

## County of Sacramento - Voter Registration & Elections - Vote Center New Hire Data Sheet

* Last Name	* First Name	Middle Initial	* Social Security No.
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**IMPORTANT:** If you are a current County of Sacramento Employee, please check this box:

**Attention Current County of Sacramento Employees:** Your Vote Center wages will be paid by using your County of Sacramento Employee ID number. After the election, you will not receive a paper check as you have in the past, instead the election pay will be added to your bi-weekly payroll and will be paid by the same method as you currently receive your County pay. Please complete the following forms only, all other forms received will be destroyed:

- Standard of Conduct for Election Officials
- Notice of Confidential Material

**High School Students Only:**

**Under 18 at time of service.** I understand I will be limited to no more than two days of work and will be paid a stipend for my service and training completed.

**18 before first day of service.** If I do not complete required paperwork, I will be limited to no more than two days of work and will be paid a stipend for my service and training completed.

**\*Address:** If you worked at a Vote Center in 2018 and have a change of address only, please check this box:

Physical Address Street Number & Name	Apt #	City	State	Zip Code
Home Telephone No.	Alternate Telephone No.		Ext. No.	
Mailing Address (if different from above)	P.O. Box	City	State	Zip Code

**\*Personal Data**

Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth	Email Address (Required)
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**\*Income Tax Withholding Information:**

As a Vote Center Clerk or Inspector, your pay is subject to certain payroll taxes (Medicare and Social Security taxes) based on the amount you earn in a calendar year. For the 2020 tax year, this taxation threshold is \$1,900.00.

The County does not collect Federal or State taxes on your behalf so you will not need to complete tax withholding forms. Please refer to your Election Officer Training Manual for more information on Election payroll and taxes.

Signature of Applicant	Date
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VRE HR USE ONLY	
Processed By:	Date:
Quality Assured By:	Date:

VRE HR Approval Initials: _____
Date: _____