

## GENERAL INFORMATION

As Election Day approaches, Sacramento County Voter Registration & Elections department seeks Election Officers to provide important assistance to maintain the integrity of the election process.

## MAKE VOTING HAPPEN!

Election Officers will work at Vote Centers or pick up Vote-by-Mail ballots at various locations throughout the county. They will perform tasks as instructed and follow proper security procedures.

## WORK THE ELECTION

### Available positions are:

- ▶ Vote Center Inspectors
- ▶ Vote Center Clerks
- ▶ Ballot Transporters


### Meet the criteria:

- ▶ At least 18 years of age
- ▶ Resident of California
- ▶ Read & write English fluently

### Attend mandatory trainings at:

- ▶ Voter Registration & Elections  
7000 65th Street, Suite A  
Sacramento, CA 95823

### For more information to apply:

- ▶ Visit [www.elections.saccounty.net](http://www.elections.saccounty.net)
- ▶ Email [precinctoperations@saccounty.net](mailto:precinctoperations@saccounty.net)
- ▶ Call Precincts at (916) 875-6100
- ▶ Use your smartphone and scan 

## ELECTION OFFICER APPLICATION

Full Name:

Address:

City, State, Zip:

Home/Cell/Work Phone:

DOB (mm/dd/yyyy):

Email:

- ▶ Resident of California?  YES  NO
- ▶ Sacramento County employee?  YES  NO

## INTERESTS

- ▶ Which position are you interested in?

Vote Center Inspector

Vote Center Clerk

Ballot Transporter

## LANGUAGE

- ▶ Fluent in any other language(s)?

YES  NO

## AVAILABILITY

- ▶ Check all that apply:

Mon	Tue	Wed	Thu	Fri	Sat	Sun
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ▶ Provide own transportation?  YES  NO
- ▶ Travel for shift assignments?  YES  NO

5 miles or less  10-20 miles

5-10 miles  20+ miles

## PREVIOUS EXPERIENCE

- ▶ Describe your computer experience(s) and include software programs used:

- ▶ Rate your computer skills:

None  Intermediate

Beginner  Advanced

- ▶ Describe your work experience(s), which required you to work in a team environment:

- ▶ Able to lift at least 30 pounds?  YES  NO

- ▶ Describe your work experience(s), which demonstrate oral & written communication:

- ▶ Involved in a political group, running for an elected office, or serving a term in an elected position?  YES  NO

**CHOOSE FROM ONE OF  
OUR AVAILABLE POSITIONS:**

**VOTE CENTER INSPECTORS**

- ▶ \$16.47 an hour
- ▶ Start date: Up to 10 days before Election Day
- ▶ Vote Center leader
- ▶ Assign clerk duties and breaks
- ▶ Responsible for Vote Center daily operations
- ▶ Ensure proper operation of Vote Center equipment
- ▶ Issuing and collecting official ballots from voters
- ▶ Return ballots to the assigned drop-off site nightly

**VOTE CENTER CLERKS**

- ▶ \$13.00 an hour
- ▶ Flexible schedule
- ▶ Responsible for Vote Center daily operations
- ▶ Ensure proper operation of Vote Center equipment
- ▶ Issuing and collecting official ballots from voters

**BALLOT TRANSPORTERS**

- ▶ \$16.47 an hour
- ▶ Start date: 28 days prior to Election Day
- ▶ Valid California driver's license
- ▶ Use of personal vehicle with proof of insurance
- ▶ Travel throughout Sacramento County to collect Vote-by-Mail ballots from drop box locations
- ▶ Deliver ballots to main elections office
- ▶ Mileage reimbursements

PLACE  
STAMP  
HERE



Voter Registration and Elections  
7000 65th Street, Suite A  
Sacramento, CA 95823

Three vertical lines for stamp placement.

# Election Officer



# Application