</tr>
<tr>
<td>Galt Joint Union High*</td>
<td>$300.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*This district extends into San Joaquin County.</td>
</tr>
<tr>
<td>Natomas Unified</td>
<td>$500.00</td>
<td>Prepayment required at the district office</td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
### SCHOOL DISTRICTS (continued)

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
</table>
| River Delta Unified                 | $150.00       | Prepayment required at the district office  
  *Area 1 is Solano County only.  
  *Areas 2 and 3 are Sacramento County only.  
  *Area 5 is Yolo County only. |
| Robla                               | $200.00       | Prepayment required at the district office. |
| Roseville Joint Union High*         | $250.00       | Prepayment required at the district office  
  *The district is shared by Placer County. |
| Sacramento City Unified             |               | Prepayment required at the district office. |
| Area 1                              | $450.00       |          |
| Area 2                              | $450.00       |          |
| Area 6                              | $450.00       |          |
| Area 7                              | $350.00       |          |
| San Juan Unified                    | $2,100.00     | Prepayment required at the district office. |

### WATER DISTRICTS (RESIDENT)

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Del Paso Manor</td>
<td>$150.00</td>
<td>Prepayment required at the district office.</td>
</tr>
<tr>
<td>Florin County</td>
<td>$150.00</td>
<td>Candidates will be billed by the district.</td>
</tr>
<tr>
<td>Rio Linda/Elverta Community</td>
<td>$200.00</td>
<td>Prepayment required at the district office.</td>
</tr>
<tr>
<td>Sacramento Suburban</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 3</td>
<td>$300.00</td>
<td>Prepayment required at the district office.</td>
</tr>
<tr>
<td>Division 4</td>
<td>$350.00</td>
<td></td>
</tr>
<tr>
<td>Division 5</td>
<td>$350.00</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
### MUNICIPAL UTILITY DISTRICT

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sacramento Municipal Utility District</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ward 3</td>
<td>$1,300.00</td>
<td>Prepayment required at the district office.</td>
</tr>
<tr>
<td>Ward 4</td>
<td>$1,400.00</td>
<td></td>
</tr>
<tr>
<td>Ward 5</td>
<td>$1,150.00</td>
<td></td>
</tr>
<tr>
<td>Ward 6</td>
<td>$1,000.00</td>
<td></td>
</tr>
<tr>
<td>Ward 7</td>
<td>$1,150.00</td>
<td></td>
</tr>
</tbody>
</table>

### COMMUNITY SERVICES DISTRICTS

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosumnes</td>
<td>$1,150.00</td>
<td>Prepayment required at the district office.</td>
</tr>
<tr>
<td>Rancho Murieta</td>
<td>$150.00</td>
<td>Candidate pays</td>
</tr>
<tr>
<td>San Juan Water*</td>
<td>$950.00</td>
<td>Prepayment required at the district office. *This district is shared with Placer County.</td>
</tr>
</tbody>
</table>

### RESOURCE CONSERVATION DISTRICT

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florin</td>
<td>$1,650.00</td>
<td>Prepayment required at the district office.</td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
## FIRE PROTECTION DISTRICTS

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courtland</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Delta</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Herald</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Pacific Fruitridge</td>
<td>$250.00</td>
<td>Candidate Pays</td>
</tr>
<tr>
<td>River Delta</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Sacramento Metropolitan Division 1*</td>
<td>$450.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Division 3</td>
<td>$550.00</td>
<td></td>
</tr>
<tr>
<td>Division 7</td>
<td>$550.00</td>
<td>*Division 1 is shared with Placer County.</td>
</tr>
<tr>
<td>Division 9</td>
<td>$450.00</td>
<td></td>
</tr>
<tr>
<td>Walnut Grove</td>
<td>$150.00</td>
<td>Candidates will be billed by the district</td>
</tr>
<tr>
<td>Wilton</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
</tbody>
</table>

## FLOOD CONTROL DISTRICT

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>American River</td>
<td>$1,200.00</td>
<td>Prepayment required at the district office</td>
</tr>
</tbody>
</table>

## IRRIGATION DISTRICTS

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carmichael Water</td>
<td>$350.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Citrus Heights Water</td>
<td>$450.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Fair Oaks Water</td>
<td>$400.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Galt Irrigation</td>
<td>$150.00</td>
<td>District pays</td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
Provision in Law for Indigent Candidates – Waiver of Advance Payment

When advance payment is required for an optional candidate’s statement but the candidate alleges to be indigent and unable to pay in advance the requisite estimated costs, the candidate shall submit to the Registrar of Voters a statement of financial worth to be used in determining whether or not he or she is eligible to submit a candidate’s statement without advance payment. The statement of financial worth shall be submitted by the candidate together with his or her candidate’s statement at the same time nomination papers are filed.

“Statement of Financial Worth” forms are available at Voter Registration and Elections office and will be furnished upon request. Necessary data requested includes candidate’s employer, income, real estate holdings, tangible personal property and financial obligations. The candidate is to certify the contents of the statement as to its truth and correctness under penalty of perjury. The candidate shall also agree to release his or her most recent income tax return.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, pay the requisite estimated cost or be required to withdraw the candidate’s statement. The Registrar of Voters is not obligated to print and mail the statement if payment is not received. If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advance payment.

Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate’s statement after the election. As with all other nomination documents, the “Statement of Financial Worth” is a public record and is available for review.

<table>
<thead>
<tr>
<th>JURISDICTION</th>
<th>COST ESTIMATE</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arcade Creek</td>
<td>$250.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Arden Manor</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Arden Park</td>
<td>$150.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Cordova</td>
<td>$750.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Fair Oaks</td>
<td>$350.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Fulton-El Camino</td>
<td>$300.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>North Highlands</td>
<td>$300.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Orangevale</td>
<td>$350.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Rio Linda-Elverta</td>
<td>$250.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Southgate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division 1</td>
<td>$200.00</td>
<td>Prepayment required at the district office</td>
</tr>
<tr>
<td>Division 2</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td>Division 3</td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>Division 4</td>
<td>$250.00</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: If your district extends into another county and you wish to have your statement printed in that county, it is your responsibility to contact them and submit it directly.
Pursuant to Government Code §§87200-01, every candidate for an office specified below shall file by the final filing date of a declaration of candidacy, a statement disclosing his or her investments and interests in real property:

- Councilmembers of the Cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, Rancho Cordova, and Sacramento
- City Clerks and Treasurers
- Director, Sacramento Municipal Utility District
- Community College and School Districts
- Fire and Community Services Districts
- Florin Resource Conservation District
- American River Flood Control District
- Recreation and Park Districts
- Water and Irrigation Districts

Such statement shall not be required if the candidate has filed, within 60 days prior to the filing of his or her declaration of candidacy, a statement for the same jurisdiction pursuant to Government Code §87202 or 87203.

The Registrar of Voters is the filing official for Statements of Economic Interests in conjunction with candidacy for specified elective offices only. Assuming office statements, annual statements and leaving office Statement of Economic Interests statements are filed with the filing officer of the applicable jurisdiction; i.e., local offices with the county office of the Clerk/Recorder and city offices with the City Clerk.

Candidates with questions regarding the Statement of Economic Interests should contact the appropriate person listed below:

**City of Citrus Heights Candidates**
Amy Van, City Clerk at 725-2448

**City of Elk Grove Candidates**
Jason Lindgren, City Clerk at 478-2286

**City of Folsom Candidates**
Christa Saunders, City Clerk at 355-7270

**City of Galt Candidates**
Elizabeth Aguire, City Clerk at (209) 366-7130

**City of Isleton Candidates**
Sandra Rutledge, City Clerk at 777-7770

**City of Rancho Cordova Candidates**
Mindy Cuppy, City Clerk at 851-8700

**City of Sacramento Candidates**
Shirley Concolino, City Clerk at 808-7200

**SMUD Candidates**
Mr. Arlen Orchard, District Secretary and General Counsel at 732-5830
CODE OF FAIR CAMPAIGN PRACTICES

In 1982 legislation was passed which established a “Code of Fair Campaign Practices” in California that could be voluntarily subscribed to be candidate for public office.

Amendments in 1987 expanded the provisions of the Code to apply to communications by committees formed primarily to support or oppose a ballot measure, and also reaffirmed civil liability provisions pertaining to libel and slander in campaign advertising and communications.

The Registrar of Voters is required to provide the candidate a blank form on which to subscribe to the Code of Fair Campaign Practices and a copy of the Elections Code provisions at the time a declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office are issued.

Subscription to the Code is voluntary. Completed forms are to be filed with the Registrar of Voters, and shall be retained for public inspection until 30 days after the election.

The provisions of the Code and a sample copy of the form are provided for your information. (EC §§20400, 20420, 20440-20444)
Chapter 5. Fair Campaign Practices

Article 1. General Intent

20400. Intent of Legislature. The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices. It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters. The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

Article 2. Definitions¹


Article 3. Code of Fair Campaign Practices

20440. Subscription to code; form. At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official, shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

20441. Supply of forms. The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

20442. Retention of forms; public inspection. The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

20443. Public record. Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

20444. Voluntary. In no event shall a candidate for public office be required to subscribe to or endorse the code.

304. Definition of “campaign advertising” or “communication”. “Campaign advertising or communication” means a communication authorized by a candidate or a candidate’s controlled committee, as defined in Section 82016 of the Government Code, or by a committee making independent expenditures, as defined in Section 82031 of the Government Code, or by a committee formed primarily to support or oppose a ballot measure, as defined in Section 82047.5 of the Government Code, for the purpose of advocating the election or defeat of a qualified candidate or ballot measure through any broadcasting station, newspaper, magazine, outdoor advertising facility, direct mailing, or any other type of general, public, political advertising.

305. “Candidate” definition. “Candidate for public office,” means an individual who has qualified to have his or her name listed on the ballot of any election, or who has qualified to have written votes on his or her behalf counted by election officials, for nomination for, or election to, any state, regional, county, municipal, or district office which is filled at an election. The provisions of this chapter do not apply to candidates for federal office.
There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammeled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

(1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.

(2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.

(3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate’s actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.

(4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.

(5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.

(6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.

(7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

____________________________________  ______________________________________
Print Name                        Signature

____________________________________  ______________________________________
Date                        Office
This page was left blank intentionally.
Although many candidates for local office may feel the data is not applicable to them, the Registrar of Voters is required to provide the information to all candidates for public office.

The Political Reform Act of 1974, as amended, requires all candidates for elective office, all elected officeholders, and all committees supporting or opposing candidates, measures, and petition circulation drives to file campaign disclosure statements disclosing contributions received and expenditures made.

All candidates will receive a CD containing Campaign Disclosure Information. Included in this packet will be the FPPC Information Manual, FPPC Form 501 and accompanying instruction sheets, and any other campaign disclosure information or instructions provided by the FPPC. Other applicable forms such as FPPC Form 410 (Statement of Organization), FPPC Form 460 (long form with schedules) and FPPC Form 470 (short form for candidates receiving and/or spending under $1,000) will be provided to candidates individually based upon their anticipated level of campaign activity.

Questions Regarding the Political Reform Act
Anyone with questions about specific campaign finance activities should contact the FPPC’s Technical Assistance and Analysis Division in Sacramento at (916) 322-5660 or toll free at (866) 275-3772. Below is a brief description of each form. All forms are located at http://www.fppc.ca.gov

<table>
<thead>
<tr>
<th>Form 410</th>
<th>Statement of Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Filer:</strong></td>
<td>Recipient committees</td>
</tr>
<tr>
<td><strong>Purpose:</strong></td>
<td>This committee registration statement is used to obtain an ID# and identifies the purpose of the committee. Candidates use this form to report bank account information. The cover page of this form is used to terminate the committee’s filing status. This form is also used to update base record registration information.</td>
</tr>
<tr>
<td><strong>Period Covered:</strong></td>
<td>Filers must register within 10 days of receiving aggregate contributions of $1,000 or more in a calendar year to support or oppose California state and/or local candidates, measures, and PAC’s. A committee, which qualifies during the 16 days before an election, (in which it would be subject to pre-election statements) incurs 24-hr. filing requirements.</td>
</tr>
<tr>
<td><strong>When to File:</strong></td>
<td>File this form within 10 days of receiving $1,000 in contributions. Include a $50 payment made payable to the Secretary of State. Thereafter, the $50 fee is due annually no later than January 15. In addition to the $50 fee, a penalty of $150 may be assessed if payment is late. For early submissions, mark the “not yet qualified” box. The $50 fee is requested at this time but is not legally required until the group qualifies as a committee.</td>
</tr>
<tr>
<td><strong>Where to File:</strong></td>
<td>All Committees: Original with Secretary of State.</td>
</tr>
<tr>
<td></td>
<td>County &amp; City Committees: Copy with local filing officer who will receive the original campaign statements.</td>
</tr>
</tbody>
</table>
### Form 460  
**Recipient Committee Campaign Statement**

**Filer:** Recipient committees

**Purpose:** This statement is used to disclose receipts and expenditures, as well as the filer's total financial activity, for various periodic reports. This form is also used as an amendment to update missing or incorrect information.

**Period Covered:** The period covered carries across filer types and filing requirements, depending on the amount, level and type of activity.

**When to File:** Please see the FPPC calendar on page X.

**Where to File:**
- **State Committees:** File with Secretary of State.
- **Local Committees:** Elected county officeholders and candidates for county offices, and committees that support or oppose candidates or ballot measure being voted on within a single county, file an original and one copy with the election official for that county.

  Elected officers and candidates for local agencies that have jurisdiction in two or more counties and committees that support or oppose candidates or local measure being voted on in one of these jurisdictions, file an original and one copy with the election official for the county with the largest number of registered voters in the district and one copy with their county of domicile.

  Elected officeholders and candidates for city offices, and committees that support or oppose candidates and ballot measures in a single city, file an original and one copy with the city clerk.

### Form 470  
**Officeholder and Candidate Campaign Statement Short Form - and - Form 470 Supplement**

**Filer:** Any candidate or officeholder who does not have a controlled committee and who does not intend to raise or spend $1,000 or more in a calendar year.

**Purpose:** This statement is used to declare that the candidate/officeholder has no intention of receiving or spending $1,000 or more in a calendar year.

**Period Covered:** Calendar year.

**When to file:** Please see the FPPC calendar on page X.

**Where to file:**
- **State Elections:** State officeholders, state candidates, judges and judicial candidates must file the original and one copy with Secretary of State. A copy of the Form 470 must also be filed with the candidate’s county of domicile’s filing officer.

  **Local Elections:** Elected county officerholders and candidates for county offices file an original and one copy with the election official for that county.

  Elected officers and candidates for multi-county agencies file an original and one copy with the election official for the county with the largest number of registered voters in the district and one copy with the candidate’s county of domicile.

  Elected city officeholders and candidates for city offices file an original and one copy with the city clerk.
<table>
<thead>
<tr>
<th><strong>Form 501</strong></th>
<th><strong>Candidate Intention Statement</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Filer:</strong></td>
<td>Candidates</td>
</tr>
<tr>
<td><strong>Purpose:</strong></td>
<td>This statement is used to declare one’s intention to run for a specific office and also used by state candidates to accept or reject the voluntary state spending limits. This form is used (by state candidates) to accept the state spending limits in the general election, if they have not exceeded the limits in the primary election. This form is also used to notify the SOS when they have received personal contributions in excess of the spending limits. The SOS posts state-level 501’s on their website.</td>
</tr>
<tr>
<td><strong>Period Covered:</strong></td>
<td>This form must be filed before the receipt of any contribution or before the expenditure of personal funds for qualifying campaign expenses.</td>
</tr>
<tr>
<td><strong>When to File:</strong></td>
<td>File the Form 501 before you solicit or receive any contributions or before you make expenditures from personal funds on behalf of your candidacy. This form is considered filed the date it is postmarked or hand delivered.</td>
</tr>
<tr>
<td><strong>Where to File:</strong></td>
<td>State candidates (including Judges): File with Secretary of State. Local Candidates: File with your county election office or city clerk.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Form 496</strong></th>
<th><strong>Late Independent Expenditure Report (LIE)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Filer:</strong></td>
<td>All filer types (except slate mailer organizations)</td>
</tr>
<tr>
<td><strong>Purpose:</strong></td>
<td>This statement is used to disclose independent expenditures of $1,000 or more to support or oppose a single candidate or a single measure in the jurisdiction of the election during the 16 days before an election. If this 16-day late independent expenditure is required to be reported to the Secretary of State, the report shall be by online or electronic transmission only. Otherwise, this report must be submitted on paper or by fax to the appropriate filing officer. Electronic filers, who make independent expenditures of $1,000 or more to support or oppose a state candidate or state measure during the 90 days before an election are not subject to this paper or fax requirement but are subject to the special online independent expenditure report. This report is also used to disclosure the filer’s receipts after the closing date of the last campaign statement on file through the date of the independent expenditure, or January 1 is no previous campaign statement has been filed.</td>
</tr>
<tr>
<td><strong>Period Covered:</strong></td>
<td>This report must be filed within 24 hours for both the traditional 16-day LIE and the online 90-day LIE.</td>
</tr>
<tr>
<td><strong>When to File:</strong></td>
<td>Refer to the FPPC filing schedule for deadlines.</td>
</tr>
<tr>
<td><strong>Where to File:</strong></td>
<td>State Committees: File with Secretary of State. Local Committees: File with your county election office or city clerk.</td>
</tr>
</tbody>
</table>
Form 497 | Late Independent Expenditure Report (LCR)
---|---
**Filer:** | All filer types (except slate mailer organizations)

**Purpose:** | This statement is used to disclose late contributions (received or made) of $1,000 or more during the 16 days before and election. If this 16-day late contribution report must be reported to the Secretary of State, the report shall be by online or electronic transmission only. Otherwise, this report must be submitted on paper or by fax to the appropriate filing officer. Electronic state candidates and measure committees use this form to disclose the receipt of contributions of $1,000 or more during the 90 days before an election. Such electronic filers are not subject to the 16-day paper or fax requirement when they receive contributions of $1,000 or more during the 16 days before an election. Electronic state candidates and measure committees also use this form to disclose the receipt of contributions of $5,000 or more, which is required at any time prior to the 0-day election-cycle report. This form is also used as an amendment.

**Period Covered:** | This report must be filed within 24 hours for both the traditional 16-day LCR and the $1,000 online election-cycle report. The $5,000 online report must be filed within 10 business days.

**When to File:** | File Form 496 within 24 hours of making the independent expenditure(s) with the filing officer(s) who would receive your campaign statements if you were a committee primarily formed to support or oppose the candidate or ballot measure.

**Where to File:** | State Committees: File with Secretary of State.
Local Committees: File with your county election office or city clerk.

For detailed information on Campaign Disclosure Statements, see Campaign Disclosure Manual 2. The manual is prepared by the Fair Political Practices Commission, and it is included in each candidate’s Candidate’s Guide CD-Rom.

**FPPC Contact information:**

**Phone**
- General Contact Line: (916) 322-5660
- Advice Line: 1-866-ASK-FPPC (1-866-275-3772)

**Mailing Address**
Fair Political Practices Commission
428 J Street, Suite 620
Sacramento, CA 95814

**Political Reform Act**
- advice@fppc.ca.gov
- 1-866-ASK-FPPC (1-866-275-3772)
- (916)322-0886 fax
Telephone advice is available Monday through Thursday from 9:00 a.m. to 11:30 a.m.

**Enforcement Complaint**
- complaint@fppc.ca.gov
- 1-866-ASK-FPPC (1-866-275-3772) (press 1)
## Fair Political Practices Commission
### Filing Schedule for
Candidates and Controlled Committees for Local Office
Being Voted on November 4, 2014

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Period</th>
<th>Form</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul 31, 2014</td>
<td>Semi-Annual</td>
<td>460</td>
<td>All committees must file Form 460.</td>
</tr>
</tbody>
</table>
| Within 24 Hours | Contribution | 497  | File if a contribution of $1,000 or more in the aggregate is received from a single source.  
File if a contribution of $1,000 or more is made in the aggregate to another candidate or measure being voted upon November 4, 2014, or to a political party committee.  
The recipient of a non-monetary contribution of $1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received.  
File personal delivery, guaranteed overnight service, fax or online. |
| Oct 6, 2014  | Pre-Election        | 460  | Each candidate listed on the ballot must file Form 460 or Form 470 (see below).  
The October 5 deadline falls on Sunday, so the deadline is extended to the next business day. |
| Oct 23, 2014 | Pre-Election        | 460  | All committees must file Form 460.                                     
File by personal delivery, guaranteed overnight service or online. |
| Feb 2, 2015  | Semi-Annual         | 460  | All committees must file unless the committee filed termination Forms 410 and 460 before December 31, 2014.  
The January 31, 2015, deadline falls on Saturday, so the deadline is extended to the next business day. |

- **Period Covered**: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines**: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour independent expenditure reports (Form 496) and the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a $10 per day late fine.
- **Method of Delivery**: All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report is not required if a local agency requires online filing pursuant to a local ordinance.
- **Candidate - Form 460 or 470**: Use Form 470 if less than $1,000 is raised/spent in calendar years 2013 or 2014. Use Form 460 if $1,000 or more is raised/spent in 2014 and also file Form 410, Statement of Organization. Note: All candidates must file Form 501 before soliciting contributions.
- **County Central Committee Candidates**: A campaign statement is not required (even the Form 470) of an individual seeking election to a county central committee office as long as the candidate does not receive contributions of $1,000 or more or make expenditures of $1,000 or more.
- **Form 470:** Candidates who do not have a committee and do not raise/spend $1,000 in 2014 may file Form 470 on paper once a year on or before October 6, 2014. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement must be filed.
- **Officeholders whose salaries are less than $200/month and judges:** These officials who are not listed on the ballot are not required to file the semi-annual statements if no contributions were received or expenditures made during the period.
- **Candidates:** After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at [www.fppc.ca.gov](http://www.fppc.ca.gov), click on the Campaign link.
- **Prohibition on Candidate/Officeholder Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates. However, a committee may make independent expenditures in connection with a ballot measure. Disclosure reports include:
  - **462:** A verification form must be emailed to the FPPC within 10 days of an independent expenditure of $1,000 or more.
  - **465:** This form is due on applicable pre-election/semi-annual deadlines in connection with the ballot measure election.
  - **496:** This form is due within 24 hours when made in a 90-day period of the election. Refer to the ballot measure election filing schedule.
“Mass mailing” is a mailing of more than 200 substantially similar pieces of mail, but does not include a form letter or other certain type of mail. Government Code §84305 is reproduced here for your information:

“(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).”

**Mass Mailing Prohibitions**

No newsletter or other mass mailing shall be sent at public expense. (GC §89001)

**Any candidate or campaign planning any type of mass mailing needs to contact their USPS office in advance of preparing the mailing to obtain the most current and specific postal regulations.**

**Political Advertising Requirements - Newspapers**

Any paid political advertisement which refers to an election or to any candidate for State or local elective office and which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type of lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type (whichever is larger), the words “Paid Political Advertisement.” The words shall be set apart from any other printed matter. As used in this section, “Paid Political Advertisement” shall mean and shall be limited to published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. (EC §20008)
Simulated Ballot Requirements
Elections Code §20009 provides as follows:

(a) Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

“NOTICE TO VOTERS
(Required by Law)

This is not an official ballot or an official sample ballot prepared by the county election official or the Secretary of State. This is an unofficial, marked ballot prepared by

(insert name and address of the person or organization responsible for preparation thereof).”

(b) No simulated ballot or simulated sample ballot, referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

(c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.”

Truth in Endorsements Law
Elections Code §20000 et seq. provides additional information regarding restrictions on endorsements, representation requirements, etc. A copy of the code is available for viewing at Voter Registration and Elections, or a copy of the applicable pages may be purchased for the standard copy fee. This code section is also available on the Secretary of State’s website:  www.ss.ca.gov

Campaign Literature Containing Polling Place of Voter
Candidates are requested not to distribute or mail campaign literature telling voters where their polling places are located. In the past, candidates have mailed, or had distributed campaign literature telling voters to go to the incorrect polling place. It is not only confusing to voters, but invariably some polling place changes occur in the last few days before an election. Voters become very irritated when they receive incorrect polling place information from a candidate and/or a committee. This could result in the voters having a negative reaction to the candidate or to a measure. You can understand the problems this causes for you, the voters and the staff of Voter Registration and Elections.
State of California Section 5405.3 of the State Outdoor Advertising Act

Temporary Political Signs 5405.3
Nothing in this chapter, including, but not limited to, Section 5405, shall prohibit the placing of temporary political signs, unless a federal agency determines that such placement would violate federal regulations. However, no such sign shall be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway.

A temporary political sign is a sign which:

(a) Encourages a particular vote in a scheduled election.
(b) Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
(c) Is no larger than 32 square feet.
(d) Has had a statement of responsibility filed with the department certifying a person who will be responsible for removing the temporary political sign and who will reimburse the department for any cost incurred to remove it.

A completed Statement of Responsibility must be submitted to: Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified “Landscaped freeway”.

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment or inconvenience to you and your supporters. Please share this information with those assisting in your campaign.

Sacramento County Zoning Regulations Pertaining to Political Signs (Sacramento County Zoning Code, Title III, Chapter 35, Article 1, § 335-03.)

Such signs are authorized in any zone for a period not to exceed ninety (90) days provided:

(a) Such signs are removed within ten (10) days following the conclusion of the campaign.

(b) Said signs shall not be displayed in the Scenic Corridors as specified in Article 3 of this Chapter. Otherwise, signs shall not be within five (5) feet of the side property lines and shall be set back from the street right-of-way lines at least ten (10) feet. (Amended 2/2010) (Amended 12/2012)
For Rights-of-Way with PUPFs: Said signs shall not be displayed in the Scenic Corridors as specified in Article 3 of this Chapter. Otherwise, signs shall not be within five (5) feet of the side property lines and shall be set back from the street right-of-way lines at least fourteen (14) feet for agricultural-residential and residential zoned parcels and sixteen (16) feet for all other zones. (Amended12/2012)

(c) Regulations. The official designated by the Board of Supervisors to administer this Code may adopt rules and regulations to regulate such signs.
Enforcement of Sign Violations in the Unincorporated Area of Sacramento County

Sign enforcement in the County of Sacramento is under the jurisdiction of the Planning and Community Development Department. Any complaints or inquiries pertaining to the erection and/or removal of political signs in the unincorporated area of Sacramento County should be referred to the Sacramento County Community Hazards and Nuisance Complaint Center at (916) 875-5656. The TTY telephone number for speech and hearing impaired is (916) 875-8505.

CITY OF SACRAMENTO REQUIREMENTS (Sacramento City Code, Title 15, Chapter 15.148)

Title 15, Chapter 15.148 of the Sacramento City Code governs advertising and signs, sign regulations, general requirements and limitations, etc. It is recommended that candidates and campaign managers read Title 15, Chapter 15.148 prior to the placement of political signs within the City of Sacramento.

Enforcement of Sign Violations Within Sacramento City Limits

Any complaints pertaining to the placement of removal of political signs within the city limits should be referred to the City’s Code Enforcement Division by calling the City Operator at 311 (or (916) 264-5011 from outside the City).

City of Folsom Requirements

The City of Folsom has enacted ordinances governing the posting of political signs, placement and removal of such signs, distribution of advertising materials, permits for public posting, etc. Therefore, any questions involving the posting or erection of political signs and/or distribution of political materials in the City of Folsom should be referred directly to the Folsom City Clerk at (916) 355-7270.

Other Cities in Sacramento County

The County of Sacramento has within its boundaries 5 General Law Cities - Citrus Heights, Elk Grove, Galt, Isleton and Rancho Cordova. These cities may have ordinances pertaining to the placement of political or campaign signs within their individual boundaries. It is, therefore, recommended that you contact the City Clerk of the city involved prior to the placement of any political or campaign signs within their jurisdiction.

Sacramento Municipal Utility District Requirements

State of California Public Utilities Commission General Order 95, Rule 34, states as follows:

“Nothing in these rules shall be construed as permitting the unauthorized attachment, to supply, street light or communication poles or structures, of antennas, signs, posters, banners, decorations, wires, lighting fixtures, guys, ropes and any other such equipment foreign to the purposes of overhead electric line construction.”

Persons placing signs on any Sacramento Municipal Utility District (SMUD) power poles are in violation of the aforementioned Public Utilities Commission General Order. Any such signs become the property of SMUD, and will be removed and destroyed.
VOTES NEEDED FOR ELECTION

City Offices
Please contact the office of the City Clerk.

Schools and Special Districts
If there is only 1 person to be elected to an office, the candidate receiving the highest number of votes cast for the candidates for that office shall be declared elected.

If there are 2 or more persons to be elected to an office, those candidates equal in number to the number to be elected who receive the highest number of votes for that office shall be declared elected.

State Measures
If a measure receives a majority of affirmative votes on all of the ballots cast for that proposition, it is deemed approved by the voters. An initiative measure approved by a majority vote takes effect the day after the election unless the measure provides otherwise. If provisions of 2 or more measures approved at the same election conflict, the measure receiving the highest number of affirmative votes shall prevail.

The legislature may amend or repeal initiative statutes by another statute that becomes effective only when approved by the electors unless the initiative statute permits amendment or repeal without their approval. (California Constitution, Article II, §10)

County or Local Measures
If a majority of the voters voting on a proposed ordinance vote in its favor, the ordinance shall become a valid and binding ordinance. The ordinance shall be considered as adopted upon the date the vote is declared by the governing body, and shall go into effect 10 days after that date. (EC §§9122, 9320)

County Charter Amendment
If the majority of electors voting, at a general or special election, vote in favor of the proposed amendment or amendments or in favor of charter repeal, the amendment or amendments or charter repeal shall be deemed to be ratified but shall not take effect until accepted and filed by the Secretary of State pursuant to the provisions of Government Code §23724.

Bond Measures or Imposition of Special Taxes
Cities, counties and special districts, by a two-thirds vote of the qualified electors voting on that measure may impose certain special taxes on such district. (California Constitution, Article XIII A, §4)

Extension or increase in any special tax requires approval by two-thirds vote of the qualified electors voting on that measure. (California Constitution, Article XIII C, §2(d))

Official Canvass of Returns
After votes have been counted on election night, an audit process called an official canvass is conducted, commencing not later than the Thursday following the election, whereby the returns, logs and rosters from all the precincts are examined in detail, and ballots ordered, issued, and unvoted, as well as votes cast, are reconciled. The official canvass is open to the public for viewing. Additionally, before final results are computed, a manual recount is conducted of 1% of the precincts (chosen at random), and also of one additional precinct for each race not included in the 1%. (EC §§15301-15376)
Right to Recount
Following the completion of the official canvass, any voter may, within 5 days thereafter, file with the Registrar of Voters a written request for a recount of the votes cast. The request shall specify on behalf of which candidate or position on a measure (affirmative or negative) it is filed. If the particular election is conducted in more than one county, the request for the recount may be filed with the elections official of, and the recount conducted within, any or all of the affected counties. Requests for recounts for statewide offices and measures are filed with the Secretary of State. (EC §§15620-15621)

Any voter requesting a recount is required to deposit the costs for recount each day before the counting board commences to function. The request may specify the order in which the precincts shall be counted, and the recount shall be conducted publicly.

If the recount reverses the results of the official canvass, all deposits shall be returned. If the results are not reversed, the requester shall be entitled to a return of funds in excess of the actual costs of conducting the recount. (EC §§15620, 15621, 15624, 15627)

Elections Code §15640 addresses court ordered recounts, grounds and probable cause, etc.

ELECTION NIGHT ACTIVITIES

In addition to local television and radio reports, cumulative election results will be available to candidates and the public by telephone and on the Internet at www.elections.saccounty.net or (916) 875-6451.

The polls are officially closed at 8:00 p.m. Election activities then change from what was primarily voter participation at the polls to precinct officials completing necessary procedures, forms and delivering voted ballots and supplies to the Ballot Receiving Centers. Certain check-in and processing procedures then take place. Next, the voted ballots are delivered to the Counting Center where the votes are tallied.

The Vote by Mail vote will be reported first, shortly after the close of the polls. On rare occasions, the government may extend the voting period after 8:00 p.m. and results may be delayed. If this occurs, a notice will be posted to Voter Registration and Elections website providing details of the government’s actions.

POST ELECTION NIGHT

Election canvass activities begin the day after the election at Voter Registration and Elections, 7000 65th Street, Suite A, Sacramento. During the canvass, a complete audit of all returns will be accomplished, as well as processing and counting of Vote by Mail ballots voted and/or received on election day. Additionally, any provisional ballots and ballots cast for qualified write-in candidates, will be processed during the canvass.

Election code requires the canvass to be completed by 28 days following the election.
1. **Is there a filing fee involved in my candidacy?**
   Election law does not require a filing fee for SMUD director, special district director, or community college and school district governing board member. The cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, and Rancho Cordova however, pursuant to Elections Code §10228 each require a $25.00 nonrefundable filing fee, to be paid at the time of filing nomination papers.

2. **Is your office open during the lunch hour?**
   Yes. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding county holidays, and we do remain open continuously during those hours.

3. **What happens if I am the only candidate to file for an office?**
   In most cases if there is only one qualified candidate for a position, that person will be appointed *(you shall qualify and take office and serve exactly as if elected at the General Election)*, unless a petition calling for an election is filed. The petition needs to be signed by 10% of the voters or 50 voters whichever is the smaller number, in that district or division. The petition must be filed by 5:00 p.m. on the 83rd day *(August 13, 2014)* prior to the General Election with the elections official. *(EC §10515)*

   **NOTE:**
   * The name of a SMUD candidate, even if unopposed, is required to appear on the ballot.
   * An unopposed candidate for a city position may be appointed; or, the City Council may determine that the election shall be held. *(EC §10229)*

4. **What if I change my mind about being a candidate after filing nomination papers?**
   You may withdraw as a candidate at any time prior to the close of the nomination period, which is August 8, 2014. After that date you are not permitted to officially withdraw and your name will appear on the ballot. *(EC §10510)* Candidates for the position of Trustee, American River Flood Control District must file with their nomination petition, a statement under oath setting forth their name, address, that they are a registered voter within the district and they will not withdraw their name before the election. *(California Water Code-American River Flood Control District Act 320 §6)*

5. **What happens if some of the signatures on my nomination petitions are from individuals who are not registered voters or who do not live within the jurisdiction I seek to represent?**
   These signatures would not be valid. Signatures must be obtained from registered voters and the voters must be registered in the jurisdiction the candidate is seeking to represent.

5a. **Can I submit additional signatures?**
   Yes, up to the deadline of nomination filing.

6. **How soon will a list of qualified candidates be available after the close of the nomination period?**
   The nomination period for the General Election ends August 8, 2014 and, in most circumstances, the nomination period will be extended until August 13, 2014 if an incumbent does not file. Please contact the office of the Registrar of Voters two weeks after the close of the nomination period for a list of qualified candidates.
7. **May I change or correct the wording or spelling on my candidate’s statement after it has been filed?**
No, you may not make any changes to your candidate’s statement once it has been filed. Check your candidate’s statement carefully before filing. No responsibility or liability is assumed by the elections official for errors in spelling, punctuation, grammar, etc. The statement is entirely the candidate’s responsibility.

8. **If I file an optional candidate’s statement, may I withdraw the statement?**
The candidate’s statement may be withdrawn, but not changed in any way, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period *(August 11, 2014)*. A new statement cannot be filed. *(EC 13307(3))*

9. **May nomination papers be issued to someone else on my behalf?**
Yes, a candidate may, in a written statement signed and dated by the candidate, designate a specific person to receive a declaration of candidacy form *(and other required nomination papers)* from the elections official and deliver it to the candidate. **This statement must contain the candidate’s name, current residence address, and the office he or she is seeking.** The statement shall include language indicating that the candidate is aware that the declaration of candidacy must be properly executed and delivered to the election official of the county of the candidate’s residence by the 88th day *(August 8, 2014)* prior to the General Election. The statement shall be retained by the election official. *(EC §8028)*

10. **I am a government employee. May I be a candidate for public office?**
If you are a government employee subject to the provisions of the Hatch Act, you may be a candidate for public office in a nonpartisan election. You **may not** be a candidate for public office in a partisan election. If you are unsure if you are subject to the provisions of the Hatch Act, you should contact your employer.

11. **May someone else file my nomination papers, or can I mail them to you?**
Election law does not specifically prohibit another person from filing nomination papers for a candidate. It is not recommended that nomination papers be mailed back. If mailed back, nomination papers must be received in our office by 5:00 p.m. on the close of the nomination period, regardless of the postmark. However, candidates are urged to file in person. The reasons are twofold:

   A. The oath or affirmation, which is a part of the declaration of candidacy form, must be administered by a member of the Registrar of Voters’ staff or a notary public. It is much easier for a candidate to file in person and have the oath administered at the time he or she files; and,

   B. The signature of the candidate *(as well as other data)* is required on many documents involved in the nomination process. If through an oversight the nomination papers are incomplete, the problem can easily be rectified when a candidate files in person. Any corrections to a candidate’s statement *(for example, words removed in excess of allowed amount)* must be initialed by the candidate.
12. **I am unable to complete and file my campaign disclosure statement by the filing deadline. May I obtain an extension?**

   No. There is no provision in the Political Reform Act that permits any filing officer to extend a filing deadline. Statements that are filed late are subject to a fine of $10.00 per day until the statement is filed.

13. **What determines the order in which my name and other candidates’ names will appear on the ballot?**

   Randomized alphabet drawings for the Election are conducted by the Secretary of State and the Registrar of Voters. Refer to page 46.

14. **Can I file for two offices in the same election?**

   Sacramento County Elections allows all candidates to be issued nomination paperwork for more than one office, but you may only file for one office at the same election. By signing a declaration of Candidacy you are swearing if elected, you’d serve on that board. Sacramento County Elections will not accept paperwork for two or more offices by one candidate at the same election.

   **Election Code 18203**
   Any person who files or submits for filing a nomination paper or declaration of candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars ($1,000) or by imprisonment in the state prison for 16 months or two or three years or by both the fine and imprisonment.

   **Election Code 10603(c)**
   Notwithstanding any other provision of law, except as provided in subdivision (d), no person shall file nomination papers for more than one district office, including a county board of education office, at the same election.
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REGISTRATION AND ELECTION DATA

Permissible usage includes direct election campaigning, surveys in conjunction with an election campaign and distribution of information of a political nature. As a candidate you have access to voter information and data obtained from voter registration and election files which may not be sold, leased, loaned, reproduced or possession thereof relinquished without receiving written authorization to do so from the Secretary of State or the Registrar of Voters. Prohibited usage includes commercial purposes and solicitation of contributions or services for any purpose other than on behalf of a candidate or political party, or in support of or opposition to a ballot measure.

When purchasing reports and data from our office the “Application to Purchase” must be approved by office staff prior to payment. Voter Registration and Elections has a “Specialized Services Fee Schedule” booklet available that contains complete information on services and materials available from the department. Copies of this booklet are available at the department's website at www.elections.saccounty.net.

All transactions are nonrefundable and there are no exchanges on ordered reports.

Listed below is a brief description of some of those items:

Walking Lists (Lists of registered voters by regular precinct)

Within each precinct, the voters are listed by street name and number, and the listing also provides political affiliation and telephone number (if available).

Cost of Walking Lists:
  $21.00 for the first 1,000 names, and $3.00 for each additional 1,000 names or fraction there of.

Hard copies of Walking Lists are available for up to five precincts. Requests for more than five precincts will be issued on a CD-ROM.

Voter File CD-ROMs (Registered voters residing within a particular district or jurisdiction)

Cost of CD-ROMs:
  A countywide list on CD-ROM costs $145.00.
  A particular district or City list on CD-ROM costs $145.00.

If CD-ROMs are to be mailed, additional fees of $7.00 will be charged for packaging, handling and postage.

Walking lists and CD-ROMs are available for election purposes only. If you are interested in purchasing walking lists or CD-ROMs, please call the Campaign Services Division at (916) 875-6451, to discuss your specific requirements. Various files and formats are available; however, the ability to provide services and reports will depend upon pre-scheduled computer usage, as well as personnel available to honor requests for computerized services.

Secretary of State Voter File

The Secretary of State has the voter file available on CD-ROM containing the names and addresses of all registered voters in the State of California. These CD-ROMs are available for election purposes only.

For more information, please contact the Office of the Secretary of State at (916) 657-2166.

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VOTE BY MAIL VOTER INFORMATION
AVAILABLE FOR PURCHASE

Candidates and political campaigns frequently utilize the Vote by Mail voter information in their “get out the vote” campaigns. The regular Vote by Mail period (Vote by Mail ballots are mailed upon receipt of written request from the voter) is 29 calendar days before the election. The last day to request a Vote by Mail ballot to be mailed to the voter is 7 calendar days before the election.

Vote by Mail Voter List

A Vote by Mail report is prepared each weekday starting on the 29th day before the election. This report is an alphabetical listing of all the Vote by Mail applications processed the previous day. The report also shows residence and mailing address, political party, date application received, date ballot mailed, voting precinct and Vote by Mail precincts.

All transactions are nonrefundable, and there are no exchanges on ordered reports.

Two options for obtaining the list(s) are available:

-E29 through E0 (4 weeks) request: $267.00 for a daily listing of Vote by Mail voter requests for the period of 29 days prior to the election through election day. An application needs to be completed and approved, and prepaid.

-E29 through +E28 (8 weeks) request: $468.00 for a daily listing of Vote by Mail voter requests for the period of 29 days prior to the election through 28 days immediately following the election. An application needs to be completed and approved, and prepaid.

The Vote by Mail list is then picked up daily by the campaign, or it may be emailed to them.
The following policy is applicable to any individual or group distributing applications for Vote by Mail ballots in Sacramento County:

1. Any person, including candidates and members of campaign organizations, can distribute applications for the Vote by Mail ballots as long as the application meets the requirements of Elections Code §§3006, 3007 and 3008 as to its contents. The name, address and telephone number of any organization that authorizes the distribution of the applications shall be included on the application. Upon request, Voter Registration and Elections will provide a camera-ready proof of an application. Application formats are also available from the Elections Division of the office of the Secretary of State. The application contains all information required by law. The form is approximately 8½ x 5½ inches, which is within the size range for standard first class postage.

Although the Elections Code does not address the size of applications, Secretary of State guidelines state that the size must be 8½ x 5½ inches, with type size no smaller than six (6) point. Election officials are required by law to indicate certain information on each application when a ballot is issued; applications smaller than 8½ x 5½ inches do not provide sufficient space for this information.

2. Voters issued ballots between the 29th day and the 8th day before the election can return their ballot through the mail, in person to the Elections Office, or on Election Day to any polling place within Sacramento County. A Vote by Mail voter who is unable to return the ballot due to illness or physical disability may designate his or her spouse, child, parent, grandparent, grandchild, brother, sister or a person residing in the same household as the Vote by Mail voter, to return their ballot for them. (EC §3017)

3. Beginning the 7th day before the election, Vote by Mail ballots can only be issued in the Elections Office. If the voter is unable to come into the office to pick up their Vote by Mail ballot they may authorize someone else to do so. The authorized person needs the voter’s completed application plus a statement, signed by the voter, designating the authorized representative by name. (EC §3021) Ballots issued during the last 7 days before the election cannot be returned through the mail. Either the voter or the authorized representative named on the return ballot envelope can return the ballot to the Elections Office, or on election day to any polling place within the county. These policies are consistent with Attorney General Opinion No. 79-515 dated August 22, 1979.

For further information regarding the Vote by Mail application provisions and forms, please call the Vote By Mail Division at (916) 875-6155.
Need Maps?

Precinct maps are available in hard copy or PDF format on CD-ROM.

**Standard Maps**
- $77.00 for Set-Up
- $8.00 each printed sheet

**Custom Maps**
- $153.00 Set-Up + 1st printed sheet
- $8.00 each additional sheet

**Maps on CD**
- Set-up fee + $27.00

*Map orders are limited to 3 printed sheets of the same map per set-up fee paid*

To place your order today, call:
916-875-6276

*PRE-PAYMENT IS REQUIRED*
OTHER DATA PERTAINING TO THE
NOVEMBER 4, 2014 GENERAL ELECTION

Registration Deadline

October 20, 2014 is the last day to register to vote in the November 4, 2014 General Election. (EC §§2102, 2107)

Sample Ballot Booklet

Sample Ballot Booklet are mailed out approximately 1 month prior to the November 4, 2014 General Election.

Election Day

On November 4, 2014, Election Day, the polls will be open throughout the State from 7:00 a.m. to 8:00 p.m. The deadline for the Registrar of Voters to receive ballots cast by Vote by Mail voters by mail or in person is November 4, 2014 at 8:00 p.m. Vote by Mail ballots may also be received at any polling place in the county by the close of the polls on Election Day. (See “Return of Vote by Mail Ballots” for restrictions on return of voted Vote by Mail ballots.) Those Vote by Mail ballots received at the polls are processed during the official canvass because the voters’ signatures have to be verified. (EC §§1000, 3017, 3019, 14212)

Official Canvass of the Returns

The Registrar of Voters shall conduct the official canvass of the returns commencing not later than the first Thursday following each election, which in this case will be November 6, 2014. The Registrar of Voters shall prepare a certified statement of the results of the election and submit it to the governing body within 28 days of the election, which is December 2, 2014. (EC §§15301, 15372)

Declaration of Elected Candidates

No later than the Monday before the first Friday in December, which in this case is December 1, 2014, the Registrar of Voters shall declare the elected candidate(s). If there is but one person to be elected to an elective office, the candidate receiving the highest number of votes cast for the candidates for that office shall be declared elected. If there are two (2) or more persons to be elected to an elective office, those candidates equal in number to the number to be elected who receive the highest number of votes for the office shall be declared elected. (EC §10551)

CERTIFICATES OF ELECTION

Cities of Citrus Heights, Elk Grove, Folsom, Galt, Isleton, and Sacramento

Immediately after the official results of the election are declared, the City Clerk shall deliver to each person elected a certificate of election. The City Clerk shall also administer the oath of office to each person elected.

School and Special Districts

Certificates of election shall be issued by the Registrar of Voters immediately upon completion of the canvass of the returns of the election. The certificates will be forwarded to the district for issuance to the newly elected officials.
**Vote by Mail Voter Information**

Beginning October 6, 2014, Vote by Mail ballots can be obtained through the mail or at the Elections Office. The application must include: the voter’s printed name and residence address, the address where the ballot is to be mailed (if different), the voter’s signature and the name and date of the election. (EC §§3001, 3006, 3007)

**Request for a Vote by Mail Ballot After the Period for Requesting by Mail**

Beginning October 29, 2014 through Election Day, November 4, 2014, Vote by Mail ballots can only be issued in the Elections Office. If the voter is unable to come into the office to pick up his or her ballot, they may include with their Vote by Mail application, a signed statement designating an authorized representative, by name, to pick up a ballot for them. These ballots cannot be returned through the mail, they must be returned by the voter or their authorized representative to the Elections Office or, on Election Day, to any polling place in Sacramento County. (EC §3021)

**Return of Vote by Mail Ballots**

All Vote by Mail ballots obtained between October 6, 2014 and October 28, 2014, may either be returned by mail or in person *(to a polling place in Sacramento County on Election Day or to the Elections Office)*. A Vote by Mail voter who, because of illness or other physical disability, is unable to return the voted ballot, may designate his or her spouse, child, parent, grandparent, grandchild, brother, sister or a person residing in the same household as the Vote by Mail voter, to return the voted Vote by Mail ballot. If a Vote by Mail ballot is issued between October 29, 2014 and November 4, 2014, an authorized representative may return a voted Vote by Mail ballot to the Elections Office or to a polling place in Sacramento County on Election Day.

Returned voted Vote by Mail ballots not in compliance with these regulations will not be processed. (EC §§3017, 3020-3021)

**Vote by Mail Ballot Processing**

Any county having the necessary computer capability may start to process Vote by Mail ballots on the 7th business day prior to the election, which is October 28, 2014. The processing is open to the public to view and takes place at 7000 65th Street, Suite A, Sacramento, California. (EC §15101)
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<thead>
<tr>
<th>JURISDICTION</th>
<th>ADDRESS AND TELEPHONE NUMBER</th>
<th>CONTACT PERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placer County Office of Education</td>
<td>360 Nevada Street Auburn, CA 95603 Telephone Number: (530) 889-8020</td>
<td>Gayle Garbolino-Mojica County Superintendent of Schools</td>
</tr>
<tr>
<td><strong>COMMUNITY COLLEGE DISTRICTS</strong></td>
<td></td>
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</tr>
<tr>
<td>Los Rios</td>
<td>1919 Spanos Court Sacramento, CA 95825 Telephone Number: (916) 568-3021</td>
<td>Dr. Brian King Chancellor</td>
</tr>
<tr>
<td>San Joaquin Delta</td>
<td>5151 Pacific Avenue, Admin. 103 Stockton, CA 95207 Telephone Number: (209) 954-5018</td>
<td>Dr. Kathy Hart Superintendent/President</td>
</tr>
<tr>
<td>Sierra Joint</td>
<td>5000 Rocklin Road Rocklin, CA 95677 Telephone Number: (916) 660-7000</td>
<td>William Duncan Superintendent/President</td>
</tr>
<tr>
<td><strong>SCHOOL DISTRICTS</strong></td>
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<tr>
<td>Arcohe Union</td>
<td>11755 Ivie Road Herald, CA 95638 Mail: P.O. Box 93 Herald, CA 95638 Telephone Number: (209) 748-2313</td>
<td>Dr. Jim Shock District Superintendent</td>
</tr>
<tr>
<td>Center Joint</td>
<td>8408 Watt Avenue Antelope, CA 95843 Telephone Number: (916) 338-6409</td>
<td>Scott A. Loehr District Superintendent</td>
</tr>
<tr>
<td>Dry Creek Joint</td>
<td>9707 Cook Riolo Road Rosevill, CA 95747 Telephone Number: (916) 771-8850</td>
<td>Mark Geyer District Superintendent</td>
</tr>
<tr>
<td>Elk Grove Unified</td>
<td>9510 Elk Grove-Florin Road Elk Grove, CA 95624 Telephone Number: (916) 686-7700</td>
<td>Steven M. Ladd, Ed.D District Superintendent</td>
</tr>
<tr>
<td>Elverta Joint</td>
<td>7900 Eloise Avenue Elverta, CA 95626 Telephone Number: (916) 991-2244</td>
<td>Dr. Michael Borgaard District Superintendent</td>
</tr>
<tr>
<td>Folsom Cordova Unified</td>
<td>1965 Birkmont Drive Rancho Cordova, CA 95742 Telephone Number: (916) 294-9000</td>
<td>Deborah Bettencourt District Superintendent</td>
</tr>
<tr>
<td>Galt Joint Union Elementary</td>
<td>1018 “C” Street #210 Galt, CA 95632 Telephone Number: (209) 744-4545</td>
<td>Dr. Karen Schauer District Superintendent</td>
</tr>
<tr>
<td>Jurisdiction</td>
<td>Address and Telephone Number</td>
<td>Contact Person</td>
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</tbody>
</table>
| Galt Joint Union High| 12945 Marengo Road  
Galt, CA 95632  
Telephone Number: (209) 745-0249                                                       | Dr. Matthew Roberts  
District Superintendent |
| Natomas Unified      | 1901 Arena Blvd.  
Sacramento, CA 95834  
Telephone Number: (916) 567-5401                                                     | Chris Evans  
District Superintendent |
| River Delta Unified  | 445 Montezuma Street  
Rio Vista, CA 94571  
Telephone Number: (707) 374-1700                                                  | Don Beno  
District Superintendent |
| Robla                | 5248 Rose Street  
Sacramento, CA 95838  
Telephone Number: (916) 991-1728                                                   | Ruben Reyes  
District Superintendent |
| Roseville Joint Union| 1750 Cirby Way  
Roseville, CA 95661  
Telephone Number: (916) 782-8882                                               | Tony Monetti  
District Superintendent |
| Sacramento City Unified| 5735 47th Avenue  
Sacramento, CA 95824  
Telephone Number: (916) 643-9000                                             | Dr. Sara Noguchi, Ed.D  
Interim District Superintendent |
| San Juan Unified     | 3738 Walnut Avenue  
Carmichael, CA 95608  
Mail: P.O. Box 477  
Carmichael, CA 95609  
Telephone Number: (916) 971-7700                                         | Kent Kern  
District Superintendent |
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<tr>
<td>City of Citrus Heights</td>
<td>6237 Fountain Square Drive Citrus Heights, CA 95621 Telephone Number: (916) 725-2448</td>
<td>Amy Van City Clerk</td>
</tr>
<tr>
<td>City of Elk Grove</td>
<td>8401 Laguna Palms Way Elk Grove, CA 95758 Telephone Number: (916) 478-2286</td>
<td>Jason Lindgren City Clerk</td>
</tr>
<tr>
<td>City of Folsom</td>
<td>50 Natoma Street Folsom, CA 95630 Telephone Number: (916) 355-7270</td>
<td>Christa Saunders City Clerk</td>
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<tr>
<td>City of Galt</td>
<td>380 Civic Drive Galt, CA 95632 Telephone Number: (209) 366-7130</td>
<td>Elizabeth Aguire City Clerk</td>
</tr>
<tr>
<td>City of Isleton</td>
<td>101 2nd Street Isleton, CA 95641 Mail: P.O. Box 716 Isleton, CA 95641 Telephone Number: (916) 777-7770</td>
<td>Sandra Rutledge City Clerk</td>
</tr>
<tr>
<td>City of Rancho Cordova</td>
<td>2729 Prospect Park Drive Rancho Cordova, CA 95670 Telephone Number: (916) 851-8700</td>
<td>Mindy Cuppy City Clerk</td>
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**MUNICIPAL UTILITY DISTRICT**

| Sacramento Municipal Utility District | 6201 “S” Street Sacramento, CA 95817 Mail: Legal Dept. MSB 406 P.O. Box 15830 Sacramento, CA 95852 Telephone Number: (916) 732-5830 | Mr. Arlen Orchard District Secretary and General Counsel |

**COMMUNITY SERVICES DISTRICTS**

<p>| Cosumnes                     | 8820 Elk Grove Blvd. #1 Elk Grove, CA 95624 Telephone Number: (916) 405-7150 | Jeff Ramos General Manager |
| Rancho Murieta               | 15160 Jackson Road Rancho Murieta, CA 95683 Mail: P.O. Box 1050 Rancho Murieta, CA 95683 Telephone Number: (916) 354-3700 | Edward R. Crouse General Manager |
| San Juan Water               | 9935 Auburn Folsom Road Granite Bay, CA 95746 Mail: P.O. Box 2157 Granite Bay, CA 95746 Telephone Number: (916) 791-0115 | Shauna Lorance General Manager |</p>
<table>
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<th>Jurisdiction</th>
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<td><strong>Resource Conservation District</strong></td>
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</table>
| Florin                  | 9257 Elk Grove Blvd., Ste. A  
Elk Grove, CA  95624  
Telephone Number: (916) 585-9382 | Stefani Philips  
Board Secretary                     |
| **FIRE PROTECTION DISTRICTS** |                              |                                       |
| Courtland               | Mail:  P.O. Box 163  
Courtland, CA  95615  
Telephone Number: (916) 775-1210 | Jennifer Ratola  
District Secretary                  |
| Delta                   | P.O. Box 145  
Rio Vista, CA  94571  
Telephone Number: (916) 747-0344 | Patricia Huyssoon  
District Secretary                  |
| Herald                  | 12746 Ivie Road  
Herald, CA  95638  
Mail:  P.O. Box 52  
Herald, CA  95638  
Telephone Number: (209) 748-2322 | Michelle Patwell  
Administrative Assistant             |
| Pacific Fruitridge      | 3720 47th Avenue  
Sacramento, CA  95824  
Telephone Number: (916) 428-1324 | Dee Haze  
Board Secretary                     |
| River Delta             | 16969 Jackson Slough Road  
Isleton, CA  94561  
Mail:  P.O. Box 541  
Isleton, CA  95641  
Telephone Number: (916) 777-8701 | Suzan Riddell  
District Secretary                  |
| Sacramento Metropolitan | 10545 Armstrong Avenue, #200  
Mather, CA  95655  
Telephone Number: (916) 859-4305 | Melissa Penilla  
Clerk of the Board                  |
| Walnut Grove            | Mail:  P.O. Box 41  
Walnut Grove, CA  95690  
Telephone Number: (916) 776-1945 | Bruce Pisoni  
District Secretary                  |
| Wilton                  | 9800 Dillard Road  
Wilton, CA  95693  
Telephone Number: (916) 687-6920 | Andrea L. Adams  
Office Manager/Board Clerk           |
| **FLOOD CONTROL DISTRICT** |                              |                                       |
| American River          | 165 Commerce Circle, Suite D  
Sacramento, CA  95815  
Telephone Number: (916) 929-4006 | Tim Kerr  
General Manager                     |
<table>
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<tr>
<td>Carmichael Water</td>
<td>7837 Fair Oaks Blvd. Carmichael, CA 95608 Telephone Number: (916) 483-2452</td>
<td>Steve M. Nugent General Manager</td>
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<tr>
<td>Citrus Heights Water</td>
<td>6230 Sylvan Road Citrus Heights, CA 95610 Mail: P.O. Box 286 Citrus Heights, CA 95611 Telephone Number: (916) 725-6873</td>
<td>Robert A. Churchill General Manager</td>
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<tr>
<td>Fair Oaks Water</td>
<td>10326 Fair Oaks Blvd. Fair Oaks, CA 95628 Telephone Number: (916) 967-5723</td>
<td>Tom R. Gray General Manager</td>
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<tr>
<td>Galt Irrigation</td>
<td>Mail: P.O. Box 187 Herald, CA 95638 Telephone Number: (209) 748-2324</td>
<td>Wendy Sparrowk Administrative Officer</td>
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<tr>
<td>RECREATION AND PARK DISTRICTS</td>
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<tr>
<td>Arcade Creek</td>
<td>4855 Hamilton Street Sacramento, CA 95841 Telephone Number: (916) 482-8377</td>
<td>Steve F. Fraher District Administrator</td>
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<tr>
<td>Arden Manor</td>
<td>1415 Rushden Drive Sacramento, CA 95864 Telephone Number: (916) 487-7851</td>
<td>Cody Kilmer District Manager</td>
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<tr>
<td>Arden Park</td>
<td>1000 La Sierra Drive Sacramento, CA 95864 Telephone Number: (916) 483-6069</td>
<td>Colin Miller District Administrator</td>
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<tr>
<td>Cordova</td>
<td>2729 Prospect Park Drive, Ste. 230 Rancho Cordova, CA 95670 Telephone Number: (916) 362-1841</td>
<td>James M. Rodems District Administrator</td>
</tr>
<tr>
<td>Fair Oaks</td>
<td>4150 Temescal Street Fair Oaks, CA 95628 Telephone Number: (916) 966-1036</td>
<td>Maureen Zamarripa District Administrator</td>
</tr>
<tr>
<td>Fulton-El Camino</td>
<td>2201 Cottage Way Sacramento, CA 95825 Telephone Number: (916) 927-3802</td>
<td>Michael Grace General Manager</td>
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<tr>
<td>North Highlands</td>
<td>6040 Watt Avenue North Highlands, CA 95660 Telephone Number: (916) 332-7440</td>
<td>Larry Mazzuca District Administrator</td>
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<tr>
<td>Orangevale</td>
<td>6826 Hazel Avenue Orangevale, CA 95662 Telephone Number: (916) 988-4373</td>
<td>Greg Foell District Administrator</td>
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<tr>
<td><strong>RECREATION AND PARK DISTRICTS</strong></td>
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</table>
| Rio Linda-Elverta               | 810 Oak Lane  
Rio Linda, CA 95673  
Telephone Number: (916) 991-8110 | David Wigginton  
District Administrator |
| Southgate                       | 6000 Orange Avenue  
Sacramento, CA 95823  
Telephone Number: (916) 428-1171 | Ward Winchell  
General Manager |
| **WATER DISTRICTS (RESIDENT)**   |                                                                   |                               |
| Del Paso Manor                  | 4268 Lusk Drive  
Sacramento, CA 95864  
Telephone Number: (916) 487-0419 | Debra Sedwick  
General Manager |
| Florin County                   | 7090 McComber Street  
Sacramento, CA 95828  
Mail: P.O. Box 292055  
Sacramento, CA 95829  
Telephone Number: (916) 383-0808 | Richard Bedal  
General Manager |
| Rio Linda/Elverta Community      | 730 “L” Street  
Rio Linda, CA 95673  
Mail: P.O. Box 400  
Rio Linda, CA 95673  
Telephone Number: (916) 991-1000 | Mary Henrici  
General Manager |
| Sacramento Suburban             | 3701 Marconi Avenue, Suite 100  
Sacramento, CA 95821  
Telephone Number: (916) 972-7171 | Robert S. Roscoe  
General Manager |
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Sacramento County Voter Registration and Elections
7000 65th Street, Suite A, Sacramento, CA 95823
(916) 875-6451