



Sacramento County Voter Registration & Elections

Language Accessibility Advisory Committee

**October 23, 2025 Meeting Minutes
1:00 PM – 1:21 PM**

CO-CHAIRS

SHANNON
MEDINA-FOBBS

CJ MORRISON

SAM WINTERS

COLIN MCINNIS

Agenda Items:

1. Call to order and Introductions

Co-Chair Sam Winters called the meeting to order and began introductions. Also in attendance was Co-Chair Shannon Medina-Fobbs, VRE Vote by Mail Manager Daneka Huynh, LAAC member Theresa Riviera, and Policy and Advocacy Coordinator for CAIR California-Fauziya Frank.

2. Updates from State LAAC

- The Secretary of State (SOS) will release new language determinations by the end of year. They are hoping for early December but are required to do so by December 31st.
- State LAAC voted on providing SOS recommendations to improve state translation timelines that their working group has put together: [Recommendations: Improving Translation Timelines for Ballot Materials](#)
- The state LAAC will be accepting new applications for the 2026-2027 term soon. The application is expected to be posted by the end of month or early next month.
- The Center for Inclusive Diversity also did a presentation about California's Voter Participation Gaps. That presentation can be found at: <https://elections.cdn.sos.ca.gov/laac/cid-presentation.pdf>
- Theresa Riviera would like the information for the links to the application for State LAAC recruitment when available from SOS.

3. Election Updates

a. Accessible Ballot on [MyVoterPortal](#) (MVP)

Daneka demonstrated how to access MyVoterPortal on the VRE website and demonstrated how a voter can view the accessible election materials that are available. Voters can use MVP to view their accessible County Voter Information Guide and utilize the Remove Accessible Vote by Mail system to mark their accessible ballot. The site is available in our federal languages; voters can toggle between English, Spanish, Chinese, and Vietnamese.

b. Ballot Translation Guides

- Daneka demonstrated how to access the Ballot Translation Guides on the VRE website: [Assistance for Voters with Language Needs](#). There are 12 different language versions available for any voter to reference when marking their official ballot. The languages available are Chinese, Spanish, Vietnamese (VRA section 203) Hindi, Japanese, Korean, Laotian, Mien, Punjabi, Tagalog, Telugu, Urdu (Elections Code section 14201). Ballot Translation Guides are posted at every Vote Center.
- Voters that have a 14201-language preference on their voter registration record have been mailed a Ballot Translation Guide. Any voter can also request one mailed to them by calling VRE.
- Fauziya Faruk thanked VRE for the services provided and stated that there are still languages she'd like to see represented on the ballot such as Farsi. Sam thanked her for continued partnership.
- Theresa asked what the radio messaging plan was for this election. VRE will check with the Outreach team and reply back to Theresa.

c. Ballot Translation Guides

- Vote Center locations and information about which language is supported at each location can be found on the VRE website: [November 2025 VOTE CENTER LOCATIONS AND HOURS](#).

- There are 141 bilingual poll workers staffed for this election.
- 16 Vote Centers open Saturday, October 25, and an additional 15 will open the following Saturday, November 1, for a total of 31 Vote Centers.

4. Meeting Dates for 2026

Thursday, January 22, 2026

Thursday, April 23, 2026

Thursday, July 23, 2026

Thursday, September 24, 2026

5. Future Agenda Items

Theresa will email the LAAC with suggestions for future agenda items.

6. The next LAAC meeting will be on January 22nd at 1 p.m.

7. Adjourn

The meeting was adjourned at 1:21 p.m.

Requests for documents in accessible formats, interpreting services, language assistance, assistive listening devices, or other accommodations should be made by calling the County Voter Registration and Elections Department at (916) 875-6451 or by emailing your request to LAACInfo@saccounty.gov