CANDIDATE'S GUIDE

2016 PRESIDENTIAL PRIMARY ELECTION

June 7, 2016

Voter Registration & Elections
Jill LaVine, Registrar of Voters
Registrar of Voters: Jill LaVine

The Department of Voter Registration and Elections is part of the Countywide Services Agency. The Registrar is appointed by the Board of Supervisors.

The Registrar is responsible for:

• Registering voters and maintaining current and accurate voter files.
• Conducting Federal, State, County and City elections within Sacramento County.
• Checking the adequacy and certification of recall, referendum, and initiative petitions.
• Administering the local provisions of campaign reporting and financing.
• Reviewing, analyzing and monitoring the impact of legislation on the election process.

MISSION

Our mission is to:

• Provide the opportunity and the means for participation in the election process;
• Be effective, efficient and responsive to customer needs through continuous improvement;
• Achieve open communication through teamwork and a spirit of goodwill;
• Support educational and training opportunities to produce quality work;
• Ensure legal requirements are met and applied consistently;
• Work together to pursue and achieve excellence.

VALUES

We demonstrate and support the following values:

• Integrity
• Responsibility
• Accuracy
• Efficiency
• Respect for all
• Ethical conduct
• Commitment to Customer Service
The 2016 Candidate’s Guide for the Presidential Primary Election is intended to provide general information for candidates and committees, and does not have the force or effect of law, regulation or rule. It is distributed with the understanding that the Registrar of Voters of the County of Sacramento is not rendering legal advice. Therefore, the guide is not a substitute for legal counsel for the individual, organization or candidate using it.

The Registrar of Voters strongly recommends that any prospective candidate obtain legal advice to assist in complying with applicable California laws, including the California Elections Code and California Government Code.
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TOP TWO CANDIDATES OPEN PRIMARY ACT  
PROPOSITION 14

This proposition provides for a “voter-nominated Primary Election” for each state elective office and congressional office in California. A voter may vote at the Primary Election for any candidate congressional or state elective office without regard to the political party preference (formerly known as “party affiliation”) disclosed by either the candidate or the voter.

The top two candidates receiving the two highest vote totals for each office at a Primary Election, regardless of party preference, would then compete for the office at the ensuing General Election.

PARTY-NOMINATED/PARTISAN OFFICES
Under the California Constitution, political parties may formally nominate candidates for party-nominated/partisan offices at the Primary Election. Candidates nominated for President of the United States will then represent that party as its official candidate for the office at the ensuing General Election and the ballot will reflect an official designation to that effect. The top vote-getter for each party at the Primary Election is entitled to participate in the General Election.

Parties also elect members of official party committees at the Primary Election. These candidates are elected at the Primary Election and will not appear on the General Election ballot.

Proposition 14 does not change how candidates for party-nominated/partisan offices are nominated/elected.

No voter may vote the ballot of any political party at any Primary Election unless he or she has disclosed a preference for that party upon registering to vote.

Exception: If a person has declined to disclose a party preference and the political party, by party rule, duly notified the Secretary of State that it authorizes a person who has declined to disclose a party preference to vote the ballot of that political party for the offices of President of the United States, then that voter may do so.

VOTER-NOMINATED OFFICES
Under the California Constitution, political parties are not entitled to formally nominate candidates for voter-nominated offices at the Primary Election, and a candidate nominated for a voter-nominated office at the Primary Election is not the official nominee of any party for the office in question at the ensuing General Election.

All voters, regardless of the party preference listed on their registration affidavit or their refusal to disclose a party preference, may vote for any candidate for a voter-nominated office, provided they meet the other qualifications required to vote for that office.

The top two vote-getters at the Primary Election advance to the General Election for the voter-nominated office, and both candidates may have specified the same party preference designation. No party is entitled to have a candidate with its party preference designation participate in the General Election unless such candidate is one of the two highest vote-getters at the Primary Election.
A candidate for nomination or election to a voter-nominated office may, however, designate his or her party preference, or lack of party preference, and have that designation reflected on the Primary and General Elections' ballots, but the party designation so indicated is selected solely by the candidate and is shown for the information of the voter only. It does not constitute or imply an endorsement of the candidate by the party designated, and no candidate nominated by the qualified voters for any voter-nominated office shall be deemed to be the officially nominated candidate of any political party. The parties may have a list of candidates for voter-nominated offices, who have received the official endorsement of the party, printed in the Sample Ballot Pamphlet.

**NONPARTISAN OFFICES**
Under the California Constitution, political parties are not entitled to nominate candidates for nonpartisan offices at the Primary Election, and a candidate nominated for a nonpartisan office at the Primary Election is not the official nominee of any party for the office in question at the ensuing General Election.

A candidate for nomination or election to a nonpartisan office may NOT designate his or her party preference, or lack of party preference, on the Primary and the General Elections’ ballots. If the nonpartisan contest goes to a run-off in the General Election, the top two vote-getters at the Primary Election advance to the General Election. Proposition 14 does not change how candidates for nonpartisan offices are nominated/elected.
JUNE 7, 2016 PRESIDENTIAL PRIMARY ELECTION

Contests on Ballot

Party-Nominated/Partisan Offices
- US President
- County Council/Central Committee

Voter-Nominated Offices
- US Senator
- US Representative (Congress)
- State Senator
- State Assembly Member

Nonpartisan Offices
- Judge of the Superior Court
- County Board of Education
- Twin Rivers Unified School District
- Member, Board of Supervisors
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# Positions Up for Election

*June 7, 2016 Presidential Primary Election*

(This information is subject to change at any time)

<table>
<thead>
<tr>
<th>Office</th>
<th>Position</th>
<th>No. To Be Elected</th>
<th>Term of Office</th>
<th>Elected</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>President</td>
<td>1</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>United States Senator</td>
<td>United States Senate</td>
<td>1</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>United States Representative</td>
<td>Congressional District 3</td>
<td>US Representative</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Congressional District 6</td>
<td>US Representative</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Congressional District 7</td>
<td>US Representative</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Congressional District 9</td>
<td>US Representative</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>State Senator</td>
<td>Senate District 1</td>
<td>State Senate</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Senate District 3</td>
<td>State Senate</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Senate District 5</td>
<td>State Senate</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Member of the State Assembly</td>
<td>Assembly District 6</td>
<td>Assembly Member</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Assembly District 7</td>
<td>Assembly Member</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Assembly District 8</td>
<td>Assembly Member</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Assembly District 9</td>
<td>Assembly Member</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Assembly District 11</td>
<td>Assembly Member</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Political Party County Council/Central Committee</td>
<td>Democratic Party, Supervisorial District 1</td>
<td>Member, County Central Committee</td>
<td>6</td>
<td>4</td>
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<tr>
<td></td>
<td>Democratic Party, Supervisorial District 2</td>
<td>Member, County Central Committee</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Democratic Party, Supervisorial District 3</td>
<td>Member, County Central Committee</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Democratic Party, Supervisorial District 4</td>
<td>Member, County Central Committee</td>
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<td>4</td>
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<tr>
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<td>Democratic Party, Supervisorial District 5</td>
<td>Member, County Central Committee</td>
<td>6</td>
<td>4</td>
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<tr>
<td></td>
<td>Republican Party, Supervisorial District 1</td>
<td>Member, County Central Committee</td>
<td>4</td>
<td>4</td>
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<tr>
<td></td>
<td>Republican Party, Supervisorial District 2</td>
<td>Member, County Central Committee</td>
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<td>4</td>
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<td>Republican Party, Supervisorial District 3</td>
<td>Member, County Central Committee</td>
<td>8</td>
<td>4</td>
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<tr>
<td></td>
<td>Republican Party, Supervisorial District 4</td>
<td>Member, County Central Committee</td>
<td>9</td>
<td>4</td>
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<tr>
<td></td>
<td>Republican Party, Supervisorial District 5</td>
<td>Member, County Central Committee</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Green Party</td>
<td>Member, County Council Committee</td>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Peace and Freedom Party, Supervisorial District 1</td>
<td>Member, County Central Committee</td>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Peace and Freedom Party, Supervisorial District 2</td>
<td>Member, County Central Committee</td>
<td>8</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Peace and Freedom Party, Supervisorial District 3</td>
<td>Member, County Central Committee</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Peace and Freedom Party, Supervisorial District 4</td>
<td>Member, County Central Committee</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Peace and Freedom Party, Supervisorial District 5</td>
<td>Member, County Central Committee</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td>Judicial</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>-----------------</td>
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<td>-----</td>
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<td>----------------------------------</td>
</tr>
<tr>
<td>Judge of the Superior Court</td>
<td>Judge of the Superior Court</td>
<td>26</td>
<td>6</td>
<td>Elected at large</td>
</tr>
</tbody>
</table>

| County Board of Education |
|---------------------------|-----------------|-----|-----|----------------------------------|
| Sacramento County Board of Education, Area 4 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Sacramento County Board of Education, Area 5 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Sacramento County Board of Education, Area 6 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Sacramento County Board of Education, Area 7 | Governing Board Member | 1   | 4   | Qualified and elected by area |

| School |
|-----------------|-----------------|-----|-----|----------------------------------|
| Twin Rivers Unified School District, Area 1 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Twin Rivers Unified School District, Area 3 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Twin Rivers Unified School District, Area 5 | Governing Board Member | 1   | 4   | Qualified and elected by area |
| Twin Rivers Unified School District, Area 7 | Governing Board Member | 1   | 4   | Qualified and elected by area |

| County |
|-----------------|-----------------|-----|-----|----------------------------------|
| Board of Supervisor, District 3 | Board of Supervisor | 1   | 4   | Qualified and elected by area |
| Board of Supervisor, District 4 | Board of Supervisor | 1   | 4   | Qualified and elected by area |

| City – For further information, please contact the Sacramento City Clerk at (916) 808-7200 |
|-----------------|-----------------|-----|-----|----------------------------------|
| City of Sacramento | Mayor | 1   | 4   | |
| City of Sacramento, District 2 | Councilmember | 1   | 4   | |
| City of Sacramento, District 4 | Councilmember | 1   | 4   | |
| City of Sacramento, District 6 | Councilmember | 1   | 4   | |
| City of Sacramento, District 8 | Councilmember | 1   | 4   | |
INCOMPATIBILITY OF OFFICES

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city councilmember, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatible offices”. The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously if the offices have overlapping and conflicting public duties.

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. City councilmember and school district board member where the city and the school district have territory in common;
2. Fire Chief of a county fire protection district and member, county board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city councilmember;
5. Water district director and a school district trustee having territory in common; and
6. Deputy sheriff and county board of supervisors.

If you have any questions about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (916) 324-5437 or visit their website, www.oag.ca.gov. For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission at (866) 275-3772 or visit their website, www.fppc.ca.gov.

FILING FOR TWO OFFICES AT THE SAME ELECTION
Sacramento County Elections allows all candidates to be issued nomination paperwork for more than one office, but you may only file for one office at the same election. By signing a Declaration of Candidacy you are swearing if elected, you’d serve on that board. Sacramento County Elections will not accept paperwork to be filed for two or more offices by one candidate at the same election.

Notwithstanding any other provision of law, except in subdivision (d) of Elections Code 10603, no person shall file nomination papers for more than one district office, including county board of education office, at the same election.

Exception: No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election. Elections Code § 8003(b)
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### Abbreviated Election Calendar - Candidate

**June 7, 2016 Presidential Primary Election**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/04* – 02/10</td>
<td>Signatures In-Lieu of Filing Fee Petitions (Superior Court Judges Only)</td>
<td>EC§§ 8061 8106</td>
</tr>
<tr>
<td></td>
<td>During this period, petition forms may be obtained to secure Signatures In-Lieu of all or a portion of the filing fee. Signatures submitted on the in-lieu petitions may also be applied to the signature requirements on the nominating petition for that office. Candidates will be notified of any deficiency within 10 days of filing the petition. Candidates may then, prior to the close of the declaration of intention period, submit a supplemental petition.</td>
<td></td>
</tr>
<tr>
<td>01/04* – 02/25</td>
<td>Signatures In-Lieu of Filing Fee Petitions (excluding Judicial Candidates)</td>
<td>EC§§ 8061 8105 8106</td>
</tr>
<tr>
<td></td>
<td>During this period, petition forms may be obtained to secure signatures in-lieu of all or a portion of the filing fee. Signatures submitted on the in-lieu petitions may also be applied to the signature requirements on the nominating petition for that office. Candidates will be notified of any deficiency within 10 days of filing the petition. Candidates may then, prior to the close of the nomination period, submit a supplemental petition or pay the pro rata portion of the filing fee to make up the deficiency.</td>
<td></td>
</tr>
<tr>
<td>01/04* – 03/11</td>
<td>Nomination Period (County Council/ Central Committees)</td>
<td>EC§ 8020</td>
</tr>
<tr>
<td></td>
<td>During this period, county council/central committee candidates must file declarations of candidacy and nomination papers.</td>
<td></td>
</tr>
<tr>
<td>01/22 – 03/28*</td>
<td>Nomination Period (Democratic Party Presidential Candidates)</td>
<td>EC§§ 2187(d)(1) 6061 6101 6104 6122</td>
</tr>
<tr>
<td></td>
<td>During this period, any candidate not selected by the Secretary of State, or any uncommitted delegation desiring to be placed on the Presidential Primary Election ballot shall have nomination papers circulated on behalf of the candidacy.</td>
<td></td>
</tr>
<tr>
<td>02/01*</td>
<td>Campaign Disclosure Statements</td>
<td>GC§ 84200</td>
</tr>
<tr>
<td></td>
<td>Last day to file Semi-Annual campaign statement.</td>
<td></td>
</tr>
<tr>
<td>02/01 – 02/10</td>
<td>Declaration of Intention (Judicial Offices)</td>
<td>EC§§ 8023 8105(b)</td>
</tr>
<tr>
<td></td>
<td>During this period, candidates for judicial offices must file a Declaration of Intention to become a candidate. The filing fee must be paid at this time. Signatures In-Lieu of filing fee will not be accepted after the Declaration of Intention is filed. The filing fee is nonrefundable.</td>
<td></td>
</tr>
<tr>
<td>2/11 – 02/16*</td>
<td>Declaration of Intention Extension Period (Judicial Offices)</td>
<td>EC§ 8023(b)</td>
</tr>
<tr>
<td></td>
<td>During this period, if an incumbent fails to file Declaration of Intention papers by February 10th for his or her office, there will be a 5-calendar day extension period during which any qualified person other than the incumbent may file, but must do so prior to the first day for filing nomination papers.</td>
<td></td>
</tr>
<tr>
<td>02/16* – 03/11</td>
<td>Nomination Period</td>
<td>EC§§ 8028 8061 8062 8100 8105 8106 10407</td>
</tr>
<tr>
<td></td>
<td>During this period, candidates must file declaration of candidacy and nomination papers. Filing fees if required must be paid at the time the nomination papers are obtained from the Voter Registration and Elections office. This fee is nonrefundable. Signatures in-lieu of filing fee can be counted toward the number of signatures required for the candidate’s nomination papers. If the candidate’s signatures in-lieu of filing fee petition contains the requisite number of valid signatures required for his/her nomination papers, the county elections office shall not require the candidate to circulate nomination papers. Candidates for judicial offices must file Declaration of Candidacy and nomination papers during this period.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>During this period, any candidate not selected by the Secretary of State desiring to be placed on the Presidential Primary Election ballot without filing a group of candidates for delegates shall have nomination papers circulated on his or her behalf.</td>
<td></td>
</tr>
</tbody>
</table>

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/24 – 03/25</td>
<td>Nomination Period (Republican Party Presidential Candidates)</td>
<td>During this period, any candidate not selected by the Secretary of State desiring to be placed on the Presidential Primary Election ballot shall have nomination papers circulated on his or her behalf.</td>
</tr>
<tr>
<td>03/11</td>
<td>Candidate Withdrawal</td>
<td>No candidate who has filed a Declaration of Candidacy for the primary election may withdraw as a candidate, except candidates for a municipal office or school district office are permitted to withdraw up to and including the deadline to file a Declaration of Candidacy.</td>
</tr>
<tr>
<td>03/14</td>
<td>Candidate Statement Withdrawal</td>
<td>Last day for a candidate to withdraw their candidate statement. This must be done in writing. This deadline does not pertain to any offices that are in extension.</td>
</tr>
<tr>
<td>03/14 – 3/16</td>
<td>Nomination Extension Period</td>
<td>During this period, if an incumbent fails to file nomination papers by March 11th for his or her office, there will be a 5-calendar day extension period during which any qualified person other than the incumbent may file. The nomination extension is not applicable where there is no incumbent to be elected or an incumbent has served the maximum number of terms as permitted by the California Constitution. There is no extension for county council/central committees.</td>
</tr>
<tr>
<td>03/14 – 03/21</td>
<td>Public Examination Period</td>
<td>10-Calendar day review period for Candidate Statements submitted by March 11th (E-88). This review period does not pertain to any offices that are in extension. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.</td>
</tr>
<tr>
<td>03/17</td>
<td>Randomized Alphabet Drawing</td>
<td>Randomized Alphabet Drawing to be held by Secretary of State and Counties to determine the order of candidates on the ballot. This is held at 11:00 a.m.</td>
</tr>
<tr>
<td>03/17 – 03/26</td>
<td>Public Examination for Extension Period</td>
<td>10-Calendar day review period for Candidate Statements submitted during the extension period. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.</td>
</tr>
<tr>
<td>04/11 – 05/24</td>
<td>Write-in Period</td>
<td>A name written on a ballot will not be counted unless the person has filed during this period a statement of write-in candidacy and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election.</td>
</tr>
<tr>
<td>04/28</td>
<td>Campaign Disclosure Statements</td>
<td>Last day to file 1st Pre-election campaign statement.</td>
</tr>
<tr>
<td>04/28 – 05/28</td>
<td>Sample Ballot and Information Pamphlet Mailings</td>
<td>During this period a Sample Ballot Pamphlet will be mailed to every registered voter and to the chairperson of the county council/central committee of that party.</td>
</tr>
<tr>
<td>05/09</td>
<td>Vote By Mail</td>
<td>First day of Vote by Mail voting. Applications received by the 29th day prior to the election will be kept and processed during this period.</td>
</tr>
<tr>
<td>05/17</td>
<td>Write-in Deadline (Presidential Candidates)</td>
<td>Deadline to submit a statement/endorsement of write-in candidacy for President of the United States. No filing fee is required.</td>
</tr>
<tr>
<td>05/23</td>
<td>Close of Registration</td>
<td>Last day to register to vote for the Presidential Primary Election.</td>
</tr>
</tbody>
</table>

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.*
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/23</td>
<td>10th business day before election</td>
<td>EC§ 15101</td>
</tr>
<tr>
<td></td>
<td>Process Vote-by-Mail Ballots</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Registrar of Voters to begin processing Vote-by-Mail ballots on the 10th business day before the election.</td>
<td></td>
</tr>
<tr>
<td>05/26</td>
<td>E-12</td>
<td>GC§ 84200.5</td>
</tr>
<tr>
<td></td>
<td>Campaign Disclosure Statements</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Last day to file 2nd Pre-election campaign statement.</td>
<td></td>
</tr>
<tr>
<td>06/07</td>
<td>E</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Election Day</td>
<td>EC§ 1000</td>
</tr>
<tr>
<td></td>
<td>Voting locations open 7:00 a.m., close 8:00 p.m.</td>
<td>1202</td>
</tr>
<tr>
<td></td>
<td></td>
<td>14212</td>
</tr>
<tr>
<td></td>
<td></td>
<td>14401</td>
</tr>
<tr>
<td>07/07</td>
<td>E+30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Official Canvass</td>
<td>EC§ 15372</td>
</tr>
<tr>
<td></td>
<td>Completion of canvass.</td>
<td>SB 29, 2014</td>
</tr>
<tr>
<td>08/01*</td>
<td>Fixed Date</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campaign Disclosure Statements</td>
<td>GC§ 84200</td>
</tr>
<tr>
<td></td>
<td>Last day to file Semi-Annual campaign statement.</td>
<td></td>
</tr>
</tbody>
</table>

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.
This page was left blank intentionally.
Candidates for **Federal offices** are encouraged to contact the Federal Election Commission for questions relating to these offices. A full summary of qualifications and requirements can also be found by visiting Secretary of State’s website.

Federal Election Commission  
www.fec.gov  
999 E Street, NW  
(800) 424-9530  
Washington, DC 20463

Candidates for **State offices** are encouraged to contact the Secretary of State for questions relating to these offices. A full summary of qualifications and requirements can also be found by visiting Secretary of State’s website.

California Secretary of State  
www.sos.ca.gov  
1500 11th Street, Fifth Floor  
(916) 653-6814  
Sacramento, CA 95814

Candidates for **County and Local offices** are to contact Sacramento County Voter Registration and Elections for questions relating to county and local offices.

Sacramento County Voter Registration and Elections  
www.elections.saccounty.net  
7000 65th Street, Suite A  
(916) 875-6276  
Sacramento, CA 95823
# SUMMARY OF QUALIFICATIONS

## PRESIDENT OF THE UNITED STATES

<table>
<thead>
<tr>
<th><strong>MINIMUM QUALIFICATIONS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Be a natural-born citizen of the United States</td>
</tr>
<tr>
<td>✓ Be at least 35 years of age</td>
</tr>
<tr>
<td>✓ Be a U.S. resident for 14 years</td>
</tr>
</tbody>
</table>

## REQUIREMENTS

**Nomination Signatures:**

- **Democratic Party**
  1% or 500 signatures, whichever is fewer, of the party registration in each congressional district.

- **All other parties**
  1% of the party registration statewide.

## ITEMS TO BE FILED

- ✓ Candidate Information Sheet
- ✓ Nomination Petitions

---

The Summary of Qualifications listed above are specified for Unselected Candidates only.
# SUMMARY OF QUALIFICATIONS

## UNITED STATES SENATOR

### MINIMUM QUALIFICATIONS

- Be at least 30 years of age
- Be a U.S. citizen for 9 years
- Be a resident of California when term begins if elected

### REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Amount</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Payment of Filing Fee</td>
<td>$3,480.00</td>
<td></td>
</tr>
<tr>
<td>Salary</td>
<td>$174,000</td>
<td></td>
</tr>
<tr>
<td>Signatures In-Lieu of Filing Fee</td>
<td>10,000 valid signatures</td>
<td>$0.348</td>
</tr>
<tr>
<td>Nomination Signatures</td>
<td>65 - 100 valid signatures</td>
<td></td>
</tr>
</tbody>
</table>

### ITEMS TO BE FILED

- Filing fee and/or Signatures In-Lieu of Filing Fee
- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Ballot Designation Worksheet
- Declaration of Candidacy

### OTHER

- Shared Counties: Does not apply
- Term of Office: 6 years
- Term Begins: January 3, 2017
- Incumbent: Barbara Boxer
**SUMMARY OF QUALIFICATIONS**

**UNITED STATES REPRESENTATIVE**

### Minimum Qualifications
- Be at least 25 years of age
- Be a U.S. citizen for 7 years
- Be a resident of California when term begins if elected

### Requirements

<table>
<thead>
<tr>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Payment of Filing Fee</td>
<td>$1,740.00</td>
</tr>
<tr>
<td>Salary</td>
<td>$174,000</td>
</tr>
<tr>
<td>Signatures In-Lieu of Filing Fee</td>
<td>3,000 valid signatures</td>
</tr>
<tr>
<td>Value of Signatures</td>
<td>$0.58</td>
</tr>
<tr>
<td>Nomination Signatures</td>
<td>40 - 60 valid signatures</td>
</tr>
</tbody>
</table>

### Items to be Filed
- Filing fee and/or Signatures In-Lieu of Filing Fee
- Media Sheet
- Nomination Petitions
- Candidate Statement & estimated payment
  (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy

### Shared Counties

<table>
<thead>
<tr>
<th>Congressional District</th>
<th>Counties</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Colusa, Glenn, Lake, Solano, Sutter, Yolo, Yuba</td>
</tr>
<tr>
<td>6</td>
<td>Yolo</td>
</tr>
<tr>
<td>7</td>
<td>None - wholly within Sacramento County</td>
</tr>
<tr>
<td>9</td>
<td>Contra Costa, San Joaquin</td>
</tr>
</tbody>
</table>

### Other

- **Term of Office:** 2 years
- **Term Begins:** January 3, 2017
- **Incumbents:**
  - Congressional District 3: John Garamendi
  - Congressional District 6: Doris Matsui
  - Congressional District 7: Ami Bera
  - Congressional District 9: Jerry McNerney
SUMMARY OF QUALIFICATIONS

STATE SENATOR

MINIMUM QUALIFICATIONS
✓ Be a U.S. citizen
✓ Be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued.
✓ Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.
✓ Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during his or her lifetime if he or she was first elected to the Legislature after June 2012 and has not previously served in the State Senate or Assembly.
✓ Not have served two terms in the State Senate since November 6, 1990, if he or she was elected to the State Senate before June 2012.
✓ Not have served three terms in the Assembly since November 6, 1990, if he or she was elected to the Assembly before June 2012.

REQUIREMENTS

Full Payment of Filing Fee: $1,001.13
Salary: $100,113

Signatures In-Lieu of Filing Fee: 3,000 valid signatures
Value of Signatures: $0.33371

Nomination Signatures: 40 - 60 valid signatures

ITEMS TO BE FILED
✓ Filing fee and/or Signatures In-Lieu of Filing Fee
✓ Media Sheet
✓ Nomination Petitions
✓ Code of Fair Campaign Practices - voluntary
✓ Candidate Statement & estimated payment (if no statement, form must still be filed)
✓ Ballot Designation Worksheet
✓ Declaration of Candidacy
✓ Statement of Economic Interests
✓ Campaign Disclosure Statements

SHARED COUNTIES
Senate District 1 Alpine, El Dorado, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou
Senate District 3 Contra Costa, Napa, Solano, Sonoma, Yolo
Senate District 5 San Joaquin, Stanislaus

OTHER
Term of Office: 4 years
Term Begins: December 5, 2016
Incumbents:
Senate District 1 Ted Gaines
Senate District 3 Lois Wolk
Senate District 5 Cathleen Galgiani
## SUMMARY OF QUALIFICATIONS

### MEMBER OF THE STATE ASSEMBLY

#### MINIMUM QUALIFICATIONS
- Be a U.S. citizen
- Be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued.
- Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.
- Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during his or her lifetime if he or she was first elected to the Legislature after June 2012 and has not previously served in the State Senate or Assembly.
- Not have served two terms in the State Senate since November 6, 1990, if he or she was elected to the State Senate before June 2012.
- Not have served three terms in the Assembly since November 6, 1990, if he or she was elected to the Assembly before June 2012.

#### REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Payment of Filing Fee</td>
<td>$1,001.13</td>
</tr>
<tr>
<td>Salary</td>
<td>$100,113</td>
</tr>
<tr>
<td>Signatures In-Lieu of Filing Fee</td>
<td>1,500 valid signatures</td>
</tr>
<tr>
<td>Value of Signatures</td>
<td>$0.66742</td>
</tr>
<tr>
<td>Nomination Signatures</td>
<td>40 - 60 valid signatures</td>
</tr>
</tbody>
</table>

#### ITEMS TO BE FILED
- Filing fee and/or Signatures In-Lieu of Filing Fee
- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment
  (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

#### SHARED COUNTIES

<table>
<thead>
<tr>
<th>Assembly District</th>
<th>Counties</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>El Dorado, Placer</td>
</tr>
<tr>
<td>7</td>
<td>Yolo</td>
</tr>
<tr>
<td>8</td>
<td>None - wholly within Sacramento County</td>
</tr>
<tr>
<td>9</td>
<td>San Joaquin</td>
</tr>
<tr>
<td>11</td>
<td>Contra Costa, Solano</td>
</tr>
</tbody>
</table>

#### OTHER

| Term of Office: | 2 years          |
| Term Begins:    | December 5, 2016 |
| Incumbents:     |                  |
| Assembly District 6 | Beth B. Gaines   |
| Assembly District 7 | Kevin McCarty    |
| Assembly District 8 | Ken Cooley      |
| Assembly District 9 | Jim Cooper        |
| Assembly District 11 | Jim Frazier      |
**Summary of Qualifications**

**Democratic Party County Central Committee**

### Minimum Qualifications

- Must be a registered voter of the supervisorial district and meet partisan requirements.

### Requirements

**Nomination Signatures:** 20 - 40 valid signatures of voters registered with the same party and in the same supervisorial district.

### Items to be Filed

- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Ballot Designation Worksheet
- Declaration of Candidacy
# SUMMARY OF QUALIFICATIONS

**REPUBLICAN PARTY COUNTY CENTRAL COMMITTEE**

## Minimum Qualifications

- Must be a registered voter of the supervisorial district and meet partisan requirements.

## Requirements

**Nomination Signatures:** 20 - 40 valid signatures of voters registered with the same party and in the same supervisorial district.

## Items to be Filed

- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Ballot Designation Worksheet
- Declaration of Candidacy
# Summary of Qualifications

## Green Party County Council

### Minimum Qualifications

- Must meet partisan requirements.

### Requirements

**Nomination Signatures:** 20 - 30 valid signatures of voters registered with the same party.

### Items to be Filed

- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Ballot Designation Worksheet
- Declaration of Candidacy
# SUMMARY OF QUALIFICATIONS

## PEACE AND FREEDOM PARTY COUNTY CENTRAL COMMITTEE

### Minimum Qualifications

- Must be a registered voter of the supervisorial district and meet partisan requirements.

### Requirements

**Nomination Signatures:**

- **District 1**: 20 - 30 valid signatures of voters registered with the same party and in the same supervisorial district
- **District 2**: 20 - 30 valid signatures of voters registered with the same party and in the same supervisorial district
- **District 3**: 20 - 30 valid signatures of voters registered with the same party and in the same supervisorial district
- **District 4**: 11 valid signatures of voters registered with the same party and in the same supervisorial district
- **District 5**: 18 valid signatures of voters registered with the same party and in the same supervisorial district

### Items to be Filed

- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Ballot Designation Worksheet
- Declaration of Candidacy
**SUMMARY OF QUALIFICATIONS**

**SACRAMENTO COUNTY BOARD OF EDUCATION**

**MINIMUM QUALIFICATIONS**
- Any registered voter of the trustee area they are seeking to represent is eligible to be a member of the county board of education except: the county superintendent of schools, any member of his staff or any employee of a school district.

**REQUIREMENTS**
- Nomination Signatures: 20 - 40 valid signatures

**ITEMS TO BE FILED**
- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

**SHARED COUNTIES**
- Area 4: Not Shared
- Area 5: Not Shared
- Area 6: San Joaquin, Solano, Yolo
- Area 7: Not Shared

**OTHER**
- Term of Office: 4 years
- Term Begins: July 1, 2016
- Incumbents:
  - Area 4: Eleanor L. Brown
  - Area 5: Thomaysa Glover
  - Area 6: John C. Scribner
  - Area 7: Harold Fong
# SUMMARY OF QUALIFICATIONS

## TWIN RIVERS UNIFIED SCHOOL DISTRICT

### MINIMUM QUALIFICATIONS

- Any registered voter of the trustee area they are seeking to represent is eligible, except: the county superintendent of schools, any member of his staff or any employee of a school district.

### REQUIREMENTS

| Nomination Signatures: | No signatures required |

### ITEMS TO BE FILED

- Media Sheet
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment
  - (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

### SHARED COUNTIES

- Not Shared

### OTHER

| Term of Office: | 4 years |
| Term Begins: | July 1, 2016 |

### Incumbents:

<table>
<thead>
<tr>
<th>Area</th>
<th>Incumbent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Michael Baker</td>
</tr>
<tr>
<td>3</td>
<td>Walter Garcia Kawamoto</td>
</tr>
<tr>
<td>5</td>
<td>Sonja Cameron</td>
</tr>
<tr>
<td>7</td>
<td>Linda Fowler</td>
</tr>
</tbody>
</table>
SUMMARY OF QUALIFICATIONS

MEMBER, BOARD OF SUPERVISORS

MINIMUM QUALIFICATIONS

✓ Be a registered voter of the district for at least 30 days immediately preceding the deadline for filing nomination papers and during the term of office.

REQUIREMENTS

Full Payment of Filing Fee: $1,015.36  
Salary: $101,536

Signatures In-Lieu of Filing Fee: 4062 valid signatures  
Value of Signatures: $0.25

Nomination Signatures: 20 - 40 valid signatures

ITEMS TO BE FILED

✓ Filing fee and/or Signatures In-Lieu
✓ Media Sheet
✓ Nomination Petitions
✓ Code of Fair Campaign Practices - voluntary
✓ Candidate Statement & estimated payment  
  (if no statement, form must still be filed)
✓ Ballot Designation Worksheet
✓ Declaration of Candidacy
✓ Statement of Economic Interests
✓ Campaign Disclosure Statements

OTHER

Term of Office: 4 years
Term Begins: January 3, 2017
Incumbents:
  Supervisorial District 3 Susan Peters
  Supervisorial District 4 Roberta MacGlashan
# SUMMARY OF QUALIFICATIONS

## Judge of the Superior Court

### Minimum Qualifications
- Be a registered voter
- Must be a member of the State Bar for 10 years or have served as a Judge of a California court of record for 10 years immediately preceding the election.

### Requirements
- **Full Payment of Filing Fee:** $1,846.10
- **Salary:** $184,610
- **Signatures In-Lieu of Filing Fee:** 7,385 valid signatures
- **Value of Signatures:** $0.25
- **Nomination Signatures:** 20 - 40 valid signatures

### Items to be Filed
- Filing fee and/or Signatures In-Lieu
- Documentation proving qualifications
- Declaration of Intention
- Media Sheet
- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment
  - (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

### Other
- **Term of Office:** 6 years
- **Term Begins:** January 3, 2017
Judicial office numbers have been assigned in alphabetical order by the incumbent’s last name by the Voter Registration and Elections office. These numbers are assigned only for identification purposes during the election process and are not official office or district numbers. *Elections Code § 8200*

A vacancy shall be filled by election to a full term at the next general election after the second January 1 following the vacancy, but the Governor shall appoint a person to fill the vacancy temporarily until the elected judge’s term begins. *California Const., art. VI, § 16 (c)*
**ADDITIONAL INFORMATION**
**FOR JUDGE OF THE SUPERIOR COURT**

**FILING FEE AND/OR SIGNATURES IN-LIEU**
The filing fee must be paid at the time the Declaration of Intention is filed. Signatures In-Lieu of filing fee will not be accepted after the Declaration of Intention is filed.

**DECLARATION OF INTENT**
Every candidate for a judicial office shall file a written and signed declaration of his or her intention to become a candidate for that office on a form to be supplied by the elections official. A candidate for a numerically designated judicial office shall state in his or her declaration for which office he or she intends to become a candidate.

**DECLARATION OF INTENT EXTENSION**
If an incumbent fails to file a Declaration of Intention by the deadline, there will be a 5-calendar day extension period during which any qualified person other than the incumbent may file, but must do so prior to the first day for filing nomination papers.

**WITHHOLDING RESIDENCE ADDRESS**
No candidate for a judicial office shall be required to state his or her residential address on the Declaration of Intention or the Declaration of Candidacy. If the address is not stated on the Declaration of Intention, the address must be provided to the elections official for verification.

**EXTENSION PROVISION FOR JUDGES**
An additional 5-calendar day extension period, for any person other than the incumbent, shall be allowed for the filing of nomination papers due to the two circumstances listed below:

1. If an incumbent of a judicial office dies on or before the last day prescribed for the filing of nomination papers, or

2. If an incumbent of a judicial office files a Declaration of Intention, but for any reason fails to file his or her nomination papers by the last day prescribed for the filing of the papers.

**DOCUMENTATION**
Documents that may need to be accompanied with your required nomination papers may include, but is not limited to: certificates, declarations under penalty of perjury, diplomas or official correspondence for the purpose to determine that the person meets the qualifications for this office.

**JUDICIAL CANDIDATE NAME ON BALLOT**
If a judicial incumbent has filed nomination papers, his or her name shall not appear on the ballot unless there is filed with the elections official, a petition indicating that a write-in campaign will be conducted for the office. The filed petition must have 600 Sacramento County registered voters’ signatures to be placed on the ballot. This process can occur again for the General Election. If the judicial incumbent’s name does not appear on the primary or general ballot, the elections official will declare the incumbent re-elected. *Elections Code § 8203(a)*

**UNOPPOSED JUDICIAL CANDIDATES**
An unopposed non-incumbent judicial candidate will appear on the Primary Election ballot. That office, however, shall not appear on the ballot at the ensuing General Election.
Filing Fee Information

Notice to Candidates

The filing fee must be paid at the time nomination papers are issued, except for the office of Judge of the Superior Court. Filing fee for judicial offices must be paid at the time the Declaration of Intention is filed. All filing fees are non-refundable and must be paid by check or money order only.

Sacramento County has a minimum $53.00 service fee for any checks returned.

Federal and State Offices; excluding President
Candidates for the following offices shall make their checks payable to the Secretary of State:

- US Senate
- US Representative
- State Senate
- State Assembly

Judicial and County Offices
Candidates for the following offices shall make their checks payable to the County of Sacramento:

- Judge of the Superior Court
- Board of Supervisors

County Council/Central Committee and School Districts
No filing fee is required for County Council/Central Committee, County Board of Education or school districts.

Calculation of Filing Fees

<table>
<thead>
<tr>
<th>Office</th>
<th>Percentage of Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Senate</td>
<td>2%</td>
</tr>
<tr>
<td>US Representative</td>
<td>1%</td>
</tr>
<tr>
<td>State Senate</td>
<td>1%</td>
</tr>
<tr>
<td>State Assembly</td>
<td>1%</td>
</tr>
<tr>
<td>Judge of the Superior Court</td>
<td>1%</td>
</tr>
<tr>
<td>Board of Supervisors</td>
<td>1%</td>
</tr>
</tbody>
</table>

For purposes of this section, “salary” means the annual salary for the office as of the first day on which a candidate may circulate signatures in-lieu of filing fee petitions pursuant to Section 8106.

Refer to Qualifications and Requirements for office specific filing fee amount.
**STATE**

Filing fee with Signatures In-Lieu filed

Check amount shall be left blank, however, the verbiage *Not to exceed* followed by the amount of filing fee is to be printed under the amount line.

Filing fee without Signatures In-Lieu filed

Check amount shall be completed entirely for the amount of the filing fee.

---

**COUNTY**

Filing fee with Signatures In-Lieu filed

Check amount shall be left blank, however, the verbiage *Not to exceed* followed by the amount of filing fee is to be printed under the amount line.

Filing fee without Signatures In-Lieu filed

Check amount shall be completed entirely for the amount of the filing fee.
SIGNATURES IN-LIEU OF FILING FEE

AVAILABILITY
Signatures In-Lieu of Filing Fee petitions may be obtained from the county elections official and circulated between January 4, 2016* (E-158), and February 25, 2016 (E-103). Elections Code § 8106(b)

Candidates for Judicial Offices can obtain Signatures In-Lieu of Filing Fee petitions between January 4, 2016* (E-158), and February 10, 2016 (E-118).

PETITION SIGNER QUALIFICATIONS
Any registered voter may sign an in-lieu-filing-fee petition for any candidate for whom he or she is eligible to vote. Elections Code § 8106(b)(1)

No voter shall sign more petitions for candidates than there are offices to be filled. If a voter signs more candidates’ petitions than there are offices to be filled, the voter’s signature will be invalid only on those petitions which, taken in the order they were filed, and do not exceed the number of offices to be filled. Elections Code § 8106(b)(2)

PETITION CIRCULATOR(S)
Circulators of in-lieu filing fee petitions must be 18 years of age or older. Elections Code § 102

The Affidavit of Circulator on each petition must be completed in the circulator’s own hand, even if the petition is circulated by the candidate. Elections Code § 104

Duplicating the Petition
The elections official shall provide a master form that may be duplicated by the candidate at the candidate’s expense for the purpose of circulating additional petitions. Elections Code § 8106(b)

Filing the Petition
Sections of in-lieu-filing-fee petitions shall be filed with the county elections official of the county in which the signers reside. Elections Code § 8106(b)(4)

Verification of Signatures
Within 10 days after receipt of a petition, the elections official shall notify the candidate of any deficiency. Elections Code § 8106(b)(3)

Signatures Counted Towards Nomination Signatures
All valid signatures obtained shall be counted toward the number of required nomination signatures in accordance with Section 8061 or 8405. Elections Code §§ 8106(a)6, 8106(d)

NOTICE TO CANDIDATES

The nomination petition is only one of the documents required for candidacy. Candidates are NOT to assume that because a sufficient Signatures In-Lieu was filed which also fulfilled the nomination petition signature requirements, that all requirements for candidacy have been completed.

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.
This page was left blank intentionally.
**Nomination Papers**

It is the responsibility of the candidate to ensure that he or she meets all deadlines. It is highly recommended that candidates file the necessary documents as early as possible in order to avoid last minute rush and confusion, or any misunderstandings.

**Availability**
Nomination papers may be obtained from the county elections official between February 16, 2016* (E-113), and March 11, 2016 (E-88).

All forms required for nomination and election to all congressional, state, county, and political party offices shall be furnished only by the county elections official. The forms shall be distributed without charge to all candidates applying for them. *Elections Code § 8101*

If an incumbent of an elective office fails to file his or her nomination papers by 5:00 p.m. on March 11, 2016, any person other than the incumbent shall have until 5:00 p.m. on March 16, 2016 to file nomination papers for the elective office. This is not applicable where there is no incumbent eligible to be elected. *Elections Code § 8024*

**Letter of Authorization**
A candidate may designate a specific person to obtain and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate. A letter of authorization form can be found at www.elections.saccounty.net and must be properly completed and signed prior to either obtaining or filing the nomination papers for a candidate. The filed letter of authorization shall be retained by the elections official. *Elections Code § 8028*

**DID YOU KNOW?**
You can now print most nomination papers by visiting [www.elections.saccounty.net](http://www.elections.saccounty.net)

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.*
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NOMINATION PETITIONS

SIGNER QUALIFICATIONS
Signers shall be registered voters in the district or political subdivision in which the candidate is to be voted on. For partisan offices, signers shall be voters who disclosed a preference for the party. *Elections Code § 8068*

No voter shall sign more nomination petitions for candidates than there are offices to be filled. *Elections Code § 8069*

NO MORE SIGNERS THAN REQUIRED
No candidate shall secure more than the maximum amount of signatures required for that office. If more than the maximum amount of signatures required are secured through miscalculation or otherwise, the elections official shall, with the written consent of the candidate, withdraw the excess number. *Elections Code § 8067*

PETITION CIRCULATOR(S)
Circulators of petitions must be 18 years of age or older. *Elections Code § 102*

The Affidavit of Circulator on each petition must be completed in the circulator’s own hand, even if the petition is circulated by the candidate. *Elections Code § 104*
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BALLOT DESIGNATION

Each candidate who submits a ballot designation shall file a Ballot Designation Worksheet that supports the use of that ballot designation by the candidate. The Ballot Designation Worksheet shall be filed with the Registrar of Voters at the same time that the candidate files his or her Declaration of Candidacy.

Elective offices for Sacramento County will use the Ballot Designation regulations from the Secretary of State.

PURPOSE
The purpose of the Ballot Designation Worksheet is for the candidate to give information to substantiate his or her Ballot Designation. It must be completed in its entirety. The candidate signs this worksheet under penalty of perjury that the Ballot Designation and the provided back-up information are accurate. It is not the responsibility of the Registrar of Voters’ staff to investigate if the facts indicated by the candidate are valid. The Ballot Designation Worksheet is used as back-up for his or her Ballot Designation in the event the Ballot Designation is challenged.

REVIEWING THE BALLOT DESIGNATION
In reviewing the nomination documents, the Registrar of Voters’ staff will verify that the Ballot Designation meets the basic restrictions set forth in this section, such as the three-word limitation and the use of “Incumbent”. If the designation is found to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate’s nomination documents.

The candidate shall, within three days from the date of receipt of the notice, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation. In the event the candidate fails to provide an alternate designation, no designation will appear after the candidate’s name.

CHANGING THE BALLOT DESIGNATION
No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation.

The designation shall remain the same for all purposes of both Primary and General Elections, unless the candidate, at least 98 days prior to the General Election, requests in writing a different designation which the candidate is entitled to use at the time of the request. The written request must be accompanied by a Ballot Designation Worksheet.

NOTICE TO CANDIDATES

IN THE EVENT THAT A CANDIDATE FAILS TO FILE A BALLOT DESIGNATION WORKSHEET, NO DESIGNATION SHALL APPEAR UNDER THE CANDIDATE’S NAME ON THE BALLOT.
# Ballot Designation Worksheet

Pursuant to California Elections Code section 13107.3 and California Code of Regulations section 20711, this entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK**. If information requested is not applicable, please write N/A in the space provided. Otherwise the information **MUST** be provided. Upon filing, this worksheet will be a public record.

<table>
<thead>
<tr>
<th>Candidate Name:</th>
<th>Tom Smith</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office:</td>
<td>Twin Rivers Unified School District, Area 5</td>
</tr>
<tr>
<td>Home Address:</td>
<td>1111 Rose Avenue Sacramento CA 95835</td>
</tr>
<tr>
<td>E-Mail:</td>
<td><a href="mailto:tsmithpp@gmail.com">tsmithpp@gmail.com</a></td>
</tr>
<tr>
<td>Business Address:</td>
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</tr>
<tr>
<td>Mailing Address:</td>
<td>P.O. Box 555 Sacramento CA 95835</td>
</tr>
<tr>
<td>Phone Number(s) Business:</td>
<td>916-555-5555</td>
</tr>
<tr>
<td>Home/Mobile:</td>
<td>916-444-4444</td>
</tr>
<tr>
<td>Fax:</td>
<td>916-222-2222</td>
</tr>
<tr>
<td>Gender (optional, for translation use only):</td>
<td>M</td>
</tr>
</tbody>
</table>

| Attorney Name (or other person authorized to act in your behalf): | N/A |
| Address: | N/A |
| Home Address: | N/A |
| E-Mail: | N/A |
| Business Address: | N/A |
| Mailing Address: | N/A |
| Phone Number(s) Business: | N/A |
| Home/Mobile: | N/A |
| Fax: | N/A |

| Proposed Ballot Designation: | Businessman/Parent |
| 1st Alternative: | Business Owner |
| 2nd Alternative: | Parent |

You may select as your ballot designation:

(a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a “/”]

(b) The full title of the public office you currently occupy and to which you were elected

(c) “Appointed [full title of public office]” if you currently serve by appointment in an elective public office and are seeking election to a different office

(d) “Incumbent” if you were elected (or, if you are a Superior Court Judge, appointed) to your current public office and seek election to a new term

(e) “Appointed Incumbent” if you were appointed to your current elective public office (other than Superior Court Judge) and seek election to a new term

In the space provided on the next page or on an attachment sheet, describe why you believe you are entitled to use the proposed ballot designation. Attach any documents or exhibits that you believe support your proposed ballot designation. If using the title of an elective office, attach a copy of your certificate of election or appointment. These documents will not be returned to you. **Do not submit originals.**
If your proposed ballot designation includes the word “volunteer,” indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation “community volunteer” if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use “community volunteer” together with another designation.

Remember, it is your responsibility to justify your proposed ballot designation and to provide all requested details. For your reference, attached are Elections Code sections 13107 and 13107.3, and 2 California Code of Regulations (CCR) section 20711. You may also wish to consult Elections Code section 13107.5 ("community volunteer") and 2 CCR sections 20712 - 20719 (found at www.sos.ca.gov).

Justification for use of proposed ballot designation: I own a tire store that I have managed for the last 15 years.

Current or Most Recent Job Title: Owner
Employer Name or Business: Smith's Tire and Repair Shop
Start/End Dates: 1/1/00 - Present

Person(s) who can verify this information:
Name(s) Bill Allen
Phone Number: 916-222-2221
E-Mail: allenb111@gmail.com
Name(s) Carol Smith
Phone Number: 916-444-4444
E-Mail: csmith234@gmail.com

Before signing below, answer the following questions.

Does your proposed ballot designation:
- Use only a portion of the title of your current elected office? Yes ☐ No ☐
- Use only the word “Incumbent” for an elective office (other than Superior Court Judge) to which you were appointed? Yes ☐ No ☐
- Use more than three total words for your principal professions, vocations or occupations? Yes ☐ No ☐
- Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? Yes ☐ No ☐
- Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation or occupation? Yes ☐ No ☐
- Abbreviate the word “retired”? Yes ☐ No ☐
- Place the word “retired” after the words it modifies? Example: Accountant, retired Yes ☐ No ☐
- Use any word or prefix (except “retired”) such as "former" or "ex-" to refer to a former profession, vocation or occupation? Yes ☐ No ☐
- Use the word “retired” along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher Yes ☐ No ☐
- Use the name of a political party or political body? Yes ☐ No ☐
- Refer to a racial, religious, or ethnic group? Yes ☐ No ☐
- Refer to any activity prohibited by law? Yes ☐ No ☐

If the answer to any of these questions is “Yes,” your proposed ballot designation is likely to be rejected.

Candidate’s Signature Tom Smith Date 2/20/2016
For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

13107.

(a) With the exception of candidates for Justice of the State Supreme Court or Court of Appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or to which he or she was appointed, in the case of a superior court judge.

(2) The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or, in the case of a superior court judge, was appointed to that office.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(4) The phrase "appointed incumbent" if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) Neither the Secretary of State nor any other elections official shall accept a designation of which any of the following would be true:

(1) It would mislead the voter.

(2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

(3) It abbreviates the word "retired" or places it following any word or words which it modifies.

(4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."

(5) It uses the name of any political party, whether or not it has qualified for the ballot.

(6) It uses a word or words referring to a racial, religious, or ethnic group.

(7) It refers to any activity prohibited by law.

(c) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

(1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a).

(2) In the event the candidate fails to provide a designation that complies with subdivision (a) within the three-day period specified in paragraph (1), no designation shall appear after the candidate's name.

(d) No designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (c) or as provided in subdivision (e). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(e) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days prior to the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
For your reference, Elections Code section 13107.3 is reproduced below:

13107.3.

(a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.

(b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.

(c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

For your reference, Elections Code section 13107.5 is reproduced below:

13107.5.

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

(1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.

(2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.

(3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

(b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

For your reference, 2 CCR 20711 is reproduced below:

20711. Ballot Designation Worksheet.

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code Section 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code section 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office
he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code section 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at Section 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code section 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code section 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.
**DECLARATION OF CANDIDACY**

The Declaration of Candidacy shall be obtained from, and delivered to, the elections official of the county in which the candidate resides and is a voter in accordance with Elections Code § 8028. A candidate shall not remove a Declaration of Candidacy form from the office of the elections official, and the elections official shall require all candidates to execute the declaration in the office of the elections official.

Any person who files or submits for filing a nomination paper or Declaration of Candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars ($1,000) or by imprisonment in the state prison for 16 months or two or three years or by both the fine and imprisonment. 

*Elections Code § 18203*

**REQUIREMENTS FOR:**

**PARTISAN OFFICES**

No Declaration of Candidacy for a partisan office or county council/central committee shall be filed by a candidate unless:

1. the candidate is affiliated with the same political party the nomination in which he or she seeks not less than three months immediately prior to that time and is shown by his or her affidavit of registration, and

2. the candidate has not been registered with a qualified political party other than that political party the nomination of which he or she seeks within 12 months.

*Elections Code § 8001* requires that the Registrar of Voters attach a certificate to the Declaration of Candidacy showing the date on which the candidate registered as intending to affiliate with the political party the nomination of which he or she seeks, and indicating that the candidate has not been affiliated with any other qualified political party for the period specified above immediately preceding the filing of the declaration. The provisions of this section shall not apply to Declarations of Candidacy filed by a candidate of a political party in its first direct primary election subsequent to its qualification as a political party to pursuant to provisions of Elections Code § 5100.

Notwithstanding subdivision (a) of Elections Code § 8001, a county council/central committee, subject to the bylaws of the state central committee, may establish the length of time that a candidate for membership on that committee must be shown by his or her affidavit of registration to be affiliated with the political party of that committee, and may establish the length of time that a candidate for membership on that committee must not have been registered as affiliated with a qualified political party other than the political party of that committee.

**VOTER-NOMINATED OFFICES**

A candidate for a voter-nominated office shall indicate on his or her Declaration of Candidacy, their disclosed party preference or the word “none” if he or she has declined to disclose a party preference. This shall be consistent with what appears on the candidate’s most recent affidavit of registration. If the candidate has moved onto the General Election ballot, the party preference selection shall not be changed between the Primary and General election.

**NONPARTISAN OFFICES**

If a candidate is a candidate for a nonpartisan office, all reference to party affiliation shall be omitted on all forms required to be filed.
DECLARATION OF CANDIDACY
CONTINUED

NONPARTISAN OFFICES
If a candidate is a candidate for a nonpartisan office, all reference to party affiliation shall be omitted on all forms required to be filed.

JUDICIAL OFFICES
No candidate for judicial office shall be required to state his or her residential address on the Declaration of Candidacy. The elections official shall verify his or her residential address and add the notation “verified” where appropriate.

REMOVAL OF DECLARATION OF CANDIDACY FROM ELECTIONS OFFICIAL
A candidate may, in a written statement signed and dated by the candidate, designate a person to receive a Declaration of Candidacy form from the elections official and deliver it to the candidate. The statement shall include language indicating that the candidate is aware that the Declaration of Candidacy must be properly executed and delivered to the elections official of the county of the candidate’s residence by the filing deadline. That statement shall be retained by the elections official.

WITHDRAWAL OF CANDIDACY
No candidate whose Declaration of Candidacy has been filed for any primary election may withdraw as a candidate at that primary election, except candidates for municipal office or school district office are permitted to withdraw up to and including the deadline to file a Declaration of Candidacy. Elections Code §§ 8800, 10224, 10510, 10603
Each candidate for nonpartisan elective office and certain party nominated offices may prepare an optional candidate statement at their own expense. The candidate statement is designated to acquaint voters with a candidate’s qualifications for the office he or she is seeking. The candidate statement is incorporated into the Sample Ballot and Information Pamphlet, and will be mailed to all registered voters eligible to vote for that particular candidate.

NOTICE TO CANDIDATES

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

WHEN TO FILE
The candidate statement must be filed at the time the Declaration of Candidacy is filed.

WHERE TO PAY
All candidate statement fees are paid at the Voter Registration and Elections office. Fees must be paid at the time the statement is filed.

WHERE TO FILE
Candidate statements to be printed in Sacramento County’s Sample Ballot and Information Pamphlet must be filed in person at the Voter Registration and Elections office. Candidates for city offices file all documents, including the candidate statement with the appropriate City Clerk.

CONFIDENTIALITY OF STATEMENTS
Notwithstanding any other provisions of law, candidate statements filed shall remain confidential until the close of the nomination period for the office sought.

WITHDRAWAL OF STATEMENT
The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. on the next business day after the close of the nomination period. Any request for withdrawing a candidate statement must be done in writing and signed by the candidate. A new statement cannot be filed to replace a withdrawn statement.

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement.

PUBLIC EXAMINATION
Candidate statements are available to view and/or copies purchased after the deadline for filing has passed. Elections Code 13313 allows for a 10-calendar day public examination period of all candidate statements prior to submittal for printing in the Sample Ballot and Information Pamphlet. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted.

CHALLENGE OF CONTENTS
Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidates statement with the intent to mislead the voters in connection with his or her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars ($1,000).
Because of the many unknown factors involved in printing, handling, mailing and the number of candidates filing statements, it is difficult to determine, prior to the election, the exact cost to each candidate who avails themselves of this service. The cost estimates provided are based upon historical data and a projection of statistics available approximately six months prior to the election. The actual cost may vary significantly from the estimate specified. Candidates must pay any difference between the estimated cost and the actual cost within 30 days of receiving the bill.

**STATE SENATE AND STATE ASSEMBLY**
Candidates for State Senate and State Assembly may purchase statement space only if they have agreed to the voluntary expenditure limits.

**SHARED DISTRICTS**
If a candidate is running for an office where the district extends into another county and wishes to have their candidate statement printed in that county, it is their responsibility to coordinate with that county for payment and publication of their candidate statement.

**INDIGENT CANDIDATES**
Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate’s statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received.

If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advanced payment. Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate statement after the election.
<table>
<thead>
<tr>
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<tr>
<td>Twin Rivers Unified School District, Area 1</td>
<td>$200.00</td>
<td>No</td>
<td>200 words 5 paragraphs</td>
</tr>
<tr>
<td>Twin Rivers Unified School District, Area 3</td>
<td>$200.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Twin Rivers Unified School District, Area 5</td>
<td>$250.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Twin Rivers Unified School District, Area 7</td>
<td>$200.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>County</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board of Supervisor, District 3</td>
<td>$1,450.00</td>
<td>No</td>
<td>200 words 5 paragraphs</td>
</tr>
<tr>
<td>Board of Supervisor, District 4</td>
<td>$1,450.00</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>
CANDIDATE STATEMENT

Requirements

Check your statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Voter Registration and Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate’s responsibility.

Candidate Statement Form

A Candidate Statement Form must be completed prior to filing. On this form, candidates will indicate whether or not they elect to file a candidate statement and will submit the printed text of the statement if they choose to file one.

A fillable form can be found on the Sacramento County Elections website at www.elections.saccounty.net

Restrictions

The candidate statement shall not include the political party affiliation of the candidate nor membership or activity in partisan political organizations. Candidate photographs are not permitted.

Candidate statements should be about the candidate’s own personal background and qualifications and shall not in any way make reference to other candidates.

Maximum Amount of Words and Paragraphs

Your candidate statement shall not exceed the maximum amount of words and paragraphs as specified on the previous page. If your statement exceeds the maximum amount of words, the elections official will remove words starting at the end of the statement until the word count is correct. If your statement exceeds the maximum amount of paragraphs, the elections official will combine paragraphs starting at the end of the statement until the paragraph count is correct.

Permission

If you use someone else’s name in your statement, you must file with your statement, an original letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.

Endorsements

Statements containing endorsements must be accompanied by written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement at the time your statement is submitted. Letters must be signed and dated.

Example A:  “...I am endorsed by County Supervisor John Doe, Senator Jane Smith and the Sacramento League of Women Voters.”

In Example A, the elections office would require an email, facsimile or copy of the letter of endorsement from Supervisor Doe, Senator Smith and the Sacramento League of Women Voters to allow these endorsements to be printed.

Example B:  “...I am endorsed by Police, Firefighters, nurses and teachers throughout Sacramento County.”

In Example B, the elections office would not require verification of the endorsement because the statement does not identify a specific individual or organization.
CANDIDATE STATEMENT
GUIDELINES

Candidates are required to type their candidate statement. Your candidate statement will be printed as submitted and in the format prescribed by Elections Code 13307. Candidate statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the elections official.

NOTICE TO CANDIDATES

THE FORMAT OF YOUR STATEMENT MAY NEED TO BE CHANGED BY THE ELECTIONS OFFICIAL TO ACCOMMODATE THE PRINTING REQUIREMENTS OF THE SAMPLE BALLOT AND VOTER INFORMATION PAMPHLET.

CONTENTS

The candidate statement may contain the name, age, occupation of the candidate and a brief description, not to exceed the amount of maximum words and paragraphs for that office, of the candidate’s education and qualifications expressed by the candidate.

The candidate statement must be written in the first person.

Example A: “My name is Tom Smith and I have lived in Sacramento for 40 years. I am a successful business owner, community volunteer…”

FORMAT

The statement should be typewritten, double-spaced and in standard paragraph style. The format shall conform to the following guidelines:

DO NOT USE:

- Bullets
- Tables
- Lists
- or other formatting requiring indentation

WORDS THAT ARE UNDERLINED, ITALICIZED, BOLDED OR IN ALL UPPERCASE LETTERS WILL BE TYPESET IN ITALICS.

The California Elections Code intends for uniformity and appearance of the candidate statements. By preparing your candidate statement in accordance with the above guidelines, each candidate statement will be uniformly printed and allowed the same amount of space in the Sample Ballot and Voter Information Pamphlet. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.
CANDIDATE STATEMENT
COUNTING OF WORDS

These are the guidelines utilized by the elections official in determining the number of words submitted on any document (such as the candidate statement) whose content is limited by statute.

COUNTING OF WORDS SHALL BE AS FOLLOWS:

PUNCTUATION: Punctuation is not counted.

PROPER NOUNS: All proper nouns shall be considered as one word.
Example A: Tom Smith = one word

GEOGRAPHICAL NAMES: All geographical names shall be counted as one word. Areas that have political boundaries with an elected or appointed board are considered geographic areas by this office.
Example A: County of Sacramento = one word
Example B: Twin Rivers Unified School District = one word

ABBREVIATIONS: Each abbreviation for a word, phrase or expression shall be counted as one word.
Example A: PTA = one word

HYPHENATIONS: Hyphenated words that appear in any generally available standard reference dictionary, shall be considered as one word. Each part of all other hyphenated words shall be counted as separate words.
Example A: Re-election = one word
Example B: Re-elect = two words

DATES: All dates, regardless of letter or number combination, shall be counted as one word.
Example A: 01/01/2016 = one word
Example B: January 1, 2016 = one word

NUMBERS: Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled shall be considered as a separate word or words.
Example A: One = one word
Example B: One hundred = two words
Example C: 100 = one word

TELEPHONE NUMBERS: Telephone numbers shall be counted as one word.
Example A: (916) 555-5555 = one word
Example B: 916-555-5555 = one word

INTERNET WEBSITE: Internet Website addresses shall be counted as one word.
Example A: tsmithpp@gmail.com = one word
Example B: www.tsmithpp.voteforme.com = one word

Example C: www.example.com = one word
Example D: www.example.org = one word
**CANDIDATE STATEMENT**

**CHECKLIST**

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the Sample Ballot and Information Pamphlet:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Is your statement typed on the form provided by the elections office?</td>
<td>Yes</td>
</tr>
<tr>
<td>2.</td>
<td>Is your statement written in the first person?</td>
<td>Yes</td>
</tr>
<tr>
<td>3.</td>
<td>Does your statement contain equal to or less than the maximum amount of words and paragraphs as permitted?</td>
<td>Yes</td>
</tr>
<tr>
<td>4.</td>
<td>Is your statement free of unusual spacing?</td>
<td>Yes</td>
</tr>
<tr>
<td>5.</td>
<td>Is your statement free of any formatting requiring indentation?</td>
<td>Yes</td>
</tr>
<tr>
<td>6.</td>
<td>Is your statement free of tables and lists?</td>
<td>Yes</td>
</tr>
<tr>
<td>7.</td>
<td>Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character or activities?</td>
<td>Yes</td>
</tr>
<tr>
<td>8.</td>
<td>Is your statement free of any reference to your political affiliation or partisan political activity?</td>
<td>Yes</td>
</tr>
<tr>
<td>9.</td>
<td>Is your statement free of any false information or information that may be deemed as slanderous or libelous?</td>
<td>Yes</td>
</tr>
<tr>
<td>10.</td>
<td>Is your statement limited to your own person background, education, qualifications and platform upon which you will run?</td>
<td>Yes</td>
</tr>
<tr>
<td>11.</td>
<td>If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you?</td>
<td>Yes</td>
</tr>
<tr>
<td>12.</td>
<td>If your statement contains someone else’s name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**IF YOU ANSWERED “NO” TO ANY OF THE QUESTIONS ABOVE, YOUR CANDIDATE STATEMENT MAY CONTAIN CONTENT THAT IS PROHIBITED BY CALIFORNIA ELECTIONS CODE OR ELECTION OFFICIAL’S POLICY.**
SACRAMENTO COUNTY VOTER REGISTRATION AND ELECTIONS

CANDIDATE STATEMENT FORM

Election Date: June 7, 2016

Tom Smith
Twin Rivers Unified School District, Area 5

Print / Type Name of Candidate
Office Sought and District Number, if applicable

Estimated Cost of Statement: $ 250.00

Full Term [ ] Short Term [ ]

Information to Candidates: Your statement may contain your name, age, occupation and a brief description of your qualifications and education. Candidates are required to type their statements. Your statement will be printed exactly as submitted, and in the format prescribed by Elections Code §13307. Statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the Elections Official.

Content:
- Be accurate. Statements will be printed as submitted. Spelling, punctuation and grammatical errors will not be corrected by the Elections Office, therefore, all statements should be carefully checked before submission.
- Elections Code §13308 restricts any candidate statement to a recitation of the candidate’s own personal background and qualifications, and prohibits any reference to other candidates for the office sought or to another candidate’s qualifications, character, or activities.
- Only a cursory review of the candidate's statement will be done at the time of filing to ensure that the statement is acceptable in content and formatting. If a candidate statement is filed that is not in compliance with the Elections Code, the Elections Official may strike any language not in compliance.

Word/Paragraph Count:
- Candidates for Superior Court Judge, County Offices and Local District Offices are limited to 200 words and 5 paragraphs.
- Candidates for U.S. Representative in Congress, State Senator and Member of the State Assembly are limited to 250 words and 6 paragraphs.
- Candidates for Sacramento County Board of Education are limited to 400 words and 8 paragraphs.

Size and Format:
- Statements will be printed in type of uniform size and darkness, and with uniform spacing.
- Statements must be submitted in block format. No indentations are permitted.
- Statements will be printed in Arial font.

Endorsements:
- Statements containing endorsements must be accompanied by written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement at the time your statement is submitted. Letters must be signed and dated.

Permission:
- If you use someone else’s name in your statement, you must file with your statement an original letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.
- If someone else files your statement, you must file with your statement an original letter of authorization stating that you give that person permission to submit your statement and make any changes needed. Letter must be signed and dated by the candidate.

Submittal:
- Candidate statements can be submitted in the template on the following page.
- The statement and permission(s) must be filed at the time you file your Declaration of Candidacy.
- Once the statement has been filed, it may not be changed by the candidate.

Public Examination:
- Elections Code §13313 allows for a ten day public examination period of all candidate statements prior to submittal for printing in the Sample Ballot and Information Pamphlet. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted.

☐ YES, I will file a candidate statement – type your statement on the template provided.

☐ In the event there is no opposition for this contest, I wish to withdraw this candidate statement. (optional)

☐ NO, I will not file a candidate statement.

Date: 02/22/2016 Signature of Candidate: Tom Smith
IF YOU HAVE ELECTED TO FILE A CANDIDATE STATEMENT, USE THIS TEMPLATE TO COMPLETE YOUR STATEMENT.

NOTE: A COMPLETE LIST OF RESTRICTIONS AND REQUIREMENTS ARE DESCRIBED IN THE CANDIDATE GUIDE. REFER TO THE GUIDE WHEN COMPLETING YOUR STATEMENT.

Instructions to Candidates: Use the template below to prepare your candidate statement. When finished, print both pages to file your statement.

• The information in the “PRINT OR TYPE NAME” and “OCCUPATION” fields below will be printed in the candidate statement area of the Sample Ballot and Information Pamphlet exactly as it appears below.
• The “OCCUPATION” field in the candidate statement is not restricted in the same manner as the ballot designation that appears underneath the candidate’s name on the Official Ballot. Therefore, it may be different than the candidate’s ballot designation.
• The “AGE” and “OCCUPATION” fields in the candidate statement are optional. If a candidate does not place an age and/or occupation on the candidate statement document, those fields will appear blank in the pamphlet.

PRINT OR TYPE NAME: Tom Smith

AGE: 52

OCCUPATION: Business Owner/Community Volunteer/Parent

QUALIFICATIONS:
I have lived in Sacramento for 40 years. I am a successful business owner, community volunteer, and a parent of four children. I believe that all families should have the opportunity to send their child to a quality school to receive an excellent education.

I graduated from University of Michigan. My experience as a businessman has taught me how to manage finances, balance budgets, and manage staff. My experience as a community volunteer has made me see how important it is for our children to receive a quality education. We must prepare our students for college.

I am endorsed by Jane Doe with ABC Foundation of Successful Students. During the last 4 years as a School Board Member, I have always put student success as my priority. By voting for me, you are voting for a bright successful future!

Please visit my website www.tomsmith123.net.

I have prepared the above candidate statement (pursuant to Elections Code §13307) that is to be printed in the Sample Ballot and Information Pamphlet and mailed to each registered voter who is eligible to vote for me. I understand that Sacramento County is mandated under the Voting Rights Act to provide materials and information in English, Spanish and Chinese. I understand that the amount written on the previous page is an estimated cost to print in English, Spanish and Chinese. I agree to pay any difference between the estimated cost and the actual cost within 30 days of receiving the bill.

Date: 02/22/2016

Signature of Candidate: Tom Smith

(Signature should be identical to your name as printed above)

Official Use Only:

Amount Paid: __________________________
Number of Words: __________________________

Check No.: __________________________ Copy of Check in File
Number of Paragraphs: __________________________

Receipt No.: __________________________ Copy of Receipt in File
Endorsements needed? □ Yes □ No

If yes, are endorsements attached? □ Yes
2/18/2016

To Whom It May Concern:

I am pleased to endorse Tom Smith for the office of Governing Board Member, Twin Rivers Unified School District, Area 5.

Sincerely,

Jane Doe
Executive Director
1234 School Road, Suite 56
(916) 555-5555
Any candidate for public office in this state is encouraged by the Legislature to subscribe to the Code of Fair Campaign Practices. It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

**Purpose**
The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to discuss issues instead of untruths or distortions.

**Code of Fair Campaign Practices Form**
The elections official shall give the individual a blank form of the code and a copy of the Code of Fair Campaign Practices chapter. If you wish to subscribe the Code of Fair Campaign Practices, complete the form included with your nomination paperwork.

**Voluntary**
In no event shall a candidate for public office be required to subscribe to or endorse the code.

**When to File**
File the form with your other nomination paperwork. You may file this form at a later date. The elections office will accept it any time up to Election day.

**Purpose**
All Code of Fair Campaign Practices forms filed by candidates will be available for public inspection at the elections office until 30 days after the election.

**Public Record**
Every code subscribed to by a candidate for public office is a public record open for public inspection.

---

**The provisions of the code and a sample copy of the form are provided on the following two pages for your information.**
20400. INTENT OF LEGISLATURE
The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.
It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

PURPOSE
The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

20420. DEFINITION OF “CODE”
As used in this chapter, “Code” means the Code of Fair Campaign Practices.

20440. SUBSCRIPTION TO CODE; FORM
At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

20441. SUPPLY OF FORMS
The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

20442. RETENTION OF FORMS; PUBLIC INSPECTION
The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

20443. PUBLIC RECORD
Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

20444. VOLUNTARY
In no event shall a candidate for public office be required to subscribe to or endorse the code.
There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammeled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

(1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.

(2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.

(3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate’s actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.

(4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.

(5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.

(6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.

(7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Tom Smith
Print Name
2/20/2016
Date
Twin Rivers Unified School District, Area 5
Office

Tom Smith
Signature
This page was left blank intentionally.
Statement of Economic Interests
Form 700

This form is used for disclosure of certain personal financial interests under the Political Reform Act’s conflict of interest rules. All information required to be disclosed per the Conflict of Interest Code for the office sought during the 12 months prior to the nomination deadline must be reported.

Every candidate for the offices listed below is required to file a Statement of Economic Interests (Form 700):

- State Senate
- Member of the State Assembly
- Judge of the Superior Court
- Member, Board of Supervisors
- County Board of Education
- School Districts

A statement is not required if the candidate filed a statement for the same jurisdiction within 60 days before filing a Declaration of Candidacy.

**What is Disclosed**
The candidate’s investments, interests in real property and any income received during the immediately preceding 12 months.

**When to File**
The Form 700 is to be completed and filed prior to the deadline to file a Declaration of Candidacy.

**Where to File**
The original Form 700 is filed with the elections office.

---

**NOTICE TO CANDIDATES**

If you have filed a Form 700 within the last 60 days before filing your Declaration of Candidacy and you will be filing a copy of the form for your candidacy, you must file an original coverpage reflecting the statement type as candidate.

---

For technical questions regarding completion of the Form 700, please contact:

Fair Political Practices Commission
www.fppc.ca.gov

428 J Street, Suite 800 (866) 275-3772
Sacramento, CA 95814 advice@fppc.ca.gov
STATEMENT OF ECONOMIC INTERESTS

COVER PAGE

NAME OF FILER

(LAST) Smith

(FIRST) Tom

(MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Twin Rivers Unified School District

Division, Board, Department, District, if applicable

Area 5

Your Position

Candidate

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: ____________________ Position: ____________________

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Multi-County ____________________

☐ City of ____________________

☒ County of Sacramento

☐ Other ________

3. Type of Statement (Check at least one box)

☐ Annual: The period covered is January 1, 2014, through December 31, 2014.

☐ Leaving Office: Date Left _______/_____/_______

☐ The period covered is January 1, 2014, through the date of leaving office.

☐ The period covered is _______/_____/_______, through the date of leaving office.

☐ Assuming Office: Date assumed _______/_____/_______

☒ Candidate: Election year _______ and office sought, if different than Part 1: ________

4. Schedule Summary

Check applicable schedules or “None.”

☐ Schedule A-1 - Investments – schedule attached

☐ Schedule A-2 - Investments – schedule attached

☒ Schedule B - Real Property – schedule attached

☐ Schedule C - Income, Loans, & Business Positions – schedule attached

☐ Schedule D - Income – Gifts – schedule attached

☐ Schedule E - Income – Gifts – Travel Payments – schedule attached

► Total number of pages including this cover page: 2

☐ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE

P.O. Box 555 Sacramento CA 95835

DAYTIME TELEPHONE NUMBER (916) 555-5555 E-MAIL ADDRESS tsmithpp@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 02/22/2016 Signature Tom Smith

(File the originally signed statement with your filing official.)

FPFC Form 700 (2014/2015)
FPCC Advice Email: advice@fppc.ca.gov
FPCC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov

- 60 -
### SCHEDULE B

**Interests in Real Property**  
(Including Rental Income)

<table>
<thead>
<tr>
<th>Name</th>
<th>Smith, Tom</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>ASSESSOR’S PARCEL NUMBER OR STREET ADDRESS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>012-345-6789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CITY</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sacramento</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>FAIR MARKET VALUE</strong></th>
<th><strong>IF APPLICABLE, LIST DATE:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,000 - $10,000</td>
<td></td>
</tr>
<tr>
<td>$10,001 - $100,000</td>
<td>/ / 14</td>
</tr>
<tr>
<td>$100,001 - $1,000,000</td>
<td>/ / 14</td>
</tr>
<tr>
<td>Over $1,000,000</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>NATURE OF INTEREST</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ownership/Deed of Trust</td>
</tr>
<tr>
<td>Easement</td>
</tr>
<tr>
<td>Leasehold</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Yrs. remaining</strong></th>
<th><strong>Other</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Sources of Rental Income:**

If you own a 10% or greater interest, list the name of each tenant that is a single source of income of $10,000 or more.

- **None**

* You are not required to report loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender’s regular course of business must be disclosed as follows:

**NAME OF LENDER***

**ADDRESS (Business Address Acceptable)**

**BUSINESS ACTIVITY, IF ANY, OF LENDER**

**INTEREST RATE**

**TERM (Months/Years)**

**HIGHEST BALANCE DURING REPORTING PERIOD**

- $500 - $1,000
- $1,001 - $10,000
- $10,001 - $100,000
- OVER $100,000

**Guarantor, if applicable**

**Comments:**

---

* You are not required to report loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender’s regular course of business must be disclosed as follows:
This page was left blank intentionally.
CAMPAIGN DISCLOSURE REQUIREMENTS

The Political Reform Act requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state ballot measures and committees supporting or opposing state and local candidates and ballot measures, to file campaign statements disclosing contributions received and expenditures made.

The statutory requirements of the Political Reform Act are now contained in Government Code § 81000 et seq. Information and assistance relating to campaign reporting obligations under the Political Reform Act may be obtained from the elections office or from the Fair Political Practices Commission.

CANDIDATE/COMMITTEE FILING RESPONSIBILITIES
All candidates are required to file campaign disclosure statements. Candidates for federal offices are subject to federal disclosure requirements and should contact the Federal Election Commission for more information.

It is the responsibility of the candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner.

WHERE TO FILE
The location in which disclosure statements are to be filed depends entirely upon the office that the candidate is seeking or the jurisdiction the committee is active.

WHEN TO FILE
Refer to the FPPC Filing Schedule on the following 4 pages deadlines.

ELECTRONIC FILING FOR LOCAL CANDIDATES/COMMITTEES
Sacramento County Voter Registration and Elections has a new on-line electronic campaign disclosure filing system. We are encouraging all candidates to file their campaign disclosure statements electronically. The county still requires that an original signed paper copy be filed as well.

The Registrar of Voters has partnered with NetFile electronic filing system to provide a user-friendly tool that will streamline the preparation and filing of the campaign disclosure statements, increase transparency by making it easier for the public to access campaign information. The new system is available to any local elected official within the County that is required to file campaign disclosure documents. These include County-level elected offices, all special districts and school districts, and campaign committees within Sacramento County. The on-line system is a free, web-based program that does not require any additional software to be installed on the filer’s computer.

Visit www.elections.saccounty.net and click on the Candidate Services link, then Campaign Disclosure Online Filing and Viewing.

For technical questions, State and Local candidates should contact the FPPC
while Federal candidates should contact the FEC.

Fair Political Practices Commission
www.fppc.ca.gov
428 J Street, Suite 800 (866) 275-3772
Sacramento, CA 95814 advice@fppc.ca.gov

Federal Election Commission
www.fec.gov
999E Street, NW (800) 424-9530
Washington, DC 20463 info@fec.gov
# Fair Political Practices Commission

**Filing Schedule for**

*State Candidate Controlled Committees*

*Listed on the June 7, 2016 Ballot*

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Period</th>
<th>Form</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Feb 1, 2016</strong></td>
<td>Semi-Annual</td>
<td>460</td>
<td>▪ All committees must file this report.</td>
</tr>
<tr>
<td></td>
<td>* – 12/31/15</td>
<td></td>
<td>▪ The January 31 deadline falls on a Sunday, so the deadline is extended to the next business day.</td>
</tr>
<tr>
<td><strong>Within 10 Business Days</strong></td>
<td>Ongoing – file any time other than 90-day election cycle</td>
<td>497</td>
<td>▪ Only e-filers file this report:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>▪ File if a contribution of $5,000 or more is received from a single source.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>▪ No paper copy is required.</td>
</tr>
<tr>
<td><strong>Within 24 Hours</strong></td>
<td>Election Cycle Reports</td>
<td>497</td>
<td>▪ File if a contribution of $1,000 or more in the aggregate is received from a single source.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>▪ File if a contribution of $1,000 or more in the aggregate is made in connection with a candidate or ballot measure being voted on the June 7 ballot or made to a political party committee.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>▪ The recipient of an in-kind contribution must file a Form 497 within 48 hours from the time the in-kind or non-monetary contribution is received.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>▪ E-file only – no paper copy is required.</td>
</tr>
<tr>
<td><strong>Apr 28, 2016</strong></td>
<td>Pre-Election</td>
<td>460</td>
<td>▪ All committees must file this report.</td>
</tr>
<tr>
<td></td>
<td>1/1/16 – 4/23/16</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>May 26, 2016</strong></td>
<td>Pre-Election</td>
<td>460</td>
<td>▪ All committees must file this report.</td>
</tr>
<tr>
<td></td>
<td>4/24/16 – 5/21/16</td>
<td></td>
<td>▪ Paper copies must be filed by personal delivery or guaranteed overnight service only.</td>
</tr>
<tr>
<td><strong>Aug 1, 2016</strong></td>
<td>Semi-Annual</td>
<td>460</td>
<td>▪ All committees must file this report.</td>
</tr>
<tr>
<td></td>
<td>5/22/16 – 6/30/16</td>
<td></td>
<td>▪ The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.</td>
</tr>
</tbody>
</table>

**Additional Reports**

- **E-filers only:** Payments of $5,000 or more in connection with a state ballot measure will require filing the 496/497 within 10 business days.
- **Form 511:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling $5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (i.e., nurse, doctor, firefighter). E-filers also file online.
- **Form E-530:** Committees that make a payment of $50,000 or more during the 45 days prior to an election for a communication that identifies a state candidate being voted upon in the election but does not expressly advocate the election or defeat of the candidate file within 48 hours. No paper copy is required.
* Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.

E-Filer: A state committee that has received contributions or made expenditures totaling $25,000 or more.

Form 460: All state committees, including e-filers, must also file paper reports.

Form 497: All reports filed online only.

Paper Filings: All paper filings may be filed by first class mail unless otherwise noted.

Where to File: State committees file reports with the Secretary of State. Only candidate controlled committees that are not e-filers file paper copies with the elections official at the candidate’s county of domicile.

Filing Deadlines: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week and are subject to a $10 per day late fine.

Penalties: Failure to file a statement on time subjects a committee to a fine of $10 per day on both the paper and the e-filed version (e.g., $20 per day for a late e-filed Form 460). Failure to file a statement could result in an enforcement penalty of $5,000 per violation.

Contribution Limits: Refer to the contribution limits chart on the FPPC website.

Public Documents: All statements are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the Campaign link.

Multiple Committees: All committees controlled by a state candidate listed on the June ballot must file statements on the pre-election filing deadlines, in addition to the committee formed for this election. For example, a candidate for Senate listed on the June 7, 2016 ballot who maintains an Assembly officeholder committee must file pre-election reports for both committees even if the Assembly committee has not received or made payments.

Committees making independent expenditures to support or oppose other candidates or ballot measures also file:

- 462: A verification form must be e-mailed to the FPPC within 10 days of an independent expenditure of $1,000 or more.
- 496: This form is due within 24 hours when made in a 90-day period of the election. Refer to the candidate or ballot measure election filing schedule.
### Filing Schedule for Candidates and Controlled Committees for Local Office
*Being Voted on June 7, 2016*

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Period</th>
<th>Form</th>
<th>Notes</th>
</tr>
</thead>
</table>
| Feb 1, 2016       | * – 12/31/15        | 460  | Form 460: All committees must file Form 460.  
|                   |                      | 470  | Form 470: If a candidate has raised or spent less than $1,000 during 2015, file Form 470.  
|                   |                      |      | The January 31 deadline falls on Sunday, so the deadline is extended to the next business day. |
| Within 24 Hours   | 3/9/16 – 6/7/16      | 497  | File if a contribution of $1,000 or more in the aggregate is received from a single source.  
|                   |                      |      | File if a contribution of $1,000 or more in the aggregate is made in connection with another candidate or ballot measure being voted on the June 7 ballot or to a political party committee.  
|                   |                      |      | The recipient of a non-monetary contribution of $1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received.  
|                   |                      |      | File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available. |
| Apr 28, 2016      | 1/1/16 – 4/23/16      | 460  | Each candidate listed on the ballot must file Form 460 or Form 470 (see below). |
|                   |                      | 470  | |
| May 26, 2016      | 4/24/16 – 5/21/16     | 460  | All committees must file this report.  
|                   |                      |      | Paper copies must be filed by personal delivery or guaranteed overnight service only. |
| Aug 1, 2016       | 5/22/16 – 6/30/16     | 460  | All committees must file unless the committee filed termination Forms 410 and 460 before June 30, 2016.  
|                   |                      |      | The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day. |

- **Local Ordinance:** Always check on whether additional local rules apply.

- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour independent expenditure reports (Form 496) and the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a $10 per day late fine.

- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.

- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- Form 460: Candidates who have raised/spent $2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once $2,000 or more has been raised/spent. During 2015, these thresholds were at $1,000.

- Form 470 (2015): If a candidate raised or spent less than $1,000 during 2015 and does not have an open committee, a Form 470 is required to be filed by February 1, 2016.

- Form 470 (2016): Candidates who do not have an open committee and do not raise or spend $2,000 in 2016 may file Form 470 on or before April 28, 2016. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and a Form 410 must be filed.

- Candidates: After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open.

- Public Documents: All forms are public documents. Campaign manuals and instructional materials are available at [www.fppc.ca.gov](http://www.fppc.ca.gov), click on the Campaign link.

- Committees making independent expenditures to support or oppose candidates or ballot measures also file:
  - 462: A verification form must be e-mailed to the FPPC within 10 days of an independent expenditure of $1,000 or more.
  - 496: This form is due within 24 hours when made in a 90-day period of the election. Refer to the candidate or ballot measure election filing schedule.
**Form 501 - Candidate Intention Statement**

**Who:** All Candidates

**When:** Before raising or spending any money, including personal funds

**Where:** Local filing officer

---

**Form 470 - Campaign Statement Short Form**

**Who:** Candidates who do not intend to raise or spend $2,000 or more for their campaign, and do not have an open committee

**When:** Anytime, but no later than the date the first pre-election statement is due. The statement covers the entire year

**Where:** Local filing officer

---

**Form 470 - Supplemental**

**Who:** Candidate who filed Form 470, but subsequently raised or spent $2,000 or more for their campaign

**When:** Within 48 hours of raising or spending $2,000 or more

**Where:** Secretary of State, local filing officer and with each candidate seeking the same office

---

**Form 410 - Statement of Organization**

**Who:** Candidates and organizations who raise or spend $2,000 or more

**When:** Anytime, but required to be filed within 10 days of reaching $2,000 in contributions or expenditures (or within 24 hours if $2,000 is reached in the final 16 days before Election Day)

**Where:** Original and copy to Secretary of State, one copy to the local filing officer

---

**Form 460 - Campaign Statement**

**Who:** All campaign committees formed by filing a Form 410 and who have raised/spent $2,000 or more

**When:** Must be filed according to the applicable schedules. Refer to the 4 previous pages for filing schedule

**Where:** Original and one copy to the local filing officer

---

**Raise or Spend UNDER $2,000**

**Raise or Spend OVER $2,000**
### Form 410 - Statement of Organization

**What**
This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity that receives contributions totaling $2,000 or more during a calendar year.

The name for all state and local committees established for an election held after January 1, 2009, must include the candidate’s name, office sought and year of the election as part of the committee name. Example: “Smith for Twin Rivers Unified School District, Area 5 2016”.

Also, there will be a fee of $50 payable to the Secretary of State upon filing of the form 410.

**When**
The initial 410 Form can be filed prior to raising or spending $2,000 and then amended within 10 days of reaching the $2,000 threshold. The Secretary of State will issue the identification number for your campaign committee. Form 410 is filed with the Secretary of State in order to create a committee, to amend any information, and to terminate a committee.

**Where**
The original and one copy with the Secretary of State’s Political Reform Division and one copy with the County Elections Official.

**Who**
All candidates who receive or spend $2,000 or more on their campaign.

### Form 460 - Recipient Committee Campaign Statement

**What**
This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity that receives contributions totaling $2,000 or more during a calendar year. The form identifies the name of the committee and provides public information regarding the committee’s purpose.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When**
Must be filed according to the applicable schedules.

**Where**
The original and one copy with the County Elections Official.

**Who**
All candidates who have filed Form 410 and have raised or spent $2,000 or more in a calendar year.

### Form 470 - Candidate Campaign Statement (Short Form)

**What**
This form is used when a candidate does not have a controlled committee and does not anticipate raising or spending $2,000 or more in a calendar year.

Candidates who initially file the Form 470 and subsequently receive contributions or expenditures totaling $2,000 or more are required to file a Form 470 supplement within 48 hours of reaching the $2,000 limit.

**When**
Must be filed no later than the deadline for the first required campaign disclosure statement.

**Where**
The original and one copy with the County Elections Official.

**Who**
All candidates who do not plan on spending or raising more than $2,000 on their campaign in a calendar year.
### Campaign Disclosure Forms

**Form 496 - 24-Hour Independent Expenditure Report**

**What**
This form is used when State or local committees make an independent expenditure that total $1,000 or more in the 90 days before an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When**
Must be filed within 24 hours from making the expenditure(s) of $1,000 or more.

**Where**
The original and one copy with the County Elections Official.

**Who**
All candidates who make an expenditure of $1,000 or more in the 90 days before an election.

---

**Form 497 - 24-Hour Contribution Report**

**What**
This form is used when State or local committees make or receive contributions that total in the aggregate $1,000 or more in the 90 days before an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

**When**
Must be filed within 24 hours from the receipt of $1,000 or more in aggregate from a single source or if you contribute $1,000 or more to another candidate or committee.

If a non-monetary contribution is received in excess of $1,000, the filing deadline is extended to 48 hours from receipt.

**Where**
The original and one copy with the County Elections Official.

**Who**
All candidates who give or receive $1,000 or more to or from a single source in the 90 days before an election.

---

**Form 501 - Candidate Intention Statement**

**What**
This form is used for declaring the formation of a financial campaign.

**When**
Form 501 must be filed prior to the solicitation or receipt of any contribution or expenditure, including any personal funds, used for the election. A new form 501 must be filed for each election even if a candidate is running for re-election.

**Where**
Local candidates - The County Elections Official
State candidates - The filing officer who receives the candidate’s original campaign disclosure statements.

**Who**
All candidates who intend to raise or spend money on behalf of their campaign.

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Visit [www.fppc.ca.gov](http://www.fppc.ca.gov) for campaign rules, forms and manuals
WRITE-IN CANDIDACY

The Statement of Write-In Candidacy form and Nomination Papers shall be available from the Registrar of Voters’ office beginning April 11, 2016 through May 24, 2016.

Every person who desires to be a write-in candidate and have his or her name written on the ballot of an election counted for a particular office shall file a statement of write-in candidacy that contains the following information:

- Candidate’s name.
- Residence Address.
- A declaration stating that he or she is a write-in candidate.
- The title of the office for which he or she is running.
- The party nomination which he or she seeks, if running in a partisan primary election.
- The date of the election.
- A certification of the candidate’s complete voter registration and party affiliation/preference history for the preceding 10 years, or for as long as he or she has been eligible to vote in the state if less than 10 years, if running for a voter-nominated office.
- For any of the offices described in Elections Code § 13.5, a statement that the candidate meets the statutory and constitutional requirements for that office as described in that section.

A statement of write-in candidacy form can be obtained at the elections office.

SIGNERS OF NOMINATION PAPERS

Signers of nomination papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on. In addition, if the candidate is seeking a party nomination for an office, the signers shall also be affiliated with the party whose nomination is sought.

Refer to the Summary of Qualifications for signature requirements for each office.

FILING FEES

No fee shall be required of a write-in candidate.
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Ballot Order of Candidates

Randomized Alphabet Drawing
The Secretary of State and county elections office shall conduct a drawing of letters of the alphabet, the result of which shall be known as a randomized alphabet.

The county randomized alphabet drawing shall be used only to arrange the names of the candidates when the Assembly and Senate district includes more than one county.

Time/Date of Random Alphabet Drawing
A drawing will take place for each election commencing at 11:00 a.m., 82 days before the election by Secretary of State and the county elections office.
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**VOTES NEEDED FOR ELECTION**

**VOTER-NOMINATED OFFICES**

Only the candidates for a voter-nominated office who receive the highest or second highest number of votes cast at the primary election shall appear on the ballot as candidates for that office at the ensuing general election, regardless of party preference designation. *Elections Code § 8140*

Voter-Nominated office for 2016 Elections are:

- United States Senator
- United States Representative (Congress)
- State Senator
- State Assembly Member

**NONPARTISAN OFFICES**

**Majority Vote**

Any candidate for a nonpartisan office who at a primary election receives a majority of votes from all the ballots cast for candidates for that office shall be elected to that office. A majority of votes is 50 percent of all votes cast, plus one.

If no candidate receives a majority of the votes cast, the names of the two candidates receiving the most votes at the primary election shall be placed on the ballot for the ensuing general election, at which the candidate receiving the most votes shall be deemed elected. *Elections Code §§ 8140, 8141*

This shall apply to the following offices:

- Judge of the Superior Court
- Member, Board of Supervisors

**Highest Vote**

The candidate who receives the highest number of votes for a particular trustee area shall be declared elected. *Elections Code § 10600*

This shall apply to the following offices:

- Sacramento County Board of Education
- Twin Rivers Unified School District
VOTES NEEDED FOR ELECTION
CONTINUED

PARTY-NOMINATED OFFICES - COUNTY COUNCIL/CENTRAL COMMITTEE
The candidate who receives the highest number of votes shall be declared elected. Elections Code § 8144

Each party’s Central Committee conditions for election of a candidate are specified below.

Democratic and Republican Party County Central Committees
The number of candidates for membership in a committee who receive the highest number of votes shall be declared elected. However, a candidate for county central committee member shall not be declared elected unless he or she has received votes equal in number to the minimum number of signatures on the nomination paper. Elections Code §§ 15460, 15470, 15480

Peace and Freedom Party County Central Committees
The number of candidates for membership in a committee who receive the highest number of votes shall be declared elected. Those candidates filing nomination papers for any partisan public office shall be declared elected as a member of central committees. Any members elected pursuant to this section shall be in addition to the number a county is entitled to elect pursuant to Elections Code § 7752.

In order to be declared elected, any write-in candidate for central committee member must receive a number of votes equal to or greater than 2 percent of the number of party members voting in the central committee election district at the direct primary, or 20 votes, whichever is less. Elections Code § 15490

Green Party County Council
A write-in candidate for member of county council shall not be declared elected unless the write-in candidate has received a number of votes equal to or greater than 2 percent of the number of party members voting in the county council election district at the presidential primary or 20 votes, whichever is less.

Write-In Candidates Only
VOTES NEEDED TO HAVE NAME PRINTED ON GENERAL ELECTION BALLOT
No person whose name has been written in upon a ballot for an office at the direct primary may have his or her name placed upon the ballot as a candidate for that office for the ensuing general election unless one of the following is applicable:

• At that direct primary he or she received for that office votes equal in number to 1% of all votes cast for the office at the last preceding general election at which the office was filled.
• He or she is an independent nominee pursuant to Part 2 (commencing with Elections § Code 8600).
• At the direct primary he or she received for a voter-nominated office the highest number of votes cast for that office or the second highest number of votes cast for that office, except as provided by Elections Code §§ 8142(b) or 8807.
ELECTION ACTIVITIES

Ballot Return
After the close of voting, election activities change from what was primarily voter participation at the polls to precinct officials completing necessary procedures, forms and delivering voted ballots and supplies to the Ballot Receiving Centers. Certain check-in and processing procedures then take place. Next, the voted ballots are delivered to the elections office where the votes are tallied.

Cumulative Election Results
Cumulative election results for Sacramento County will be available to candidates and the public on the internet at www.elections.saccounty.net. The Vote-by-Mail ballots will be reported first, shortly after the close of the voting on election night.

On rare occasions, the government may extend the voting period after 8:00 p.m. delaying the release of results. If this occurs, a notice will be posted on our website providing details of the government’s actions.

ELECTION CANVASS

Tallying of Votes
Sacramento County uses a central location for tallying votes. All ballots are tabulated in the Registrar of Voters’ office located at 7000 65th Street, Suite A, Sacramento 95823. The tabulation is open to public viewing.

Tallying of Write-In Votes
Because of the complexities involved in tallying write-in votes, including manually checking for overvotes and hand counting, the results of write-in votes are not available until the end of the official canvass.

The California Administrative Code, Title 2, Division 7, Article 7, §§ 20100 - 20105, specifies the requirements for the counting of write-in votes.

Semiofficial Election Results
Semiofficial results will be posted periodically in the elections office and on our website. The schedule of the release of semiofficial results can be obtained by calling (916) 875-6451 or by visiting our website.

Completion of Official Canvass
A certified statement of election results must be completed within 30 days of the election.
RECOUNTS AND CHALLENGES

Following the completion of the official canvass, any voter may, within 5 days, file with the Registrar of Voters a written request for a recount of the votes cast. The request shall specify on behalf of which candidate or position on a measure it is filed. If the particular election is conducted in more than one county, the request for the recount may be filed with the elections official of, and the recount conducted within, any or all of the affected counties. 

Elections Code § 15620

Requests for recounts for statewide offices and measures are filed with Secretary of State. Elections Code § 15621

Any voter or campaign committee requesting a recount is required to deposit the costs for recount each day before the counting board commences recount activity. The request may specify the order in which the precincts shall be recounted, and the method of recount. All recount activity shall be conducted publicly.

If the recount reverses the results of the official canvass, all deposits shall be returned. If the results are not reversed, the requestor shall be entitled to a return of funds in excess of the actual costs of conducting the recount. The requestor may terminate the recount at any time. Elections Code §§ 15620, 15621, 15624, 15627

Elections Code § 15640 addresses court-ordered recounts, grounds and probable cause, etc.
**REGULATIONS CONCERNING POLITICAL CAMPAIGNS ADVERTISING**

**POLITICAL ADVERTISEMENT REQUIREMENTS**
Any paid political advertisement which refers to an election or to any candidate for state or local elective office and which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement, or in 10-point roman type, whichever is larger, the words “Paid Political Advertisement”. Such words shall be set apart from any other printed matter.

As used in this section “Paid Political Advertisement” shall mean, and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

**SIMULATED BALLOT REQUIREMENT**
Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type of lettering at least half as large as the type or lettering of such statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

```
Notice to Voter (Required by Law)

This is not an official ballot or an official sample ballot prepared by the county elections official or the Secretary of State.

This is an unofficial, marked ballot prepared by __________________________
(insert name and address of the person or organization responsible for preparation thereof).
```

Nothing in this section shall be construed to require any such notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

No such simulated ballot or simulated sample ballot shall bear any official seal or the insignia of any public entity, nor shall any such seal or the insignia appear upon the envelope in which it is mailed or otherwise delivered.

**PRINTING OF SIMULATED BALLOTS**
In addition to any other penalty, any person who prints or otherwise duplicates, or causes to be printed or duplicated, a simulated ballot or simulated sample ballot that does not contain the statement required or that uses an official seal or insignia in violation thereof, is guilty of a misdemeanor.
POLITICAL ADVERTISING DISCLAIMERS

Under California’s Political Reform Act, committees must put “paid for by” disclaimers on campaign advertising, including campaign mailers, radio and television ads, telephone robocalls, and electronic media ads. This brochure discusses disclaimer requirements for committees that purchase advertisements or circulate material supporting or opposing a state or local candidate or ballot measure in California.

WHAT IS A DISCLAIMER?
A “disclaimer” is the portion of a political message that identifies the person or entity who paid for or authorized the communication. “Paid for by committee name” is the basic disclaimer required by the Act on most campaign communications sent by a committee.

WHO IS A COMMITTEE?
A candidate’s campaign committee, a political action committee, a political party committee, a major donor, and a person or entity making independent expenditures on candidates or ballot measures in California are all types of committees. A person or entity qualifies as a committee under the Act if they receive contributions from others for political purposes of $1,000 or more per year; if they make independent expenditures on California candidates or ballot measures of $1,000 or more per year; or if they make contributions to California candidates or ballot measures of $10,000 or more per year.

WHEN IS A DISCLAIMER REQUIRED ON POLITICAL ADS OR MATERIALS?
Political committees must include the following disclaimers:

• Mass mailings, including blast campaign emails, must include identification of the sender.
• Paid telephone calls must identify the candidate or committee who paid for or authorized the call.
• Radio and television ads must include “paid for by” disclaimer under Federal Communications Commission (FCC) law.
• Ballot measure ads and independent expenditure ads must include “paid for by committee name” and such ads by primarily formed committees must also list top two donors of $50,000 or more. This applies to television, radio, and electronic media advertisements, robocalls, mass mailings, and print ads such as newspaper ads, billboards and yard signs.

ARE THE ACT’S DISCLAIMER RULES THE SAME FOR ALL COMMITTEES AND ALL ADS?
No. Basic disclaimer rules apply to campaign materials disseminated by a candidate for their own election campaign because it is generally clear to the public that the candidate is sending the communication. Stricter disclaimer rules apply to (1) ballot measure advertisements and (2) independent expenditure advertisements on candidates and ballot measures, because it is less clear to the public who is responsible for these ads.

WHAT DOES THE DISCLAIMER HAVE TO STATE?
The basic disclaimer must state: “Paid for by committee name.” Ballot measure and independent expenditure ads paid for by primarily formed committees must also list top two donors of $50,000 or more and special committee name rules apply. All independent expenditure ads for or against a candidate must state that the ad was: “Not authorized by a candidate or a committee controlled by a candidate.”
POLITICAL ADVERTISING DISCLAIMERS
CONTINUED

WHAT IS AN INDEPENDENT EXPENDITURE?
An “independent expenditure” is an expenditure made by any person in connection with a communication that expressly advocates the election or defeat of a clearly identified candidate or measure, or taken as a whole and in context, unambiguously urges a particular result in an election but which is not made at the behest of (e.g., in consultation, cooperation or coordination with) the affected candidate or committee. For further clarification see FPPC Regulation 18225.

ON MASS MAILINGS, WHAT DOES THE DISCLAIMER STATE?
A mass mailing -- over 200 substantially similar pieces of mail -- must include on the outside of the envelope: “Paid for by” and the name and address of the candidate or committee sending the mailing. The name and address must be in no less than 6-point type and in a color or print which contrasts with the background so that it is easily read. If a mass mailing is paid for by more than one candidate or committee, the name and address of the candidate or committee who is paying the greatest share of the mass mailing (including costs for designing, postage, and printing) must be placed on the outside of each piece of mail. If two or more candidates or committees pay equally for the mailer, the name and address of at least one of the candidates or committees must be shown on the outside, and the names and addresses of all candidates or committees paying for the mailer must appear on at least one insert.

Candidate:

<table>
<thead>
<tr>
<th>Paid for by Jones for Mayor 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 Elm Street</td>
</tr>
<tr>
<td>Elmtont, CA 95523</td>
</tr>
<tr>
<td>Fred Smith</td>
</tr>
<tr>
<td>7200 Oak St</td>
</tr>
<tr>
<td>Oakville, CA 92253</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paid for by ABC Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 Elm Street</td>
</tr>
<tr>
<td>Elmtont, CA 95523</td>
</tr>
<tr>
<td>Fred Smith</td>
</tr>
<tr>
<td>7200 Oak St</td>
</tr>
<tr>
<td>Oakville, CA 92253</td>
</tr>
</tbody>
</table>

Measure:

<table>
<thead>
<tr>
<th>Paid for by Citizens in Support of Measure B</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 Elm Street</td>
</tr>
<tr>
<td>Elmtont, CA 95523</td>
</tr>
<tr>
<td>Fred Smith</td>
</tr>
<tr>
<td>7200 Oak St</td>
</tr>
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<td>Oakville, CA 92253</td>
</tr>
</tbody>
</table>

Independent Expenditure:

<table>
<thead>
<tr>
<th>Paid for by ABC Company</th>
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</tr>
<tr>
<td>Oakville, CA 92253</td>
</tr>
</tbody>
</table>

ON EMAILS, WHAT DOES THE DISCLAIMER STATE?
When over 200 substantially similar emails are sent by a political committee, the email must include “Paid for by and the committee name.” The committee’s street address is not required on mass emails sent by a committee, but may be included.

HOW MUST THE DISCLAIMER APPEAR?
Disclaimers on political ads and literature must be clear and conspicuous so as to be understood by the intended public. Written disclaimers must be printed clearly and legibly. Spoken disclaimers must be clearly audible and intelligible. Specific requirements for color contrast, print font size and time appearing on screen are listed in the disclaimer charts above.
 Updating a disclaimer
When a committee’s name changes because of new top donors or otherwise, advertisement disclaimers must be revised. Television, radio, electronic media, or robocalls must be amended within five calendar days. Print media, mass mailings, or other tangible items must be amended every time an order to reproduce is placed.

Advertisements in Languages Other than English
Disclaimers on political advertisements should be written or spoken in the same language used in the advertisement.

Does a disclaimer have to appear on ALL printed materials or campaign items?
No. A disclaimer is not required on regular-size campaign buttons, pins, bumper stickers, or magnets. It is not required on pens, pencils, rulers, mugs, potholders, key tags, golf balls and similar small campaign promotional items where a disclaimer cannot be conveniently printed. The disclaimer is not required on t-shirts, caps, hats, and other articles of clothing; skywriting and airplane banners; or committee checks and receipts.

Does a disclaimer have to appear on communications from an organization to its members?
For political party communications, yes. For communications from other organizations to their members, a disclaimer is not required.

Can the FPPC answer my questions about disclaimers on my campaign communications?
Yes. The FPPC can assist you with questions about disclaimers on campaign communications. Use the Technical Assistance division advice email - advice@fppc.ca.gov. In some cases a copy of the ad will be required.

Is there a penalty for circulating or publishing literature or other material concerning a candidate or ballot measure without a disclaimer?
Yes. The penalty for failing to comply with the Act’s disclaimer requirements is a fine of up to $5,000 per violation. In addition, any person who violates the disclaimer requirements concerning ballot measure and independent expenditure advertisements may be liable for a fine of up to three times the cost of the advertisement, including placement costs.

What is the proper procedure to report violations for circulating or publishing materials without a disclaimer?
You may file a written complaint with the Fair Political Practices Commission’s Enforcement division.

Can the FPPC check the truth or accuracy of the political communication?
No. The Act does not regulate the truth or accuracy of the content of political communications, given the broad First Amendment protection for political speech.

Must political messages in literature or other material concerning candidates for federal offices include a disclaimer?
“Do not call” lists
Questions or comments regarding “do not call” lists should be addressed to the National Do Not Call Registry, administered by the Federal Trade Commission (FTC) at www.donotcall.gov. The federal Do Not Call Registry is a list of phone numbers of consumers who want to limit the telemarketing calls they receive. The “do not call” provisions do not cover calls from political organizations, charities, telephone surveyors or companies with which a consumer has an existing business relationship.

Posting political signs on utility poles and other public property
Check local ordinances for rules on posters and yard signs. Local law may restrict or prohibit the placement of campaign signs on government-owned property.

This brochure presents a summary of the law. For further legal information, consult the Act and its corresponding regulations and opinions.
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POLITICAL SIGNS

SACRAMENTO COUNTY ZONING REGULATIONS
Section 335-03 of the Sacramento County Zoning Code specifies the regulations concerning political signs. More information can be found by visiting www.code-enforcement.saccounty.net/Pages/Signs.aspx or by contacting the Planning Division of the Department of Community Development.

To file a complaint regarding political signs, call 3-1-1 or (916) 875-4311, or file an online report at www.311.saccounty.net.
Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

A. Encourages a particular vote in a scheduled election.

B. Is placed no sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.

C. Is no larger than 32 square feet.

D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified “Landscaped freeway”.

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment or inconvenience to you and your supporters. Please share this information with those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure
STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS

Election Date: 6 June  ___ November  Other: ________________________

Candidate’s Name:     Tom Smith

Office sought or Proposition Number: Twin Rivers Unified School District, Area 5

County where sign(s) will be placed: Sacramento County

Number of signs to be placed:     10

RESPONSIBLE PARTY:

Name:    Tom Smith

Address: 1111 Rose Avenue

Sacramento, CA 95835

Phone Number (Include Area Code)  (916) 555-5555

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

Tom Smith
SIGNATURE OF RESPONSIBLE PARTY

2/20/16
DATE

Mail Statement of Responsibility to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
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**SERVICES AVAILABLE**

Some of the items available for purchase for your campaign include:

- Voter Files
- Walking Lists
- Vote-by-Mail Subscriptions
- Precinct Lists
- Polling Place Lists
- Maps

To obtain any of the above mentioned items, please visit www.elections.saccounty.net for fillable request forms. Follow the provided instructions for submitting your request. Our office will contact you regarding your request.
DIRECTIONS

Sacramento County Voter Registration and Elections
7000 65th Street, Suite A
Sacramento, CA 95823

From CA-99 North
1. Follow CA-99 N to Florin Rd
2. Take exit 293A for Florin Rd E
3. Turn left onto 65th Street
4. Turn left into parking lot

From CA-99 South
1. Follow CA-99 S to Florin Rd
2. Take exit 293A for Florin Rd E
3. Turn left onto 65th Street
4. Turn left into parking lot
CONTACT INFORMATION

Address: 7000 65th Street, Suite A
Sacramento, CA 95823

Website: www.elections.saccounty.net

Telephone Numbers:  
Candidate Filing (916) 875-6276
(916) 854-9567 fascimile

Campaign Disclosure (916) 875-6276

General Information (916) 875-6451
(800) 762-8019

Vote-by-Mail Voting (916) 875-6463
(916) 854-9796 fascimile

Sample Ballot Preparation (916) 875-6222

Precinct Officers/Polling Places (916) 875-6100
(916) 875-6594 fascimile

Mapping Information (916) 875-6248

Obtaining Election Night Returns (916) 875-6451

California Relay Service (TTY) 711

Additional Information:  
Fair Political Practices Commission (916) 322-5660
www.fppc.ca.gov (866) 275-3772

Federal Elections Commission (800) 424-9530
www.fec.gov

California Secretary of State (916) 653-6814
www.sos.ca.gov